



SENATE AGENDA
04/04/2023
Joslin Senate Chamber

- I. Call to Order
- II. Two Minutes of Silence
- III. Roll Call
- IV. Announcements from the Chair
 - a. speaker payne: cabinet packets are due on Friday, I will be sharing a schedule with all of our candidates so be on the lookout for that. If you aren't running just show up, we gotta do our due diligence with that. No Birthdays this week. That's a sad but happy birthday everyone at Miami university. I got an email today from the Ohio innocence project. They are hosting a cornhole tournament and trying to find teams with student orgs to participate. it's on april 28th it is \$15 per team but if ASG sends 3 teams it gets discounted to \$7 per team, so if you're interested let me know. Other than that, we have three meetings left which is wild to think about so be thinking about wrapping up initiatives and considering if you're going to be running again next year. senate election will tentatively be the 24th and the 26th so packets will be going out on the 16th. We have all academic seats and 52 seats. Be thinking about that if you want to come back next year and tell your friends that that is happening.
- V. Consent Calendar
 - a. Approval of Student Senate minutes from 03/28/2023
 - b. Approval of Governmental Relations minutes from 03/31/2023
 - c. Approval of DEI minutes from 03/27/2023
 - d. Approval of On-Campus minutes from 04/02/2023
 - e. Approval of Academic Affairs minutes from 03/12/2023
 - f. Approval of Safety minutes from 04/02/2023
 - g. motion seconded
 - h. motion approved
- VI. Student Concerns
- VII. reports back
 - a. senator orlando: Im reporting back on work with the printer situation that came up. We decided to look into comms to put together a map of printer situations and where to find said locations. also putting up maps near printer locations and residence halls
 - b. senator abram: i am reporting back a concern that job applications where not getting back in a timely manner, the results were that the position has

already been filled or they really didnt like your application. theyre working on a more streamlined process

- c. parliamentarian davies: lack of page numbers in the by-laws, await legislation appearing later
- d. senator paynme: response to all the parking concerns, weve been trying to get in contact with parking for months now, we're trying a different route but i dont wanna leave anyone waiting

VIII. new concerns

- a. senator schowalter: I talked to grace about this but in case anyone wants to submit the same concer but there have been a lot of issues with to go food in mcraeken. ruins my day when they don't listen to special food requests or when I say no cheese and they give me just a little cheese.
- b. motion to commit to on-campus affairs
- c. seconded
- d. committed
- e. senator ciofil: Ive been struggling to find a place to take the LSAT, there is no place on campus to take any grad college exams on campus, not in king. you cant have windows or computers around and there are no locations that accommodate that on campus
- f. senator jenkins: you can cover the windows with paper and that makes it eligible but having a study room time limit and the computers makes it difficult
- g. senator schowalter: this sucks also but I think it may be because we dont have a law or medical school at miami, we might have to take it through cincinnati
- h. motion to commit to academic affairs
- i. motion seconded
- j. motion approved
- k. senator alfred: so i tried to submit a work order for this and the response was thats not our department but there is a driveway behind my dorm hall that has received severe runoff from rain and melting snow, causing problems with cars
- l. motion to commit to infrastructure and sustainability
- m. motion seconded
- n. motion approved
- o. senator abram: hi ive had a student in the center for performing arts that there are computers in the basement with keyboards that frequently break and when they try to get it fixed they get nowhere
- p. motion to commit to on-campus
- q. motion seconded
- r. motion approved
- s. senator grady: mine is about dining ive been noticing at some of the dining halls where they serve you the portion sizes vary and cause food waste
- t. motion to commit to on-campus

- u. motion seconded
- v. motion approved'
- w. senator devictors: part of our goal is to raise the pay on campus by 13 cents and i cant write the legislation so if someone wants to do that
- x. speaker payne: do you just want to take care of that
- y. senator devictor: yes i can

IX. Reports

a. Funding Presentation, *Secretary Michael Gallo*

- i. secretary gallo: it's important to be transparent with students which might be because no one understands our process. It's important for you to understand what we do. funded 238 student orgs in cycle 2 and 231 student orgs in cycle 1. a lot of opportunities in today's process for improvement. funding needs expected to grow and change. 1-3 year time period, do not predict a slowdown of growth in orgs or funding requests. financial services on campus committee replacing funding and audit committee. no more funding hearings, proposals due on a rolling basis. orgs will be required to submit audit documentation throughout the sem, orgs responsible for understanding standing rules. proposals by categories. tier caps for RBR will not change. The final deadline for proposals for fall 2023 will be Nov. 10. The proposal process will include downloading the form, filling out the form for the correct cycle, responses will be through the HUB. The event proposal will be separate and more complicated than a non-event proposal. the committee can still call you in for a hearing at its discretion. Still a food cap and no rule changes, same with fundraisers. no longer funding trips over spring break unless there is an annual conference during that time. Unity funding (3+ student orgs collaboration) requires a hearing, limited to one a semester. Capital audits are remaining the same, the event audit however will happen to randomly selected student orgs or unity events are auto-audited. levels of penalties, minor (dissatisfied), major is 2 (25% reduction in allocation) double major is 2 majors (50% reduction for next semester) triple major (no funding for next semester). phase 1 of a multi-year process, allocations change by semester. policy starts next wednesday at 8pm and deadline is april 29th
- ii. senator harvey: you said audits are gonna be conducted on a random basis, how will that be determined?
- iii. secretary gallo: I pull up our organizations and just pick, very randomly selecting whatever
- iv. senator ogunowa: will the capital audit be for all organizations?
- v. secretary gallo: random organizations

- vi. senator ogunawa: how will it work, will you catch people whats the timeline of looking at teh audit?
- vii. secretary gallo: we'll look at photos and see if anything is out of the ordinary
- viii. senator ogunowa: you mentioned the deadline for funding, will that effect the deadline for mega fair
- ix. secretary gallo: typically we see student orgs wanting to do paperwork requests during j-term
- x. senator ogunowa: i noticed a discrepancy between the deadline and the proposal form saying it needs to be 14 days before the event but the deadline doesnt include that
- xi. senator mandtale: how do the groups go about working together
- xii. secretary gallo: organization discretion, if a group with a common interest cross-collaborate but its more based on the organization constitution
- xiii. senator mandtale: my concern is political organizations, normally they don't work together but they could
- xiv. speaker payne: with acapella concerts normally that doesn't fall under our funding but we go through one group and split the invoice between the orgs participating
- xv. speaker payne: reserve my right to a follow up?
- xvi. approved
- xvii. speaker payne: can we expect sundays to be when funding audits are reviewed
- xviii. secretary gallo: should be it depends on if the committe can meet on sundays
- xix. speaker payne: under the current funding model, if you dont have your event on the hub it gets rejected. do you have the option to resubmit
- xx. secretary gallo: i will take that to the committee
- xxi. senator ogunowa: I have a follow up question about the unity funding, I'm a little confused if three orgs are working together and are all in tier 4 can they request \$15,000?
- xxii. secretary gallo: yes they can if they're all tier 4
- xxiii. senator ogunowa: so if an org is tier 3 they can only submit for the \$8,000
- xxiv. secretary gallo: yes
- xxv. senator ogunowa: I can't remember the slide it was on but what does allotted cost for attendance mean?
- xxvi. secretary gallo: some chapters have a requirement to send a certain number of members to a conference
- xxvii. senator ogunowa: if this goes up next week will this be added as a senate workshop
- xxviii. secretary gallo: that is correct it will

- xxix. senator isphording: will this spring break rule affect other convention funding requests?
- xxx. secretary gallo: it will not just spring break
- b. Cabinet Elections 101, *Speaker Wes Payne*
 - i. expectations for cabinet elections in the senate. general expectations for each candidate. elections starting on april 11th, going the 18th and 15th in order of petition submission. speaker election first. During the executive session, all candidates leave. its competitive, general things to keep in mind, don't share anything that happens during executive session, keep professional decorum you will be called out of order, resolve professional issues with a candidate before their election. No confidence is crucial, if all candidates are found, no one is elected. Try not to find candidates not confident
 - ii. senator sampson: they aren't unanimous right? its majority?
 - iii. speaker payne: correct, uncontested or contested all elections are majority votes

X. Old Business

XI. New Business

- a. SB222310 and SB222311: Bills to Update the Bylaws of the Secretary for Communications and Media Relations and the Secretary for DEI
 - i. Senator Ogunnowo: Hi everyone, many of you are new here so I'm going to talk briefly what this initiative is about. I've been working on this for over a year now, and I've been talking with Kennedi about bringing it to life. It's called the Embracing Differences initiative. I started it because I wanted more people to be aware about DEI, as many in the know already attend DEI events. I wanted to reach more people, so we talked about various items including a blog and infographics. We want to reach out to multicultural orgs outside of ASG because many do not like ASG. I'll let Thomas explain more
 - ii. Senator Keating: The legislation we have here is to put our subcommittee into motion. Basically we want to bring these multicultural orgs together. Our biggest change to the bylaws establishes how the DEI Secretary appoints members to the Outreach subcommittee. They should also work with the Comms Secretary in this endeavor, and facilitate the creation of multimedia outreach endeavors. That's about it
 - iii. Ogunnowo: Most of this committee's members would be At-Large senators. Questions?
 - iv. Senator Harvey: How many at-large members?
 - v. Keating: It will be at the secretary's discretion. At least two.

- vi. Secretary Hughes: The goal is for there to be as much participation as possible. Reaching as many orgs as possible is the goal.
 - vii. Senator Spyra: What organizations are we working with?
 - viii. Ogunnowo: Last semester I reached out to a lot of multicultural orgs and many responded, but failed to follow up. The final list was 16. Our podcast met limited success. In terms of marketing, since we wanted to reach as many people as possible that may not know what DEI is, we're working a lot with the Comms secretary to reach out to as many diverse groups as possible through the subcommittee.
 - ix. Hughes: One of my goals this semester was to have a secretary for outreach. It is not a one person job, so it's a matter of how can we reach out the most.
 - x. Senator Orlando: We have been talking since the new senator organization that ASG outreach is lacking. This would be a great way to help accomplish that.
 - xi. Senator Marcum: Building off of that, it's amazing we always have these great ideas for outreach. It shows we're accountable for following through with the things that we say. It serves greatly towards our transparency.
 - xii. Harvey: Not about the bill itself, but it says SR instead of SB at the top.
 - xiii. Speaker Payne: I will fix that.
 - xiv. Motion to end debate and call to question
 - xv. Motion passes
 - xvi. Bill is approved.
 - xvii. Senator Grady: Hi everybody, this is the same bill but for the communications committee. Any questions?
 - xviii. Senator Samson: Will there be any difference in the responsibilities of those appointed from the separate committees?
 - xix. Osteboe: Not really, the roles of the secretaries would be comparable.
 - xx. Senator Mandzak: Incorrect document heading (SR).
 - xxi. Speaker Payne: I will fix it.
 - xxii. Harvey: I support the bill.
 - xxiii. Orlando: I also support this bill.
 - xxiv. Motion to end debate and call to question
 - xxv. Motion passes
 - xxvi. Bill is approved.
- b. SB222312: A Bill to Add Page Numbers to the Bylaws
- i. Parliamentarian Davies: Hello everyone, this bill should also say SB and not SR. Ignoring that, this is pretty short. As I mentioned previously, I said I would be responding to Ogunnowo's concern about page numbers in the bylaws. The bylaws are 75 pages long,

and have a lot of very important information for people inside of and outside of ASG. We did not think about having page numbers until it was brought to our attention. This bill adds a table of contents and page numbers to the bylaws. It allows proper reference especially when viewed in PDF viewers and not in Google Docs. Attached is what the new edited bylaws would look like.

- ii. Senator Pfsifter: Is it stated anywhere that this is within the Parliamentarian's jurisdiction?
- iii. Davies: It's part of the position's responsibilities to maintain the official documents.
- iv. Grady: I support this legislation. We should vote for it.
- v. Ogunnowo: I totally agree, thank you Parliamentarian Davies for doing this.
- vi. Motion to end debate and call to question
- vii. Motion passes
- viii. Bill is approved.

XII. Special Business of the Day

XIII. General Announcements

- i. Speaker Payne: I will make the first announcement. Huge shoutout to Senators Osteboe and Abram for doing minutes today. It's not easy. Thank you for stepping up.
- ii. Senator Grady: If you have not gotten your shirt yet, please come to the office. If you live in District 7 or 8, we are having cookies and concerns on the 6th, 7th, and 8th.
- iii. Senator Showalter: Today was day two of Nightcaps. One box remains. Shout out to all the senators who helped table for these items. Please let me know if you would like any.
- iv. Senator Keating: Shout out to Senator Ogunnowo and Senator Hughes for their work on Embracing Differences.
- v. Senator Mandzak: There will be a civic engagement forum in Joslin Senate Chamber next week.

XIV. Adjournment

Oversight Committee



Tia Bakshi, Speaker Pro Tempore

2 April, 2023

I. Roll Call

- A. Present: Senator Showalter, Senator Ogunnowo, Senator Scott, Senator Abram, Senator Cioffi, Senator McAllister, Senator Jenkins
- B. Excused: Senator Menter, Senator Jansen, Senator Grady
- C. Unexcused:

II. Vibe Check

- A. Everyone is feeling pretty good after spring break!

III. Updates from the Chair

- A. Cabinet elections coming up
 - a. Bakshi: If you're interested in running for my position, reach out to me and let's set up a time
- B. Going to senate with changes for reform
 - a. Bakshi: I want senators to bring these changes to senate as soon as possible so let's start wrapping up and solidifying our ideas
- C. New referral coming from the Chair
 - a. Bakshi: I will be going more into depth about the referral I am bringing later.

IV. Old Business

- A. [Solidify some changes for reform](#)
 - a. Solidified some of these ideas
- B. [Google Doc Senator Abrams](#)
- C. [Brainstorming Doc](#)

V. New Business

- A. Referral from the chair discussion
 - a. Bakshi: So I am bringing to your attention this referral

VI. Adjournment



Infrastructure and Sustainability

Secretary Jules Jefferson

31 March, 2023

1. Attendance

- a. Jules Jefferson
- b. Lily Wahl
- c. Jack Isphording
- d. John Day
- e. Mihailo Holleran
- f. Excused
 - i. Olive
 - ii. Sydney
- g. Unexcused
 - i. Greg

2. Icebreaker

- a. What macromolecule would you want to be?

3. Secretary Announcements

- a. Expect Respect Week

4. Meeting goals

- a. Walking sustainability tour of academic buildings
 - i. Hughes
 - ii. Shielder
 - iii. Upham
 - iv. Kreger
 - v. Irvin
- b. Mark trash and recycling bins
- c. Mark water bottle filter

5. Action Items

- a. Continue doing the tour



Committee on Student Organization Financial Services

Michael Gallo, Secretary of Finance; Maria DeVictor, Secretary of the Treasury

2 April, 2023

I. Roll Call

- A. Present: Laura Giaquinto, Patrick Desch, Jarrett Pfister, Tyler Jenkins, Tyler Knapp, Jack Isphording, Maryam Nawaz, Nikhil Patel, Colin Hall,
- B. Excused: Mia Gaddis, Jack Ernstberger, Jackson Gunn, Trey Jansen, Maricela Anderson, Shraya Marri
- C. Unexcused:

II. Updates from the Chair(s)

- A. Spring Break review
 - 1. Describe your Spring Break in one word
- B. Email duty
 - 1. Nikhil and Jack Isphording

III. Updates from the Committee

IV. Old Business

V. New Business

- A. New Funding Policy
 - 1. Unity Funding
 - a) Yes, the committee feels that Unity funding should be continued into the new system.
 - 2. Auditing
- B. [Capital Audits](#) [Audit email](#)
 - 1. [How to do a capital audit](#)



2. Stage Left

a) Patrick Desch

b) Laura

3. Outdoor Adventure Club

a)

4. ESports Club

a) Nikhil Patel

b) Tyler Knapp

5. Sigma Tau Delta

a) Jack

b) Maryam

6. Alpha Kappa Psi

a) Tyler Jenkins

7. NPHC

8. Model UN

a) Michael

VI. Adjournment

Associated Student Government
Student Dining Hall Advisory Committee
5 April 2023

I. Roll Call

- A. Present: Brian, Lindsey, Robin, Amanda, Jonathan, Jules

II. Administration Updates/Concerns

- A. Jonathan: Lots of events! We had the chef from Morehead last week, and we had Ramen Day yesterday. There will be a pop up on Garden tomorrow. We'll be doing lots of events for Earth Week. There will be a plant forward picnic. There's a carnival of sorts the week of April 17th. Trying to end strong and finish on a big wow. Numbers are looking good.
- B. Amanda: We did our 7th inning stretch at Martin and it went really well. Would it be helpful to have a calendar?
- C. Grace: Yes!
- D. Jonathan: Just really fall planning, still doing some summer planning. Hopefully we can do another residence hall pop-up, looking to do one with sustainability. For orientation it would be nice to talk to all of the RAs and send a message that we're one team and we'd be happy to help with events. If they want to do team building they can always include us.
- E. Brian: The plan is still for Bell Tower to open in the fall. Ogden residence hall won't open for another year. There will be a Starbucks there too.
- F. Jules: Will it be inside or a popup on the side?
- G. Brian: It will have a separate entrance. It's currently a storage space. If you look at Bell Tower straight on it's to the right.
- H. Amanda: There will be a cafe in the new clinical health science buildings. It will be Cafe Lux and will have Rooted Grounds. We'll have a Farmers Fridge where they'll have salads, yogurt bowls.
- I. Robin: Started on Monday and they sold out quickly.
- J. Brian: It's super unique! The company helps to restock it. It's basically around the clock. I was trying to think if there's anything for the fall.

III. Associated Student Government Updates

- A. We are in Cabinet election season!
- B. Additionally, we have elections for Academic and Off-Campus Senators rapidly approaching
- C. Outreach events upcoming
 - 1. Free food at the Phi Delt Gates

2. Starbucks gift card giveaway
 3. Elections tabling
- D. Jules: last week we went around and looked at academic buildings looking at sustainability. Looked at trash cans and recycling bins and labeling. As well as water filters. We only got 6 buildings, so we have a lot of work to do! We're working on connecting sustainability with other themes. We'll be at Earth Fest on April 22nd and we're partnering with the SEALs to host a workshop. We recently looked at the Cincinnati Art Museum to look at how they do sustainability. She talked about switching lightbulbs to LEDs and how being in a museum it's more complicated than that. She was saying that they were really bad at their sustainability report, because they do heating and cooling constantly for the art. She was also talking about the smaller things and how Covid helped them become more sustainable, because you couldn't just throw things away. They're trying but they don't have a designated sustainability person.

IV. Student Concerns

- A. Dining halls (specifically Maplestreet) have been running out of the to-go containers for Ramadan; seems like any student can grab them
 1. Last year, there was a sign in sheet. Is that the case this year too?
 2. Robin: I did reach out to Amy at Maplestreet. Unfortunately, the information wasn't trickled down to all of the people. Each time I get the formstack I forward the information and they put the list together. They have not been going by a checklist each day but they'll do something similar too.
- B. Markets in general seem to be low in stock
 1. Robin: We're working to consolidate the things that you all like in place of the things you all don't like as much. Some rearranging has happened which may be why there are some gaps. MacCracken especially is frequented more often.
- C. Shriver Starbucks is on the Grubhub app as "Coming Soon," is it really?
 1. Amanda: We are launching Grubhub at Shriver Starbucks. Withrow is still having a printer issue. Tomorrow and Friday there will be a soft launch and it will be on the app. There will be a designated area. There will be a few baristas in charge of it. It should work. The Starbucks at Bell Tower will also do that.
 2. Brian: It won't add new orders necessarily, but people in the lines will probably order online.
 3. Jules: I would expect a delay if it's right before classtime.

4. Brian: Doesn't the app tell you an estimated wait time?
- D. To go orders from MacCracken Market and Maplestreet Express have not been following orders (someone asked for no cheese, and typically either gets less cheese or just gets cheese)
1. Specialty requests aren't being followed; this has been a consistent issue
 2. Robin: Grace, can you share that student's info with me? I can pull up their orders and see if there is a glitch.
- E. Portions at the dining hall are typically either too small or too large
1. Jonathan: It almost sounds like a full service portion. As always, portions are determined by nutritional recommendations. We can always give more. If they don't give enough, ask for more. If they give too much, ask for them to stop!
 2. Brian: Is it the stir fry section?
 3. Jules: I do eat at Maple. There are times when it can be both. I think we can maybe educate students about how to politely say less or more.
- F. The placement of the containers at the dining halls makes it inaccessible
1. Jules: I think they might be saying it's too far in. It's the counter, so it might not be easy to reach.
 2. Amanda: We can scoot them up. No problem.
- G. Dining halls last semester were open until 8:30, and this semester they close at 8:00
1. Since they close before the sunsets it messes with people's internal clocks
 2. Amanda: I know for next year we are not going to adjust hours mid-semester. We've talked to some departments about opening some dining halls later so that it's more staggered. Should we make the commons different hours?
 3. Grace: I think it would be okay if it's communicated appropriately. Students would rather have one dining hall open later than none open later.
 4. Amanda: That's the plan moving forward.
 5. Brian: I think too we adjusted it because there was low usage after 8:00, so we needed to use staff effectively.
 6. Jules: I would definitely say central locations for earlier or later. Highlighting Garden, Western, or Maplestreet. Especially with the staggered times, I don't know if you could switch staff so that

Maplestreet and Bell are open the longest. Just having Martin open that late wouldn't be super effective.

H. Question from a senator: "I have to locate the origin (companies and ingredients) of the food I eat on campus for a final paper for my globalization class, do you have any Aramark contacts you would be able to give me so I can reach out to them? Or do you know anything about what companies or where Aramark sources their food from? Any information would be so much help, thanks!"

1. Amanda: They can reach out to Jonathan.
2. Jonathan: We are working on more local stuff. It does depend on how specific they want to go.
3. Jules: I was talking to Ross (for IFF), and he was wondering if it might be possible for leftover vegetables to be given to a dining hall.
4. Brian: It couldn't go to Farmers Fridge.
5. Jonathan: You're talking about raw produce that they had leftover? It's on our sustainability manager's location. I talked to her about all of the farms, and she's tallying up all the farms within 20 miles. It's a great way for us to support our local community. We'll come up with a great list. The last thing I want to see is it all being composted when it could be used in our dining halls. We also need to pair them up with a good source on campus. Dividends would be pretty good! Or Western because of the volume. We're in the beginning process of pairing those up. Our goal is to help the local farms to eliminate the waste as well.

V. Group Discussion:



Infrastructure and Sustainability

Secretary Jules Jefferson

03 March, 2023

1. Attendance

- a. Jules Jefferson
- b. Lily Wahl
- c. Jack Isphording
- d. John Day
- e. Excused
 - i. Olive
 - ii. Sydney
- f. Unexcused
 - i. Greg
 - ii. Mihailo Holleran

2. Icebreaker/ Introduction

- a. Name, year, pronouns, position
- b. What food would you want named after you?


3. Secretary Announcements

- a. UNV 101 update
- b. Cabinet elections
- c. Cincinnati Art Museum Visit
- d. Better Together Week



Multifaith Engagement 4 Transformative Action (META) presents:

Better Together Week 2023

SUN 16	Farm, Fries, and Faith Service Project 9:30AM @ meet at Martin Dining Hall --> Farm	THU 20	The Geopolitics of Religious Soft Power with RedHawks Count 7PM @ ASC 1082
MON 17	The Role of Religious Diversity in Global Leadership Workshop with Dr. Amer Ahmed 10AM - 12PM @ Heritage Room in Shriver	FRI 21	Easter Traditions 1PM @ Zoom (Virtual Event)
TUE 18	We Walk to Remember with AEPi 5PM @ Upham Hall	SAT 22	EarthFest 4 Earth Day 11AM - 2PM @ Uptown Memorial Park
WED 19	Community Iftar (Dinner) with MSAs & MESA 8PM @ The Interfaith Center	RSVP + scan for more info	
	"Stranger at the Gate": Living Room Conversation and Coffee Hour with Dr. Amber Franklin 3PM @ SHD 032		
	Sacred Activism, Service, and Sustainable Development in Engineering Panel with EWB & SSC 6:30PM @ FSB 0032		
	Better Together Week Keynote Address: Ukrainian Action & Leadership 6PM - 8PM @ Wilks Theatre in ASC		

i.

4. Meeting discussion

a. Sustainable Dining

- i. Local farms to dining system
 1. Has connected with a couple of farms locally
 2. Get connections through farmers market
- ii. Partnering with IFF
 1. Potential
- iii. Partnering with Food recovery network
- iv. Intern opportunities
 1. Compost - monitor it and educate students about compost
 - a. Weigh the waste events
 - b. During orientation rotate through dining halls compost
 - c. Research compostable utensils and packaging
 - d. Most details solidified
- v. Green restaurants (dining) associations
 1. Provide guidance on how to be more sustainable
 2. Very in depth
 3. Understand all the minute factors
 4. Walk-throughs (light work and intense walk through later)
 - a. Gives feedback on what to do
- vi. Dish return will not be in Armstrong
- vii. Babylon Farms
 1. Hydroponic farm that food can be grown in the dining hall



2.

viii. Plant it Forward (April 25th)

1. Angelica will visit EcoReps on April 17th

b. Climate Action Task Force Update- tabled

i. How do we get more students involved in sustainability efforts on campus?

ii. Events in the first 50 days?

c. What does the Sustainability Office want to see from students

i. [Midwest Sustainability Summit-Green Umbrella](#)

d. Fall semester sustainability celebration

5. Group Updates

a. Earthfest (April 22nd in Uptown Park)- please sign up for one slot

i. 10:30-11:30:

ii. 11:30-12:30:

iii. 12:30-1:30: John Day & Jack Isphording

iv. 1:30-2:30: Lily Wahl & Jack Isphording

b. Tabling



- i. When is everyone free again
- c. SEAL workshop
 - i. Here's the link to my presentation PLEASE add any suggestions!
https://www.canva.com/design/DAFbWrTbUxM/8Ne7McCtgP1MpfOuS7wSBQ/edit?utm_content=DAFbWrTbUxM&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton
 - ii. April 19th at 5:30pm
- d. Sustainability Newsletter
 - i. Jack and Sydney
 - ii. How is it progressing
 - iii. When is the release date (when do you want my letter)?
- e. New Projects
 - i. Lily
 - ii. Mihailo
 - iii. Olive
 - iv. Available projects
 - 1. Organize tabling
 - 2. Organize fall annual event
 - 3. New ideas

Action Items Update

6. Action Items

- a.



**Academic Affairs Committee
Agenda & Minutes
Secretary Cathleen McLaughlin
3 April 2023**

- I. Call To Order**
- II. Roll Call**
 - A. Present: Senators Martin, Kirk, Day, Spyra, Fang, Sampson, Mandzak
 - B. Excused: Senators Schuermann, Ogunnowo, Crabtree (all made up meeting)
 - C. Unexcused: N/A
- III. Secretary Updates/Announcements**
 - A. Reflect: How was spring break?
 1. Fang: I had plastic surgery on my left temple for a cyst, and then went to Cleveland. I ate a lot.
 2. Sampson: I went to Chicago with friends and then went to Florida with my family.
 3. Ogunnowo: Went to Alt. Spring Break. Lots of networking with lobbyists and people in government.
 4. Spyra: I went to Florida with friends.
 5. Kirk: I slept.
 6. Day: I did nothing, although I worked for a little while.
 7. McLaughlin: Ah I suppose I should go too! I didn't do too much, just attended yearly appointments and then went to Indiana to help my aunt with a move!
 8. Mandzak: Helped plan Alt. Spring Break and attended.
 9. Martin: I went to Colombia to visit my family and acted as a translator.
 - B. Updates from the Chair
 1. McLaughlin: I want to apologize for any confusion that I may have caused in terms of the schedule for meetings. Moving forward, we will be meeting weekly unless I say otherwise. Also, as an FYI, we may have

some longer meetings in the next few weeks, especially if we spend time preparing for the ceremony by filling out certificates, name tags, etc.

2. McLaughlin: I trust you all read my announcements in Slack, which included my idea for an infographic campaign in collaboration with Comms. This morning I submitted what will be our first graphic. It will be about Fall Registration tips and recommendations. Moving forward, I know August shared some ideas in the chat, but if we want to discuss ways in which we can split off and tackle some certain academic policies or issues that you think students would benefit from knowing more about, I would be amenable to that. Granted, you all will be busy with OPA grading this week, so this might not be the appropriate time to delegate such things, but perhaps in the next week or so, we can split off into groups and do some research and then fill out the graphic request form for the comms committee. We can be strategic about how these are released, or we can jump around, I have no clear plan. I only released one about registration first because it starts on Wednesday. While this would be mainly an ASG venture on ASG socials, I wouldn't be opposed to reaching out to advisors to have them also distribute some of this information to their students.
3. McLaughlin: If you are planning on running for CAB, whether for this position or another, feel free to come talk to me! I love having 1:1s and I may be able to offer you some advice on platforms and anything else leading up to the elections. So, just something to keep in mind. You still have some time.

C. Student Concerns and Senator Updates (Open Discussion)

1. Are there any updates from the committee?
 - a) U Senate attendees:
 - (1) Senators Day and Kirk and Crabtree
 - (a) Day: Voted on four things for grad school, different changes in curriculum, a proposal to change midterms from grades to reports, and the time they have to be entered.
 - (b) Kirk: Instead of being the 8th week, it would be the 7th week.
 - (c) Kirk: The way that classes are structured around midterms now, some faculty said students would be failing and wouldn't have enough time to fix it.
 - (d) Kirk: The U Senate is also writing a statement in response to SB 83.

- (e) McLaughlin: ASG is also considering this, stay tuned for more information and a possible Sense of the Senate.
 - (f) McLaughlin: Also, Pass/Fail considerations were brought up in my last Academic Policy Council meeting. It is just in its infancy, but some said it was not very necessary and had no measure for student success, unlike Credit/NoCredit, while others disagreed and said it was important to ensure student GPAs aren't suffering from one mistake or initial misunderstanding of the content.
2. Have you encountered or received any recent concerns?
 - a) Let the record reflect there are no new concerns mentioned.

D. OPA Discussion

1. McLaughlin: A majority of today's meeting will be spent going over the expectations for grading OPA nominations, sign-ups for helping with the event, and important deadlines.
2. McLaughlin: [Tutorial of grading process on Google Sheets]
 - a) Everyone has been assigned to a group with a corresponding letter. I have assigned several people as team leads, including Spencer, who has participated in the process before, as well as Wes and Amitoj, who also have experience with OPAs. They are great resources, and remember you can always come to me with questions or concerns.
 - b) Here, we can see the method behind the madness. I have assigned two groups to each response. You can view from the master list here which ones are assigned to our group. It is very likely that I may have made a few mistakes. If you notice something that seems weird or misplaced, let me know. It is nice having other eyes on my work.
 - c) You should know that responses are graded anonymously, meaning you won't know who the student nominator is. The only way there is an exception to this is when we decide on Top 10, those students will be invited to attend.
 - d) We will walk through one together.
 - e) First, you will list your group letter and then write your first name.
 - f) Then, you will rate the submission on a scale of 5 based on the chart on the front tab of this spreadsheet. I helped establish this grading process last year because there were complaints about what scores were to be based on. While I understand that

application is still somewhat subjective, as one person's 4 may be another's 3, and so on, it is balanced out with the number of people and groups we put on a response. Don't feel pressured to answer the way everyone else does. As you get further and further, and see more and more responses, your guidelines may change, and that's ok, it arguably gets easier as you move along. Remember, we aren't looking just at length, but the quality of the response. You will probably find that most fall in the middle, and it is often all about perspective.

- g) After assigning a score, you are encouraged to leave a few notes about the quality of the submission. What stuck out to you, what was missing or what was important, how does it align with the questions students were asked to consider? Etc. As much detail as possible is useful.
 - h) If we get to the point where we have many submissions with perfect or the same scores, we will have to decide on the Top 10 after some serious deliberation, and this is when I would want you to be able to defend your score and/or explain why you changed it.
 - i) You will continue this process through those that are assigned to you.
 - j) I want you to have this done by the evening of Sunday, April 9. It should not take you more than a couple of hours at most. If you have any questions, let me know, or reach out to your team lead.
 - k) Full disclosure, while you can start working on some of the ones that have been posted, I am still importing data from the Formstack, so I would recommend waiting to get started until I give the all-clear in Slack sometime soon.
 - l) And don't worry about averages, I will calculate those, as long as you get your individual grading done, you will be ok. Questions?
3. Options for volunteering at the event:
- a) Set-up (starting at 5:30)
 - (1) 4-6 students
 - (a) Chelsie Kirk
 - (b) Spencer Mandzak
 - (c) Caitlin Spyra
 - (d) Cathleen McLaughlin
 - b) Sign-in table (opens at 6:15)
 - (1) 2 people per time
 - (a) 6:10
 - (i) Spencer Mandzak

- (ii) Chelsie Kirk
 - (b) 6:25
 - (i) Spencer Mandzak
 - (ii) John Day
 - (c) 6:45
 - (i) Spencer Mandzak
 - (ii) Danny Martin
- c) Announcing (150) (names and departments of those in attendance)
 - (1) 3 people
 - (a) Maggie Sampson
 - (b) Danny Martin
 - (c) Spencer Mandzak
- d) Certificate runners (during announcements, professors will be asked to stand and receive their certificates. Students will come to them)
 - (1) 2 people
 - (a) Chelsie Kirk
 - (b) John Day
- e) Announcement of Top 10 Winners (students will read their own nominations)
 - (1) 2 people
 - (a) Spencer Mandzak
 - (b) Maggie Sampson
- f) Clean-up (likely around 8:15 or so)
 - (1) 4-6 people
 - (a) Danny Martin
 - (b) John Day
 - (c) Chelsie Kirk
 - (d) Cathleen McLaughlin
 - (e) August Ogunnowo

4. McLaughlin: Next Monday, we will be meeting to discuss the results as well as deliberate about selecting the Top 10 if necessary. If we have time, we may also start to assemble materials for the event, including name tags, certificates, centerpieces, etc. But this is dependent on when ordered things arrive.

IV. Action Items

- A. Keep collecting student concerns!
- B. Work diligently on your OPA grading tasks! And make sure to reach out to me or your team leads if you have any questions. This should be done by April 9th, and then next week, we will talk Top 10 and the winner!

C. Think about potential topics or ideas for the infographic campaign with comms!

V. Adjournment