



Student Body President and Vice President Elections Packet 2023-2024

In this packet:

1. Informational cover sheet with important dates
2. 2024 Student Body President and Vice President Election Rules
3. Relevant excerpts from the Associated Student Government Bylaws
4. Official Petition for Student Body President and Vice President

Important dates to remember:

- February 19th:** Election petitions are due at 12:00pm. A mandatory Candidates Meeting shall take place at 5:00pm in-person (each individual candidate *must* attend). Campaigning *may not* begin until the conclusion of the Candidates Meeting.
- March 1st:** Weekly reports begin, due at 5:00pm.
- March 5th:** Associated Student Government Debate and Meet the Candidates Night shall take place in person at 7:30pm ET. Attendance is mandatory for all candidates.
- March 18-20th:** The General Election shall take place from March 18th at 7:00am to March 20th at 7:00pm on The Hub.

Dates and times are subject to change at the discretion of the Elections Committee.

If you have questions or concerns, please contact Speaker Bakshi at ASGSpeaker@miamioh.edu or the elections committee at

Instructions

Read through this packet to understand the requirements and responsibilities of being a Student Body President or Vice President, as well as the campaign rules. Candidates must complete a virtual petition in order to qualify for the election.

Please fill out this checklist to verify you have read and completed all required items:

- I have filled out all the information requested correctly on [this Google Form](#): Candidates MUST share link to collaborate on petition **before** gathering signatures to ASGSpeaker@miamioh.edu.
- I have read all election information (starting on page 2).
- I have received 150 undergraduate signatures from current Miami University (Oxford campus) students on a Google Form collecting Miami email addresses.
- I answered all the questions in the accompanying materials and emailed my responses to the Speaker.

Questions? Please contact Speaker Bakshi at ASGSpeaker@miamioh.edu

Election Rules and Guidelines

I. Candidate Qualifications

- A. All candidates for any office must be a full-time undergraduate student at Miami University's Oxford Campus both during the campaign and during the following academic year and may not be on any academic or disciplinary probation.
- B. A candidate may run for only one office: Student Body President or Student Body Vice President.
 - a. Co-candidacies (two candidates running for the same office) are not permitted.
- C. The Student Body President and Student Body Vice President shall be elected as a slate.
 - a. If a candidate of a slate drops out of the election, a replacement candidate must produce a valid Petition within 72 hours of the original candidate's official resignation notification to the Elections Committee.
 - b. Failure to produce a candidate within the 72 hour time window shall result in the total disqualification of the slate.
 - c. If both candidates of a slate drop out of the election, the slate shall be disqualified.
 - d. Candidates resigning within 72 hours of the election shall result in a total disqualification of the slate.

II. Application and Petition

- A. The official Associated Student Government Packet and Petition shall serve as the candidate's application to participate in the election process.
- B. The Elections Committee shall accept petitions any time between January 29th, 2024 at 12:00pm and February 19th, 2024 at 12:00pm.
- C. Each candidate must submit an application and Petition to the Elections Committee certifying that the candidate qualifies and agrees to abide by and fulfill all duties and regulations set forth by the Elections Committee, the Constitution and Bylaws of the Associated Student Government, and the rules and regulations of Miami University.
- D. Petition Qualifications
 - a. Candidates must obtain the signatures of 150 Miami University undergraduate students on the Oxford Campus and their unique IDs.
 - b. Petitions must contain the legal name or recognizable nickname of the candidate as they would like it to appear on the ballot and the office for which they are running.

- E. Each Candidate will receive an email from the Elections Committee following the meeting on February 26th to confirm with each candidate whether or not their name will appear on the ballot.
- F. ~~If no candidate or only one candidate runs for a single office, the deadline date for filing petitions for that office shall be extended to February 19th, 2024 at 12:00pm.~~
 - a. If only one candidate applies for a single office by the extended deadline, that candidate shall be the winner of said office.
 - b. If no candidate applies and there is a vacant office, it shall be filled by the manner prescribed in the ASG Bylaws Section 602.E.

*****Important rules*****

III. Campaign Guidelines

- A. Campaigning includes, but is not limited to, any verbal, written, or implied request for political support or any activity that may facilitate the making of such a request. Any interpretation of this definition shall be at the sole discretion of the Elections Committee.
 - a. Students running for Student Body President and Student Body Vice President may use signs as physical campaigning materials.
 - i. Signs must be removed within one week of the end of the elections.
 - ii. Signs within the residence halls must conform to residence hall policy and may only be posted in designated areas (contact the Residence Director for a list of designated areas).
 - iii. Signs may only be posted in designated areas within academic and administrative buildings (contact the building director for a list of the designated areas).
 - b. Students may speak publically to student organizations and prepare campaign materials for those organizations in accordance with the rules and regulations of those organizations.
 - c. Students may use electronic media (websites, social media, wall posts, blogs, etc.) for campaign purposes in an appropriate manner. Any interpretation of this definition shall be at the sole discretion of the Elections Committee.
- B. Candidates or staff members of a campaign may not use Associated Student Government resources or supplies for campaign materials, except as stated in Appendix A: Institutional Resources for Campaigns.
- C. Candidates or staff members of a campaign may not accept capital items or financial support from any affiliated organization.

- D. Candidates or staff members of a campaign may not accept contributions or the use of capital items funded through Student Activities and/or Associated Student Government.
- E. Students may campaign in Residence Halls.
 - a. Students are to assume Residence Halls are Closed Solicitation unless otherwise stated.
 - i. If a Residence Hall is Closed Solicitation, students may only campaign in front lobbies and mailrooms.
 - b. If a Residence Hall is Open Solicitation, nonresident students must be escorted by a resident student at all times.
 - c. Students may not campaign during "Quiet Hours."
 - d. Students must obey all other posted rules of a Residence Hall.
 - e. Students may not write on other students' whiteboards or post campaign materials on doors without the resident's consent.
- F. Associated Student Government as an organization shall not sponsor or endorse a candidate in any way. Candidates may not indicate or imply any official or unofficial Associated Student Government support in any campaign activity.
 - a. Individual elected members of Associated Student Government may endorse candidates in their elected capacity.
- G. Candidates or staff members of campaigns may not provide a physical means to vote (including but not limited to computers, tablets, phones, etc.) for other students.
 - a. Associated Student Government will host election tables in Armstrong Student Center providing a means for students to vote.
- H. Campaigns must submit Weekly Reports (as detailed below in Section V and Section VI) to the Elections Committee weekly by Friday at 5:00 PM.
- I. Failure to follow these guidelines will result in a violation.

IV. Campaign Violations

- A. To be accused of a violation, an individual must report some form of physical or digital evidence (i.e. pictures, signs, snapshots of media posts, etc.) or submit a witness statement to the Elections Committee. The evidence must then be reviewed by the Elections Committee, which will rule whether a violation has occurred. If the Committee rules that a violation has occurred, it will then determine the appropriate Level of Violation. The Elections Committee shall notify the campaign of the violation.
- B. To ensure all parties adhere to the Rules and Guidelines outlined in this Packet, the Elections Committee reserves the authority to issue a violation to any

campaign within the following prescriptions: Warning, Level I, Level II, and Level III.

- a. A Warning violation shall not consist of any ban on campaign activity.
 - i. The following actions, or those the Committee deems to be of similar magnitude, may constitute Warning violations at the Committee's discretion:
 1. Incidental violation of Residence Hall Code, Solicitation Guidelines, or any other University policy.
 2. Incidental misuse of Associated Student Government supplies or resources for campaign activities.
 - ii. The Committee shall establish a period of time in which the campaign must address and rectify, if possible, the violation.
 1. Failure to address the violation in the period of time set by the Committee may warrant further sanctions.
 - iii. A campaign's second Warning violation for the same offense, or third Warning violation for a unique offense, will automatically be promoted to a Level I violation with all associated penalties.
- b. A Level I violation shall consist of a 24-hour ban on campaign activity.
 - i. The following actions, or those the Committee deems to be of similar magnitude, may constitute Level I violations at the Committee's discretion:
 1. Beginning campaign activity prior to the conclusion of the Candidates' Meeting on February 26th, 2024.
 2. Failing to submit a weekly report by Friday at 5:00 PM.
 3. Failing to participate in essential campaign functions deemed mandatory by the Committee without prior approval, including but not necessarily limited to: a Candidates' Meeting, Meet the Candidates Night, and the Student Body President Debate.
 4. Providing the physical means for students to vote
 5. Purposeful violation of Residence Hall Code, Solicitation Guidelines, or any other University Policy.
 - ii. In the case of a Level I violation, a campaign's 24 hour ban shall take effect at 12:00am following the Committee's notification of the violation.
 - iii. Should a Level I violation be issued within 24 hours of the start of voting, the ban on campaigning shall only last 12 hours and take effect at a time deemed appropriate by the Committee.

- iv. A campaign's third Level I violation will automatically be promoted to a Level II violation with all associated penalties.
- c. A Level II violation shall consist of a 48 hour ban on campaigning.
 - i. The following actions, or those the Committee deems to be of similar magnitude, may constitute Level II violations at the Committee's discretion:
 - 1. Abusing the privileges of an Associated Student Government office to obtain an advantage in the election.
 - 2. Implying or declaring any endorsement, sponsorship, or other form of support from Associated Student Government as an organization.
 - 3. Failing to produce a weekly report 48 hours after a missed deadline.
 - 4. Purposely damaging the materials of another campaign.
 - 5. Purposely withholding information from the Committee.
 - 6. Exceeding the spending allowance.
 - 7. Slandering, insulting, or disparaging another student, candidate, or campaign.
 - ii. In the case of a Level II violation, a campaign's 48 hour ban shall take effect at 12:00am following the Committee's notification of the violation.
 - iii. Should a Level II violation be issued within 24 hours of the start of voting, the ban on campaigning shall only last 24 hours and take effect at a time deemed appropriate by the Committee.
 - iv. A campaign's third Level II violation will automatically be promoted to a Level III violation with all associated penalties.
 - 1. Exception: A second Level II violation of "Purposely damaging the materials of another campaign" will be considered malicious and will result in an automatic promotion to a Level III violation.
- d. A Level III violation shall consist of a disqualification of the campaign.
 - i. The following actions, or those the Committee deems to be of similar magnitude, may constitute Level III violations at the Committee's discretion:
 - 1. Bribing any student or member of Associated Student Government to secure votes, private information, or other unfair privileges.
 - 2. Using tactics of intimidation to coerce students to vote.

3. Damaging another candidate's campaign materials repetitively or with malice.
 4. Any instance of an infraction so severe as to exceed the regulatory and enforcement framework outlined in this Packet, as determined by a two-thirds majority vote of the Committee.
 - ii. In the case of a Level III violation, a campaign will be immediately disqualified following the Committee's notification of the violation.
- C. Should the Elections Committee issue a campaign ban to any slate, that campaign may not engage in any act of campaigning until the end of the period of the ban as specified by the Committee.
- I. Campaigns may still participate in any ASG-sanctioned, election-related event to include, but not be limited to, the Student Body President Debate.
- D. A candidate or campaign may, at any time, appeal a ruling of the Committee to the Judicial Council for further review.

V. Campaign Expenditures and Contributions

- A. Candidate campaign expenditure limits are as follows:
- a. Campaigns shall be permitted a spending allowance of \$250 for the General Election cycle for campaign purposes.
- B. [Expense Reports](#)
- a. Expense Reports is a part of the required Weekly Report (further detailed in Section VI).
 - b. All expenditures made by a candidate or their campaign related to campaign activity must be included in a detailed and accurate Expense Report.
 - i. The expense report shall include all receipts and other documents necessary to verify the expenditures of the campaign.
 - ii. The price of donated campaign-related goods or services before discounts or donations shall be reported in the campaign's Expense Report with the value of the good or service before discounts being counted as the official price.
 1. A monetary donation shall be included in the Expense Report and counted towards the campaign's total spending allowance, with the understanding that donation will be used for campaign-related purposes.
 2. A donation of a good or service must be reported in the Expense Report and the good or service's value before

discounts shall be counted towards the campaign's total spending allowance.

- iii. Each campaign must submit weekly Expense Reports to the Elections Committee beginning March 1st at 5:00pm and every subsequent Friday at 5:00pm until the conclusion of the election.
 - 1. Failure to submit these Expense Reports may result in a violation.
- iv. The Elections Committee may, with 24 hours' notice, request additional Expense Reports of any campaign at any time.
 - 1. Failure to submit these Expense Reports may result in a violation.

VI. Campaign Materials and Procedures

A. [Weekly Reports](#)

- a. Each campaign will submit a weekly report by Friday at 5:00 PM. Failure to do so will result in a Level I violation. Weekly reports will include the following:
 - i. Expense Report detailed in Section V.B.
 - ii. Marketing materials, if applicable.

B. Campaign Materials

- a. A campaign material or resource shall be defined as any item that the candidate or campaign staff used during the course of the election, any item that must be accounted for in an Expense Report, and members of the campaign staff.
- b. Candidates may not campaign in the Associated Student Government Office. Candidates may not campaign in any University Library without receiving the necessary permission from the Dean of Libraries and the University Librarian.
- c. **All candidates are responsible for the actions of their staff members.** It will be the responsibility of the candidate to ensure that their staff members are fully aware of and understand all applicable campaign regulations.
 - i. A staff member is defined as any person engaging in open campaigning on behalf of and with a clear association to a candidate.
- d. All candidates are responsible for the removal of all campaign material no later than one week after the conclusion of the General Election.

VII. Election Procedure

- A. If there are only two declared slates for the offices of Student Body President and Vice President, the race shall be decided by one General Election with no instant run-off.
- B. If there are more than two declared slates for the offices of Student Body President and Vice President, there shall be a General Election utilizing ranked choice voting.
 - a. Within ranked choice voting, should no slate receive a majority in the first choice ranking, the lowest polling slate will be eliminated and the votes they received shall be reallocated to the next highest-ranked slate listed on the ballot. Should no slate yet have a majority, the process shall be repeated until a slate has secured a majority of votes.
- C. The General Election shall be held from 7:00 am on March 18th until 7:00 pm on March 20th, 2024.
- D. Voting shall be done using a secure online system (The Hub).
- E. The Elections Committee shall declare the outcome of the election by formally notifying the Student Senate, thereby certifying the election results.

VIII. The Elections Committee

- A. The Election shall be facilitated by the Elections Committee.
- B. The members of the Elections Committee shall be required to remain impartial during the course of the election. The Elections Committee shall have the discretion, with a two-thirds vote, to remove any members of the committee found in violation of this rule.
- C. The Elections Committee shall produce weekly reports, including any violations of the rules, the committee's decisions and opinions, and the candidate expense reports. The reports shall be forwarded to all candidates, The Miami Student, and placed on the ASG website.
- D. The Committee withholds the right to compel candidates to attend mandatory training sessions, a Meet the Candidates Night, and any official debate.

IX. Standing Nature of the Rules

- A. These rules are subject to the approval of Student Senate. Amendments may not be made to these rules once the campaign period is underway.
- B. Any interpretation of these rules shall be at the sole discretion of the Elections Committee.

Appendix A: Institutional Resources

- I. Institutional resources that the Associated Student Government can provide to Student Body President and Vice President Campaigns include:
 - A. Tabling reservations in Armstrong Student Center
 - B. Armstrong Student Center Digital Screen Advertisements (half screen)
 - C. Physical banner space reservation in Armstrong Student Center
 - D. Headshots of candidates
 - E. Equal access to Associated Student Government marketing including the ASG website and social media promotion on the Associated Student Government accounts on Facebook, Twitter, and Instagram pages
- II. All institutional resources will be provided in equal time and equal manner to each campaign.
 - A. To utilize these resources, the campaigns must submit the requested marketing materials within the weekly report. Failure to do so on time forfeits their right to access.

Relevant Sections of the ASG Bylaws

SECTION 202

The Powers and Duties of the Student Body President

202.A. The President of the Student Body is the elected representative of the students and is vested with the executive power of Associated Student Government.

202.B. The President shall serve as the student member of the University Senate Executive Committee as required by the University Senate Bylaws.

202.C. The President shall sit as an ex-officio, non-voting member on any committee, council, board, or agency of the Executive Cabinet.

202.D. The President shall have the power to call the Executive Council, as described in the Constitution, into special session.

202.E. The President shall act as the official representative of the student body at all official functions.

202.F. The President shall use the executive power vested in them to uphold and support the Constitution, Love & Honor Code, and Bylaws of Associated Student Government, implement the legislation of the Student Senate, and pursue courses of action in the interest of the student body. They shall perform these duties in conjunction with the Executive Council, Associated Student Government Executive Cabinet, and the Student Senate.

202.G. The President shall serve as the chair of the Associated Student Government Executive Cabinet and Executive Council where they can only vote in the event of a tie.

202.H. The President shall serve as the chief director for Associated Student Government and assume final responsibility for the proper execution of the decisions and desires of the Executive Council, Executive Cabinet, and the Student

Senate.

202.I. The President shall have the power to appoint up to three Directors at their discretion who can serve as head of policy priorities or unique initiatives of Associated Student Government.

1. A Director can report to any cabinet member or the President will report directly to the President or any cabinet member at the discretion of the President.
2. A Director focuses on policy priorities and initiatives for Associated Student Government.
3. A Director will be a member of the executive branch though not a member of the executive cabinet.
 - a. A Director may not be a part of any other branch of Associated Student Government due to a conflict of interest during their term as a Director.
 - b. A Director may not vote on any Student Senate bills.
 - c. The length of term of a Director is dictated by the need on that specific policy and is at the discretion of the President.
4. This appointment must be presented by the Student Body President to the Student Senate and approved by a simple majority vote.

202.J. The Student Body President shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$6,450.

SECTION 203

The Powers and Duties of the Student Body Vice President

203.A. To fulfill the responsibilities of the Student Body President in their absence, and otherwise assist the President in the execution of their duties.

203.B. To be responsible for maintaining and attending to concerns in areas within and outside the Miami University community as they pertain to the Student Body.

205.C. The Vice President shall assist the student body with maintaining and strengthening its relationship with Miami University alumni.

205.D. The Vice President shall be responsible for maintaining a strong relationship between current Associated Student Government members and alumni of Associated Student Government.

205.E. The Vice President shall assist student organizations in communications with the Office of Alumni Relations.

205.F. The Vice President will work with the Vice President for University Advancement and the Office of University Advancement.

205.G. The Vice President shall serve as the student representative on the Alumni Association Board and the Foundation Board.

203.H. The Student Body Vice President shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$5,610.

SECTION 601

Qualifications

601.A. All candidates for any office must be full-time undergraduate students at Miami University.

601.B. No candidate may be on academic or disciplinary probation.

SECTION 602

Elections of the President and Vice President

602.A. The election of the Student Body President and Vice President shall be held at a

time recommended by the Elections Committee, during the spring semester, but no later than the last week of classes before spring break; subject to the approval of the Student Senate.

602.B. If there are two slates for the offices of Student Body President and Vice President, there will be a general election with no instant run-off. If there are three or more slates and a majority is not reached in the first choice ranking, an instant run-off will occur through ranked choice voting.

1. Within ranked choice voting, should no slate receive a majority in the first choice ranking, the lowest polling slate will be eliminated and the votes they received shall be reallocated to the next highest-ranked slate listed on the ballot. Should no slate yet have a majority, the process shall be repeated until a slate has secured a majority of votes.
2. If a tie should occur, the tie will be broken by the slate with the highest number of first-choice votes. If it is still tied, the process will continue sequentially until a winner of the tie is decided.

602.C. Each candidate must submit a petition and application to the Elections Committee clarifying that the candidate qualifies and agrees to abide by and fulfill all duties and regulations set forth in the Constitution, Love & Honor Code, and Bylaws.

1. This petition shall contain the signatures of 150 undergraduate students at Miami University.
2. Petitions and applications must be filed no later than the date set by Elections Committee, as approved by the Student Senate.
3. The petitions shall contain the legal name, or recognizable nickname, of the candidate as he or she would like it to appear on the ballot, as well as the office for which he or she is a candidate.
4. Each petition and application will be examined and certified by the Elections Committee.

5. All petitions are final upon filing; no candidate shall be permitted to alter information after filing.
6. The Elections Committee is granted the authority to alter the name submitted on the petition to ensure a fair election process, even after the petition has been officially filed.
7. If no candidate or only one candidate runs for a single office, the deadline date for filing petitions for that office shall be extended 72 hours.

602.D. If only one candidate has declared, that candidate shall be the winner for the office.

602.E. If no candidate is declared, the Executive Cabinet-elect will execute the following actions:

1. The Executive Cabinet-elect shall submit no more than three nominees for the vacant office to the Student Senate in a time of no more than 6 days after the completion of all Executive Cabinet elections.
2. The Student Senate shall then elect the nominee to fulfill the vacant office from the names submitted by the Executive Cabinet-elect.

602.F. The name of each candidate shall be rotated on the ballot.

602.G. The President and Vice President of the Student Body shall run as a single slate, presented as a single option on the ballot to fill both positions.