

# **Official Bylaws**

Last Amended October 24, 2023

Speaker Tia Bakshi

Speaker Pro Tempore Lucas Orlando

**Parliamentarian Eli Davies** 

**Administrative Committee** 

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- Articles I, II, III, and IV handle ASG branches, positions, and committees.
- Article V handles expected conduct, nondiscrimination clause, and Oversight investigative process.
- Article VI handles succession, elections, and the Student Trustees.
- Article VII handles Funding & Audit rules for student organizations.
- Article VIII handles amendments.

# **ARTICLE I. The Student Senate**

# **SECTION 101**

The Student Senate shall be composed of the Speaker of the Student Senate, the Speaker Pro Tempore, 51 Student Senators, an advisor, and the Executive Cabinet of Associated Student Government.

**101.A.** The Chair of the Student Senate shall be the Speaker of the Senate of Associated Student Government.

101.B. There shall be seventeen On-Campus Senate seats.

- 1. Sixteen students shall be elected by the students living in their district, to be determined by the Speaker of Student Student.
- 2. One student shall be a Resident Assistant representative who is elected by their fellow Resident Assistants.
- On-Campus Senate districts shall be appropriated under the guidance of the Speaker of Student Senate in consultation with the Secretary for On-Campus Affairs.
- 4. Each On-Campus Senator shall participate in Outreach events for their district, as prescribed by the Bylaws of the Secretary for On-Campus Affairs.

**101.C.** There shall be seventeen Off-Campus Senate seats.

1. Seventeen students shall be elected by undergraduate students living off campus.

**101.D.** There shall be sixteen Academic Senate seats.

- 1. Academic Senate seats shall be apportioned under the guidance of the Speaker of the Student Senate, in consultation with the Secretary of Academic Affairs.
  - a. For the purposes of allocating Academic Senate seats, the College of Arts of Sciences shall be divided between the Biological & Physical Sciences and

the Social Sciences & Humanities.

- Biological and Physical Sciences and Mathematics include: Biochemistry, Biological Physics, Biology, Botany, Chemistry, Earth Science, Engineering Physics, Environmental Earth Science, Geology, Mathematics, Medical Laboratory Science, Microbiology, Physics, Quantitative Economics, Statistics, Zoology.
- Social Sciences and Humanities include: American Studies, Anthropology, Black World Studies, Classical Humanities, Classical Languages (Greek and Latin), Comparative Religion, Diplomacy and Global Politics, East Asian Languages and Cultures, Economics, English/Creative Writing, English/Linguistics, English/Literature, English/Professional Writing, French, Geography, German, Gerontology, History, Individualized Studies, International Studies, Italian Studies, Journalism, Latin American and Latino/a and Caribbean Studies, Media and Culture, Philosophy, Political Science, Psychology, Public Administration, Russian and East European and Eurasian Studies, Social Justice Studies, Sociology, Spanish, Speech Pathology and Audiology, Strategic Communication, Urban and Regional Planning, Women's and Gender and Sexuality Studies.
- iii. Any new or additional majors added will be added to the respective section under the discretion of the Elections Committee.
- 2. The responsibility of an Academic Senator remains with the college to which they were elected.

**101.E.** The Speaker Pro Tempore shall be elected at the end of each academic year to serve their term as a non-voting student senator for the following academic year. This election is to take place after the election of Executive Cabinet.

101.F. The Parliamentarian shall be elected at the end of each academic year to serve

their term as a voting Student Senator the following academic year. This election is to take place after the election of Executive Cabinet.

**101.G.** The Speaker of the Senate has the authority to reapportion and redistrict according to shifts in population when the Student Senate is not in session.

**101.H.** The advisor shall be from the Office of the Vice President for Student Affairs.

**101.I.** The members of the Executive Cabinet of Associated Student Government shall be ex-officio, non-voting members of the Student Senate.

**101.J.** The two students selected to serve as non-voting members of the Board of Trustees shall be non-voting members of the Student Senate. They shall be required to attend the weekly meetings of the Student Senate as often as is necessary as well as at least one Senate session around each Board of Trustees meetings to keep the Student Senate informed of the Board's actions. Upon applying to be a Student Member on the Board of Trustees, candidates must sign a contract stating that they will attend meetings of Student Senate as required and keep Student Senate informed of the Board's actions.

**101.K.** The powers and privileges of the Advisor shall be to advise the Student Senate as needed.

## **SECTION 102**

#### The Powers and Duties of the Speaker of Student Senate

102.A. The Speaker of Student Senate shall be a non-voting Student Senator

**102.B.** To preside over the Student Senate.

**102.C.** To call the Student Senate into special session.

**102.D.** To place, as soon as possible, all appropriate proposals passed by the Student Senate on the agenda of the appropriate university council or committee and act as the

liaison for Associated Student Government in all legislative matters.

**102.E.** To sit as an ex-officio, non-voting member of any council, committee, or board of the Student Senate.

**102.F.** To chair the Elections Committee, with assistance from the Pro Tempore, unless said officer is pursuing an elected position. In such cases, the committee shall select its chair from among the membership.

**102.G.** To sit as a member of the University Senate.

**102.H.** The Speaker of Student Senate shall act as the legislative liaison between the Executive Cabinet and the Student Senate.

**102.I.** To conduct multiple training sessions for Student Senators at the beginning of the first semester and Student Senators-elect.

 The training should include instructions on how to put forth legislation, the responsibilities of being a Senator, an outline of the structure of ASG, University governance, parliamentary procedure, constituency relations, committee procedure, and attendance requirements or other commitments.

**102.J.** To appoint members to the standing Senate and Cabinet committees with the majority consent of the Student Senate.

**102.K.** The Speaker of Student Senate shall have the responsibility of apportioning Senate districts with consultation from the appropriate Secretaries.

**102.L.** The Speaker shall be an ex-officio member of the Executive Cabinet.

**102.M.** The Speaker of Student Senate shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$5,610.

# **SECTION 103**

#### The power and duties of the Speaker Pro Tempore shall be:

**103.A.** To chair the Oversight Committee and vote in the committee only in the event of a tie.

**103.B.** In the absence of the Speaker of the Senate, or in the event that the Speaker of the Senate wishes to speak from the floor, to serve as Presiding Officer of the Student Senate.

**103.C.** To sit as an ex-officio, non-voting member of all Student Senate committees.

**103.D.** To assist the Speaker of Student Senate in the Elections Committee.

**103.E.** To assign senators on a weekly basis to maintain a professional office environment with responsibilities of said senators to include: emptying all waste receptacles, cleaning all desks and tables, reporting any damages to the Armstrong Student Center Staff, and keeping the office in clean, presentable condition at all time.

**103.F.** To vote in Student Senate only in the event of the tie.

**103.G.** To keep accurate minutes during meetings of Student Senate.

**103.H.** The Speaker Pro Tempore shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

## **SECTION 104**

The power and duties of the Parliamentarian, beyond these required of them as an elected representative of the Student Senate, shall be:

**104.A.** To chair the Administrative Committee and to vote in the committee only in the event of a tie.

**104.B.** To serve as a member of the Steering Committee.

**104.C.** To review and manage the Constitution, Love & Honor Code, Bylaws, and Standing Rules of Associated Student Government to keep these documents up-to-date and appropriate for the body.

**104.D.** To ensure parliamentary procedure is followed by all members of the Student Senate using the Associated Student Government Standing Rules.

**104.E.** To serve as a non-voting ex-officio member of the Oversight Committee.

# **SECTION 105**

## Student Senate shall:

**105.A.** Approve, by a majority vote, and regulate the standards of recognition for student organizations.

**105.B.** Approve a projected budget of Associated Student Government, as submitted by the Secretary of the Treasury (see the appropriate section of the Associated Student Government Bylaws), to enact the budget of Miami Activities Programming (hereafter referred to as "MAP") and to approve funding authorizations for the summer.

1. MAP must fulfill the requirements. An informed representative (or informed representatives) of MAP must present their annual budget to the Student Senate at least a month prior to the end of the fiscal year for approval for the following year.

**105.C.** Approve any further allocations of the general budget.

**105.D.** Have the sole power of impeachment of any officer or justice of Associated Student Government.

**105.E.** Elect, by the third Senate meeting, two Student Senators to sit as voting members of the Executive Council.

**105.F**. Elect the Executive Cabinet for the following academic year.

# **SECTION 106**

The Powers and Duties of the Student Senators, in addition to those set by the district that they represent, shall be:

**106.A**. To attend a training session to be conducted by the Speaker of the Senate.

**106.B.** To attend all regularly scheduled and called meetings of the Student Senate, to vote on all initiatives, bills, budgets, or proposals before the body, and to draft appropriate legislation as the member shall deem necessary.

**106.C**. To hold, for at least one hour a week, regularly scheduled office hours in the ASG office as assigned by the Speaker of the Senate.

**106.D.** To communicate the ideas and concerns of their constituents through the proper channels and to inform their constituents of the Student Senate activities.

1. Within one week of their elections to notify all their constituents of their election and to indicate where they will be available to their constituents.

**106.E.** To attend one multicultural event per semester from a list provided by the Secretary for Diversity, Equity and Inclusion

**106.G.** To attend a bystander intervention training program once per year from a list provided by the Secretary for Safety

## **SECTION 107**

#### The Standing Committees of the Student Senate shall be:

**107.A.** The Steering Committee shall guide Student Senate by providing advice on proposed legislation and by consenting to the order of business on the agenda in

consultation with the Speaker of Senate.

- 1. The Steering Committee shall be chaired by the Speaker of Senate, who shall vote only in the event of a tie.
- 2. The membership of the Steering Committee shall be four Student Senators and the Parliamentarian.
  - a. Two Senators shall be selected by the Speaker of Student Senate
  - b. Two Senators shall be elected by Student Senate, with the election taking place no later than the second meeting of the academic year.
  - c. Should a vacancy become open on the Steering Committee, they shall be replaced using the same method which was used to select or elect the member they are replacing by the next regular meeting of Student Senate.
- 3. The Committee will be responsible for:
  - a. Voting by majority approval of the committee to approve the agenda prior to each meeting of Student Senate.
  - b. Reviewing legislation before it is added to the agenda.
  - c. Advising and aiding the Speaker of Student Senate on matters of continuing training of Student Senators.

**107.B.** An Oversight Committee shall oversee work being done by all representatives of Associated Student Government and review violations of the Constitution, Love & Honor Code, Bylaws, Standing Rules, and any other standing piece of legislation, including attendance, by any member of Associated Student Government. The powers of this committee shall include, but are not limited to:

- 1. To recommend to the Student Senate, after investigation, the removal of a Student Senator from a position of Committee Chair, citing due cause.
- 2. To recommend to the Student Senate the impeachment, or other penalty, of any

ASG officer having found just cause to do so.

- 3. To have the power to, by majority vote, compel any officer of ASG to appear before the Committee in regards to a suspected violation of the Constitution, Love & Honor Code, Bylaws, Standing Rules, or any piece of legislation in addition to the mandatory meetings occurring twice a semester.
- 4. To meet with each member of Executive Cabinet and Committee Chairs twice a semester to receive a report of current projects, accomplishments, and goals.
- 5. To judge the effectiveness of Committees, and recommend to the Student Senate as to the necessity of their continued existence.
- To hear any request from a member of the Diversity Affairs Council Executive Board regarding the impeachment, or other penalty of the Secretary for Diversity, Equity and Inclusion.

**107.C.** The Administrative Committee shall monitor and update the Constitution and any other governing procedures of Associated Student Government, review the progress of proposals passed by the Student Senate, oversee the constitutionality of actions emanating from Associated Student Government, and assist Senate and/or any Executive Cabinet officer in the fulfillment of duties not specified within the duties of other officers.

1. The Committee will be tasked with recordkeeping of consent calendars, bills, resolutions, and any other files.

**107.D.** The Elections Committee shall establish rules governing election campaigns, subject to the approval of the Student Senate. The Committee shall have the responsibility for all campus-wide elections and shall ensure the enforcement of the rules governing said election campaigns. The Committee shall also be responsible for managing the filling of vacant Student Senate Seats.

# **SECTION 108**

# Student Senate Transparency

**108.A.** All regularly scheduled meetings of the Student Senate sessions, excluding Executive Session, shall be open to all members of the press and Miami community.

**108.B.** All regularly scheduled meetings of the Student Senate sessions shall be open meetings, excluding Executive Session, and will therefore be open to all recordings.

# **ARTICLE II. The Executive Cabinet**

# **SECTION 201**

There shall be an Executive Cabinet, chaired by the Student Body President, The Cabinet shall consist of the Student Body President, the Student Body Vice President, the Secretary for Academic Affairs, the Secretary for Communications and Media Relations, the Secretary for Diversity, Equity and Inclusion, the Secretary for Governmental Relations, the Secretary for Infrastructure and Sustainability, the Secretary for On-Campus Affairs, the Secretary for Off-Campus Affairs, the Secretary of the Treasury, the Secretary for Safety and Wellness, and the Chief of Staff.

- The Speaker of Student Senate, acting as liaison between Student Senate and Executive Cabinet, will be entitled to attend all Executive Cabinet activities and meetings.
- 2. Members of the Executive Cabinet are to attend one multicultural event per semester from a list provided by the Secretary for Diversity, Equity and Inclusion
- 3. Members of Executive Cabinet are to attend a bystander intervention program once per year from a list provided by the Secretary for Safety and Wellness.

# **SECTION 202**

## The Powers and Duties of the Student Body President

**202.A.** The President of the Student Body is the elected representative of the students and is vested with the executive power of Associated Student Government.

**202.B.** The President shall serve as the student member of the University Senate Executive Committee as required by the University Senate Bylaws.

202.C. The President shall sit as an ex-officio, non-voting member on any committee,

council, board, or agency of the Executive Cabinet.

**202.D.** The President shall have the power to call the Executive Council, as described in the Constitution, into special session.

**202.E.** The President shall act as the official representative of the student body at all official functions.

**202.F.** The President shall use the executive power vested in them to uphold and support the Constitution, Love & Honor Code, and Bylaws of Associated Student Government, implement the legislation of the Student Senate, and pursue courses of action in the interest of the student body. They shall perform these duties in conjunction with the Executive Council, Associated Student Government Executive Cabinet, and the Student Senate.

**202.G.** The President shall serve as the chair of the Associated Student Government Executive Cabinet and Executive Council where they can only vote in the event of a tie.

**202.H.** The President shall serve as the chief director for Associated Student Government and assume final responsibility for the proper execution of the decisions and desires of the Executive Council, Executive Cabinet, and the Student Senate.

**202.I.** The President shall have the power to appoint up to three Directors at their discretion who can serve as head of policy priorities or unique initiatives of Associated Student Government.

- A Director can report to any cabinet member or the President will report directly to the President or any cabinet member at the discretion of the President.
- 2. A Director focuses on policy priorities and initiatives for Associated Student Government.

- 3. A Director will be a member of the executive branch though not a member of the executive cabinet.
  - a. A Director may not be a part of any other branch of Associated Student Government due to a conflict of interest during their term as a Director.
  - b. A Director may not vote on any Student Senate bills.
  - c. The length of term of a Director is dictated by the need on that specific policy and is at the discretion of the President.
- 4. This appointment must be presented by the Student Body President to the Student Senate and approved by a simple majority vote.

**202.J.** The Student Body President shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$6,450.

# **SECTION 203**

#### The Powers and Duties of the Student Body Vice President

**203.A.** To fulfill the responsibilities of the Student Body President in their absence, and otherwise assist the President in the execution of their duties.

**203.B.** To be responsible for maintaining and attending to concerns in areas within and outside the Miami University community as they pertain to the Student Body.

**203.C.** The Vice President shall assist the student body with maintaining and strengthening its relationship with Miami University alumni.

**203.D.** The Vice President shall be responsible for maintaining a strong relationship between current Associated Student Government members and alumni of Associated Student Government.

**203.E.** The Vice President shall assist student organizations in communications with the Office of Alumni Relations.

**203.F.** The Vice President will work with the Vice President for University Advancement and the Office of University Advancement.

**203.G.** The Vice President shall serve as the student representative on the Alumni Association Board and the Foundation Board.

**203.H.** The Student Body Vice President shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$5,610.

## **SECTION 204**

#### The Powers and Duties of the Secretary for Academic Affairs

**204.A.** The Secretary, working in conjunction with the Associated Student Government Executive Cabinet, takes responsibility for all activities and policies in the area of academic affairs. The duties include, but are not limited to, augmenting the intellectual climate of the University, furthering student academic interests, and the generation of academic reform at both the divisional and university levels.

**204.B.** The Secretary shall maintain contact with members of University bodies dealing with academic affairs including, but not limited to, University Senate, Undergraduate Academic Advising Council, Liberal Education Council, and the Academic Policy Committee, as well as pertinent university offices including, but not limited to, the Provost's office, the Registrar's office, all Deans' offices, Career Services, and advising offices.

**204.C.** Upon election, the Secretary for Academic Affairs shall be allocated a Student at-Large seat on the University Senate.

**204.D.** The Secretary shall chair the Academic Affairs Committee.

204.E. The Secretary for Academic Affairs shall plan and execute the Outstanding

Professor Awards.

**204.F.** The Secretary for Academic Affairs shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 205**

**The Powers and Duties of the Secretary for Communications and Media Relations 206.A.** The Secretary shall take responsibility for all activities of all three branches of Associated Student Government in areas of communications, publicity, graphic design, and media.

 The Secretary for Communications & Media Relations is responsible for creating, updating and enforcing branding guidelines. All branding guidelines are subject to the approval of Student Senate when Student Senate deems necessary. Any branding challenge brought by Student Senate will succeed by a simple majority vote. In such case, the new branding guidelines will not go into effect, and the guidelines will be sent back to the Secretary for Communications and Media Relations for rework.

**205.B.** The Secretary shall be an ex-officio member of the Elections Committee with all media relations and student-wide communications regarding any election and recruitment for all branches of Associated Student Government.

1. The Secretary shall recuse themselves of this duty if there is a conflict of interest, such as they are running for a position in that election.

**205.C.** The Secretary shall be Webmaster of the Associated Student Government website and responsible for all social media sites.

- The Secretary shall be responsible for updating the website and social media sites within the week to reflect recent matters pertaining to, but not limited to, new legislation, meeting minutes, and press releases.
- 2. The Secretary shall be responsible for including the personal pronouns of all members of the Associated Student Government who grant expressed consent

to share said information.

**205.D.** The Secretary shall serve as a resource for all members of the Associated Student Government who need assistance reaching out to their constituents.

**205.E.** The Secretary shall chair the Communication and Media Relations Committee of Student Senate.

**205.F.** The Secretary shall appoint members to the Embracing Differences outreach subcommittee and shall co-chair the subcommittee, along with the Secretary of Diversity, Equity, and Inclusion, or delegate the responsibility to a Senator.

- 1. The Secretary shall appoint two members of the Communications and Media Relations Committee to the Embracing Differences outreach subcommittee.
- 2. The Secretary shall work with the Secretary of Diversity, Equity, and Inclusion to appoint At-Large members that represent multicultural student organizations present on campus to the subcommittee to offer a diverse perspective of students on campus and act as representatives on projects of the committee.
- The Secretary shall facilitate the creation and continuation of multimedia outreach endeavors, potentially including but not limited to: a podcast, a blog, and infographic flyers.

**205.G.** The Secretary shall be responsible for creating Associated Student Government name placards and ordering Executive Cabinet name tags.

 The Secretary shall be responsible for including the personal pronouns of all members of the Associated Student Government who grant expressed consent to share said information on these materials.

**205.H.** The Secretary shall be the primary contact for administering the Student Success Fund.

205.I. The Secretary for Communications and Media Relations shall be paid according to

the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 206**

#### The Powers and Duties of the Secretary for Diversity, Equity and Inclusion

**206.A.** The Secretary shall take responsibility for activities and policy in the area of diversity affairs including, but not limited to, heightening cultural awareness, community integration, and creating a campus environment that values and embraces diversity.

- The Secretary for Diversity, Equity and Inclusion shall work with the Diversity, Equity and Inclusion Committee and the Speaker of Senate to offer a mandatory, University-sponsored semesterly inclusion training during the fall and spring academic semester for all members of the Associated Student Government.
- The Secretary for Diversity, Equity and Inclusion shall create a list of multicultural events that will be shared at the beginning of every semester that members of Associated Student Government can select from to fulfill their mandatory multicultural event attendance requirement.
- 3. The Secretary shall work with Senate Leadership to conduct a Climate Survey every two years to gauge and assess the climate of Student Senate and Cabinet.

**206.B.** The Secretary shall reserve the ability to sit on, or appoint a Senator to, the Diversity Affairs Council.

1. The Secretary, in tandem with the Diversity Affairs Council, will plan an annual Inclusion Forum for the University.

**206.C.** The Secretary shall appoint members to the Embracing Differences outreach subcommittee and shall co-chair the subcommittee, along with the Secretary of Communications and Media Relations, or delegate the responsibility to a Senator.

1. The Secretary shall appoint two members of the Diversity, Equity and Inclusion

Committee to the Embracing Differences outreach subcommittee.

- The Secretary shall work with the Secretary of Communications and Media Relations to appoint At-Large members that represent multicultural student organizations present on campus to the subcommittee to offer a diverse perspective of students on campus and act as representatives on projects of the committee.
- The Secretary shall facilitate the creation and continuation of multimedia outreach endeavors, potentially including but not limited to: a podcast, a blog, and infographic flyers.

**206.D.** The Secretary shall maintain contact with the Vice President for Institutional Diversity and the Director of the Center for Student Diversity and Inclusion.

**206.E.** The Secretary shall maintain contact with the Center for Student Diversity and Inclusion, the Office of the Dean of Students, the Office of Equity and Equal Opportunity, and the Office of Institutional Diversity.

**206.F.** The Secretary shall chair the Diversity, Equity and Inclusion Committee of Student Senate.

**206.G.** The Secretary shall maintain a seat on the Student Life Council and the Council on Diversity and Inclusion.

**206.H.** The Secretary shall appoint a Senator to the Office of Institutional Diversity Advisory Board.

**206.I**. The Secretary for Diversity, Equity and Inclusion shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 208**

The Powers and Duties of Secretary for Governmental Relations

**208.A.** The Secretary shall be responsible for lobbying on behalf of the student body at the local, state, and federal level on issues of higher education as they relate to Miami University.

**208.B.** The Secretary shall be in contact with student government representatives of other Ohio public universities in order to coordinate lobbying efforts on issues that affect all state institutions.

**208.C.** The Secretary shall serve as the liaison between ASG and the Office of ASPIRE.

**208.D.** The Secretary will be given automatic consideration to attend the Government Relations Network Alternative Spring Break trip during the time of their term.

**208.E.** The Secretary shall chair the Government Relations Committee of Student Senate.

208.F. The Secretary shall serve as the lead of civic engagement within ASG.

- The Secretary shall run voter registration drives and ensure voter registration forms are provided at ASG-sponsored functions that may include tablings, events, forums, and meetings to aid students in becoming civically engaged. The Secretary shall also provide training on appropriate voter registration etiquette and conduct to all members of Student Senate prior to completing the first voter registration drive of the academic year.
- The Secretary shall coordinate getting out the vote and voter education initiatives within ASG, including, but not limited to voter registration drives and education initiatives on voting rights.
- 3. The Secretary shall coordinate with other civic engagement teams on Miami's campus to facilitate voter education and promotion.

**208.G.** The Secretary for Governmental Relations shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

#### **SECTION 209**

#### The Powers and Duties of the Secretary for Infrastructure and Sustainability

209.A. The Secretary shall be responsible for all activities related to sustainability, infrastructure, and environmental policy on Miami's Campus and the Oxford community.
209.B. The Secretary shall be responsible for policy and programs related to infrastructure on and off campus including but not limited to parking and transportation, physical facility services, composting, recycling, accessibility, waste management, and campus planning.

 This includes an individual meeting with the Director of Sustainability and relevant staff within Dining Services and Physical Facilities once per semester at a minimum, and encouraging relevant staff members to attend Infrastructure and Sustainability Committee meetings.

209.C. The Secretary shall chair the Infrastructure and Sustainability Committee.

**209.D.** The Secretary shall serve as a student representative on the University Sustainability Committee.

**209.E.** The Secretary shall be chair of the Student Sustainability Council (SSC). This responsibility includes handling organizational logistics and appointing an active Vice President, Secretary, and Treasurer from SSC's membership or found externality.

**209.F.** The Secretary shall serve as a student representative on the University Campus Planning Committee.

**209.G.** The Secretary shall serve as a student representative on the Student Dining Hall Advisory Committee and shall assist with the facilitation of student applications, committee meetings, and all other tasks as necessary.

209.H. The Secretary for Infrastructure and Sustainability shall be paid according to the

formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 210**

#### The Powers and Duties of the Secretary for On-Campus Affairs

**210.A.** The Secretary shall take responsibility for all activities in the area of on campus life.

**210.B.** The Secretary shall be the liaison for any on-campus, non-academic issues, including but not limited to dining services, housing, recreational services, and parking and transportation services.

**210.C.** The Secretary shall chair the On-Campus Affairs Committee of Student Senate.

**210.D.** The Secretary shall chair the Student Dining Hall Advisory Committee.

**210.E.** The Secretary shall serve as a student representative on the Armstrong Student Center Board.

**210.F.** The Secretary shall serve as a student representative on the Student Life Council.

**210.G.** The Secretary shall maintain contact with the Office of Residence Life, the Office of Student Life, Campus Services, and Dining Services.

**210.H.** The Secretary, in conjunction with the elected On-Campus Senators, shall plan and hold district-based Outreach events for each district throughout the academic year of their term.

**210.I.** The Secretary for On-Campus Affairs shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 211**

#### The Powers and Duties of the Secretary for Off-Campus Affairs

**211.A.** The Secretary shall take responsibility for all activities in the area of off-campus affairs.

**211.B.** The Secretary shall serve as the liaison to the Oxford City Council, Oxford City Government, the Oxford Chamber of Commerce, and the Oxford Police Department.

**211.C.** The Secretary shall chair the Off-Campus Affairs Committee of Student Senate.

**211.D.** The Secretary will appoint members of the Miami student body to the Student Community Relations Commission in accordance with Section 403 of the Associated Student Government Bylaws.

**211.E.** The Secretary for Off Campus Affairs shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 212**

#### The Powers and Duties of the Secretary of the Treasury

**212.A.** The Secretary of the Treasury shall take responsibility for the direction of all financial matters of the Associated Student Government including, but not limited to:

- 1. Performing bookkeeping duties for all Associated Student Government's university accounts.
- 2. Executing payments and procurement of revenues.
- 3. Administering the payroll of the Associated Student Government Executive Cabinet officers and employees.
- 4. Gather requests from Senate Leadership and Cabinet members, and present

them to the Student Senate for approval at least once a semester. This shall constitute the ASG Internal Operating Budget.

- The spending request shall be presented at the second or third meeting of the semester.
- 6. The Secretary of the Treasury shall also provide the Student Senate monthly updates regarding how the Internal Operations Budget is being spent.
- The Secretary of the Treasury will present a budget to be approved at either of the last two Senate meetings of the spring semester for the summer and first 50 days of the fall semester.

**212.B.** To direct all business service operations of Associated Student Government and execute all necessary contractual obligations.

**212.C.** To chair the Committee on Student Organization Financial Services and hold final responsibility for student organization funding and conducting audits of student organizations during all semesters of the academic year, with the amount and frequency to be determined by the Secretary of the Treasury.

**212.D.** To verify student organizations that request funding from ASG do not receive funding from the Student Organization Budget as defined in Section 716.A.8.

**212.E.** To act as the financial liaison of the student body in all financial matters at all levels necessary.

**212.F.** Act as the primary manager of allocation of all university dollars secured by Associated Student Government.

**212.G.** To deliver summary reports to the Senate on student organization funding and Associated Student Government finances at the end of spring and fall semesters.

**212.H.** The Secretary of the Treasury shall have the additional title of Treasurer of Associated Student Government.

**212.I.** The Secretary of the Treasury shall have the power to adjust all ASG salaries, for the explicit purpose of rounding, by an amount not to exceed .3% of their listed total for each fiscal year.

**212.J.** The Secretary of the Treasury shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$5,610.

# **SECTION 213**

#### The Powers and Duties of the Secretary for Safety and Wellness

**213.A.** The Secretary for Safety and Wellness shall address issues involving campus safety and health, including but not limited to infrastructure involving safety, mental and physical wellness, Student Counseling Services, accessibility, and sexual and interpersonal violence (SIV).

- 1. The Secretary for Safety and Wellness shall be required to host or co-host at least one event during both the Fall and Spring It's On Us weeks of action.
- The Secretary for Safety and Wellness shall work with the Speaker of Student Senate to organize senator tabling for the It's On Us campaign during both the Fall and Spring It's On Us weeks of action.
- 3. The Secretary for Safety and Wellness shall create a list of bystander intervention programs that will be updated throughout each semester so that members of Associated Student Government can fulfill their mandatory bystander intervention attendance each year, or will provide bystander intervention training during a regularly scheduled Student Senate meeting.

**213.B.** A Senator within this committee shall be chosen to work with Student Disability Services (SDS) on the matters of University Policy, Accessibility, Safety, and Awareness around Disability Services.

213.C. The Secretary for Safety and Wellness shall work with the Office of Student

Wellness on the matters of SIV for the purpose of Education, Prevention and Response.

**213.D.** The Secretary for Safety and Wellness shall work with the Center for Student Diversity, Equity and Inclusion, the Deputy Title IX Protocol Officer, and the Office of Residence Life to update and distribute consent and SIV resource flyers once each semester.

**213.E.** The Secretary shall chair the Safety and Wellness Committee of Student Senate.

**213.F.** Upon election, the Secretary for Safety and Wellness shall sit on the Student Life Council and University Senate.

**213.G**. Upon election, the Secretary for Safety and Wellness shall sit on the Community Coordinated Response Team (CCRT) Prevention and Response subcommittees.

**213.H.** The Secretary for Safety and Wellness shall co-chair the Student Dining Hall Advisory Committee alongside the Secretary for On-Campus Affairs and the Secretary for Infrastructure and Sustainability.

**213.I.** The Secretary for Safety and Wellness shall participate in planning and hosting, alongside other student organizations, an annual SIV Awareness Forum.

**213.J.** The Secretary of Safety shall be paid according to the formula outlined in 217.A. using as a base the FY 2022 salary of \$3,930.

# **SECTION 214**

## The Powers and Duties of the Chief of Staff

**214.A.** The Chief of Staff shall advise the Associated Student Government Cabinet, assist with the annual transition, and assist the Executive Cabinet in the completion of their duties as so directed by that body.

- 1. The Chief of Staff shall work closely with the Associated Student Government Adviser.
- 2. The Chief of Staff shall work under the supervision of the Student Body President and shall be assisted in the completion of their duties by that officer.

**214.B.** The Chief of Staff shall be responsible for the task of University Senate committee coordination, and shall appoint all undergraduate student members of all proper committees, and shall further be responsible for the reviewing of and reporting on said committees.

**214.C.** The Chief of Staff shall coordinate and ensure fulfillment of the requirements of the highest tier of the Red Brick Rewards funding system.

**214.D.** The Chief of Staff shall conduct the search for the non-voting candidates for student-seats on the Board of Trustees.

- 1. The Chief of Staff must draft the application and interview candidates for this position along with the Selection Committee.
- 2. The Chief of Staff must be in communication with the Director of Institutional Relations regarding the selection process.

**214.D.** The Chief of Staff shall serve as an undergraduate student member of both University Senate and Student Affairs Council.

**214.E.** The Chief of Staff shall be responsible for the taking of minutes during all official meetings of Executive Cabinet.

**214.F.** The Chief of Staff shall be paid according to the formula outlined in 217.A., using as a base the FY 2022 salary of \$3,930.

# **SECTION 215**

#### **Academic or Conduct Probation**

Should an Associated Student Government Cabinet member be placed on academic or conduct probation during their term, the Associated Student Government Executive Cabinet member shall automatically be relieved of their duties and vacate the office for the remainder of their term. Proceedings to fill the vacated office shall be implemented within two weeks (see replacement procedures as delineated in Article VI Section 609 of the Associated Student Government Bylaws).

#### **SECTION 216**

#### Summer Office Staff

**216.A.** Following each election for Associated Student Government Executive Cabinet Officers, the Cabinet-elect may, at its discretion, appoint one person to serve as the Summer Office Manager. Whenever possible, this person should be a member of the Associated Student Government Executive Cabinet.

**216.B.** The appointee shall be paid the equivalent of the Student Aide I hourly wage. The total amount paid shall not exceed 10 hours per week for the duration of the summer months.

#### **SECTION 217**

#### **Associated Student Government Salaries**

**217.A.** All positions shall receive salaries listed by position plus increases (cumulatively) from the fiscal year 2022 as adjusted by the annual percent increase for faculty and staff.

# **ARTICLE III: The Judicial Council**

# **SECTION 301**

#### Membership and Quorum

**301.A.** The judicial powers of the student body shall be vested in the Judicial Council.

- The Judicial Council shall consist of seven members: the Student Body President, Student Body Vice President, Secretary for On-Campus Affairs, Secretary for Off-Campus Affairs, and three Student Senators currently serving on the Associated Student Government.
- 2. The three Student Senators shall be selected by the Speaker at the beginning of the Fall Semester, and approved by Student Senate, along with other committee appointments. These Senators may not be members of the Committee on Student Organization Financial Services or the Elections Committee.
- 3. A Quorum of Judicial Council shall be half of the unrecused members.

**301.B.** Members of the Judicial Council must recuse themselves from any case involving an organization that they themselves are a member of and must recuse themselves from any elections related matter involving a campaign which they have publicly endorsed.

# **SECTION 302**

## The Powers and Duties of the Judicial Council

**302.A.** To rule on appeals from the Elections Committee of Associated Student Government. These rulings concerning student elections shall be final.

**302.B.** To rule on controversies involving charges of fraud or illegal procedure taking place within a student election in any recognized student organization brought to the council's attention and to recommend appropriate action.

**302.C.** To rule on controversies or disputes involving two or more recognized student organizations brought to the council's attention and to recommend appropriate action.

**302.D.** To rule on charges of misallocation of funds within any student organization funded by the Student Senate, and to recommend action on such a misallocation to the appropriate body.

**302.E.** To rule in the event of a dispute over funding, involving a recognized student organization, in the manner set forth in the Committee on Student Organization Financial Services Standing Rules.

# **SECTION 303**

#### **Proceedings of the Judicial Council**

**303.A.** Judicial Council proceedings shall be divided into two parts, a hearing and deliberations;

- During the hearing, the representatives of the petitioners and respondents shall present their cases and evidence to the Judicial Council. The Judicial Council will ask any questions of the representatives that they deem necessary. Witnesses and other relevant third parties may be heard at the discretion of the Council.
- 2. After the representatives of the petitioners and respondents and other invited parties have presented their cases and the Council has concluded its questioning, deliberations shall begin. During deliberations, members of the Judicial Council shall discuss the presented information to form a decision on the matter before them. Decisions shall be reached once a majority of the present Council members have agreed on a decision.
- **303.B.** Decisions must be written and include the Council's rationale.

**303.C.** Judicial Council decisions must be forwarded to all petitioners, respondents and the Secretary for Communications and Media Relations. These decisions shall be public information.

**303.D.** All hearings of the Judicial Council shall be open to the public. Judicial Council deliberations shall be closed to the public

# **ARTICLE IV. Councils, Committees, and Service**

# **SECTION 401**

#### Interaction with Senate

The Councils and Committees of Associated Student Government shall serve in an advisory role to the Student Senate and shall forward proposals to the Student Senate for further action in the University Governance System.

## **SECTION 402**

#### **Committees Chaired by Executive Cabinet Members**

**402.A.** The Diversity, Equity and Inclusion Committee shall be chaired by the Secretary for Diversity, Equity and Inclusion and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws.

- 1. The membership requirements and responsibilities of members should be at the discretion of the Secretary for Diversity, Equity and Inclusion.
- 2. Budgeting for the committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.

**402.B.** The Academic Affairs Committee (hereafter referred to as "AAC") shall be chaired by the Secretary for Academic Affairs and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws.

- 1. The membership requirements and responsibilities of members shall be at the discretion of the Secretary for Academic Affairs.
- 2. Budgeting for the AAC will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.

402.C. The Communications and Media Relations Committee shall be chaired by the

Secretary for Communications and Media Relations and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws, including, but not limited to, managing social media, creating online content, handling apparel, and working with students and student organizations.

- 1. The membership requirements and responsibilities of members shall be at the discretion of the Secretary for Communications and Media Relations.
- Budgeting for the Communication and Media Relations Committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.

**402.D.** The Governmental Relations Committee shall be chaired by the Secretary for Governmental Relations and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws, specifically regarding matters of institutional, local, State, and Federal governance.

- 1. The membership requirements and responsibilities of members should be at the discretion of the Secretary for Governmental Relations.
- 2. Budgeting for the committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.

**402.E.** The Infrastructure and Sustainability Committee shall be chaired by Secretary for Infrastructure and Sustainability and shall fulfill their duties listed under the Associated Student Government Executive Cabinet section of the Bylaws.

- 1. The membership requirements and responsibilities of members should be at the discretion of the Secretary for Infrastructure and Sustainability.
- Budgeting for the Infrastructure and Sustainability Committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.
- 402.F. The On-Campus Affairs Committee shall be chaired by the Secretary for

On-Campus Affairs and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws.

- 1. The membership requirements and responsibilities of members shall be at the discretion of the Secretary for On-Campus Affairs.
- 2. The On-Campus Affairs Committee shall be responsible for on-campus improvement initiatives and implementing legislation pertinent to campus life.
- Budgeting for the On-Campus Affairs Committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.

**402.G.** The Off-Campus Affairs Committee shall be chaired by the Secretary for Off-Campus Affairs and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws.

- 1. The membership requirements and responsibilities of members shall be at the discretion of the Secretary for Off-Campus Affairs.
- Budgeting for the Off-Campus Affairs Committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the Treasury.
- The Committee shall also work to facilitate communication of the activities of Oxford City Government to the Associated Student Government.

**402.H.** The Safety and Wellness Committee shall be chaired by the Secretary for Safety and Wellness and shall cooperate in performing the duties listed under the Associated Student Government Executive Cabinet section of the Bylaws.

- 1. The membership requirements and responsibilities of members shall be at the discretion of the Secretary for Safety.
- 2. Budgeting for the Safety and Wellness Committee will be set forth within the Associated Student Government budget as prepared by the Secretary of the

Treasury.

# **SECTION 403**

# **Student Community Relations Commission (SCRC)**

**403.A.** The Secretary for Off-Campus Affairs will appoint members of the Miami student body to fill those vacancies on the SCRC designated to be filled by Associated Student Government by the City of Oxford. Unless changed by the Oxford City Council, these SCRC positions shall be:

- 1. One two-year term, appointed in the fall of even-numbered years.
- 2. Two one-year terms, appointed in the fall each year.
- 3. One two-year term, fulfilled by an International Student, appointed in the fall of even years.
- 4. The Secretary for Off-Campus Affairs.

**403.B.** Should a vacancy among Associated Student Government-appointed positions on SCRC open up before the end of a term, the Secretary for Off-Campus Affairs shall appoint a replacement Senator to serve the remainder of the term.

# **SECTION 404**

## **Student Organization Financial Services Committee Structure**

**404.A.** The Secretary of the Treasury shall chair the Committee on Student Organization Financial Services.

 The committee will consist of six Senators selected by the Speaker of the Student Senate; eight students at-large to be selected by the Secretary of the Treasury. At-large members may be removed from their positions at the discretion of the Secretary of the Treasury.  The committee will make decisions based on the guidelines outlined in the Committee on Student Organization Financial Services Standing Rules as passed by the Student Senate.

**404.B.** The audit duties of the Committee are listed in Section 707.

**404.C.** Unless in Executive Session, all meetings of the Committee on Financial Services shall be open to the Public. The Secretary of the Treasury shall make the location, date, and time of such meetings publically available on the HUB.

**404.D** Students representing Student Organizations shall have no expectation of being able to bring business before the committee. Visitors are strictly observers and may be asked to leave if their conduct/presence is deemed disruptive or otherwise harmful.

# **SECTION 405**

# Student Dining Hall Advisory Committee (SDHAC)

**405.A.** The Secretary for On-Campus Affairs shall chair the Student Dining Hall Advisory Committee.

- 1. The membership of the committee will be as followed:
  - a. The Secretary for On-Campus Affairs
  - b. The Secretary for Infrastructure and Sustainability
  - c. The Secretary for Safety
  - d. A student appointment from the Secretary for Diversity, Equity and Inclusion
  - e. A student appointment from the Student Body President
  - f. A student appointment from the Office of Residence Life
  - g. A member from the Institute for Food
  - h. Five undergraduate students who apply to join SDHAC and are approved by the Secretary for On-Campus Affairs, the Secretary for Infrastructure and

Sustainability, and the Secretary for Safety

- i. Any undergraduate student is eligible to apply.
- 2. The Committee shall consist of administrators whose duties relate to dining on-campus. The administration membership will be as followed:
  - a. The Director of Campus Services
  - b. The Director of Food and Beverage
  - c. The Director for Event Services
  - d. A registered Dietitian
- 3. The Secretary for Infrastructure and Sustainability and the Secretary for Safety who will assist the Secretary for On-Campus Affairs with filling the positions on the committee.
  - a. Each member of the committee will serve for one academic year.
  - Any member of the committee can be removed from the committee by a majority vote between the Secretary for On-Campus Affairs, Secretary for Infrastructure and Sustainability, and the Secretary for Safety.
  - c. If a member leaves the Board in good standing, said member may reapply to the Chair for a one-year term upon returning.
- 4. Voting Rights
  - a. Every undergraduate member of the committee has voting rights besides the chair.
    - i. In the event of a tie, the chair will be the designated tie breaker.

# **SECTION 406**

#### **Student SIV Advisory Committee**

**406.A.** The Secretary for Safety and Wellness shall chair the Student SIV Advisory Committee;

- 1. The membership of the Committee will be as followed:
  - a. The Secretary for Safety and Wellness;
  - b. A representative from the Diversity, Equity, and Inclusion Committee;
  - c. The President or a chosen representative from Feminists Working on Revolutionary Democracy;
  - d. The President or a chosen representative from Sexual Assault Survivor Support;
  - e. The President or a chosen representative from Men Against Rape and Sexual Assault;
  - f. Four undergraduate students who apply to join the Committee and are approved by the Secretary for Safety and Wellness;
  - g. Any undergraduate student is eligible to apply.
- The Committee shall consist of administrators whose duties relate to the prevention, response, and education of issues surrounding SIV on campus. The administration membership will be as followed:
  - The Assistant Director of SIV Prevention and Outreach, Healthy Equity, and Access;
  - b. The Deputy Title IX Coordinator;
  - c. A representative from the Center for Student Diversity and Inclusion;
- The Secretary for Safety and Wellness and the Assistant Director of SIV Prevention and Outreach, Health, Equity, and Access will together fill the positions on the Committee.
  - a. Each member of the Committee will serve for one academic year, with the opportunity to apply again with each new academic year;
  - b. The Secretary for Safety and Wellness or the Assistant Director can remove anyone from the Committee if decided upon together.

- 4. Each undergraduate member of the Committee has voting rights.
- The chair of the Committee shall select a member to be the Committee's representative to the Community Coordinated Response Team, sharing findings, progress on initiatives, and representing the Committee on the Team;
  - a. The Committee shall function as a subcommittee of the Community Coordinated Response Team.

# **ARTICLE V. Expected Conduct and Repercussions**

# **SECTION 501**

## Preamble

All sections in Article V refer to the entire Associated Student Government. Each branch will be expected to follow the expected conduct outlayed in this article. The methods of repercussions outlayed in these sections are to be used for all Associated Student Government members.

# **SECTION 502**

## **Statement of Non-Discrimination**

**502.A**. No member of the Associated Student Government shall participate in any act of discrimination or harassment on the basis of age, color, disability, ethnicity, gender identity or expression, geographic location, language or linguistic ability, legal or visa status, national origin or ancestry, political affiliation or ideology, protected military status, physical condition, pregnancy, race, religion, size, sex, sexual orientation, or socioeconomic status.

**502.B.** The Associated Student Government shall recognize modes of prejudiced behavior as follows in accordance with Miami University policy:

- The Associated Student Government recognizes discrimination as conduct that is based on a person's age, color, disability, ethnicity, gender identity or expression, geographic location, language or linguistic ability, legal or visa status, national origin or ancestry, political affiliation or ideology, protected military status, physical condition, pregnancy, race, religion, size, sex, sexual orientation, or socioeconomic status in activities, programs, admission, and employment that:
  - a. Adversely affects a term or condition of a person's Associated Student Government incumbency or employment, education, living environment or

participation in an Associated Student Government activity; or

- b. Is used as a basis for or a motivating factor in decisions affecting the person's Associated Student Government incumbency or employment, education, living environment or participation in an Associated Student Government activity.
- 2. The Associated Student Government recognizes harassment as conduct that is based on age, color, disability, ethnicity, gender identity or expression, geographic location, language or linguistic ability, legal or visa status, national origin or ancestry, political affiliation or ideology, protected military status, physical condition, pregnancy, race, religion, size, sex, sexual orientation, or socioeconomic status that has the purpose or effect of unreasonably interfering with a person's Associated Student Government incumbency or educational experience or creates an intimidating, hostile, or offensive working, educational or living environment.

## 502.C. Equality of Opportunity

- The Associated Student Government and all of its members will ensure equal access for opportunities in its committee programs, elections or voting procedures, employment, and all other related activities.
- No Member of the Associated Student Government may retaliate against an individual for filing a complaint of discrimination or harassment, or for cooperating in an Oversight Committee investigation into alleged discrimination, harassment or retaliation.

# **SECTION 503**

## The Love & Honor Code

**503.A.** All members of the Associated Student Government must abide by the Love & Honor Code.

**503.B.** The Love & Honor Code must be approved by a simple majority by the second meeting of Student Senate each session.

**503.C.** The Love & Honor Code may be amended and voted on by the Student Senate. It shall require a two thirds majority vote to amend.

# **SECTION 504**

#### **Conflict of Interests**

**504.A.** The Associated Student Government will seek to prevent a conflict of interest within its organization.

- 1. Any member of Associated Student Government may not represent interests in more than one branch of the student government.
- 2. No one shall hold more than one elected office of Associated Student Government at the same time without resigning one of those offices.
- 3. No Senator may sponsor or author a bill in which their own personal interests override the interests of their constituents or the student body.
- 4. When articles of impeachment are brought before the Student Senate, no Student Senator may vote on the matter which decides their impeachment.
- 5. No candidate for elected office can serve on the Elections Committee.

# **SECTION 505**

#### **The Oversight Process**

**505.A.** All members of Oversight Committee shall participate in training conducted by the advisor of Student Senate and Senate Leadership in collaboration with the Office of Community Standards before they participate in any investigations or questioning.

505.B. The Oversight Committee must begin investigating a member of Associated

Student Government or any appointee of the Associated Student Government if it receives a complaint from a student or if there is a motion that has been seconded within and approved by a majority vote with a quorum of the committee. The committee must then consider if the member has not fulfilled their duties or has violated the Constitution, Bylaws, Love & Honor Code, Standing Rules, or standing legislation of the Student Senate.

**505.C.** Should the committee determine an investigation has merit, the Oversight Committee Chair will notify the investigated member via email or in writing and attempt to set up a meeting with the Oversight Committee to hear the case. It is the responsibility of the investigated member to respond with an acceptable meeting time taking place within five days, in which the University is in academic session, from the time they are notified by the Oversight Committee Chair. Should the investigated member fail to do so, the Oversight Committee may proceed with the investigation, if it deems it appropriate, with no further requirement to meet with the investigated member except at the sole discretion of the Oversight Committee. Intentional dishonesty or misrepresentation of knowledge in an Oversight Committee investigation shall be prohibited.

**505.D.** When a Member's actions do not currently warrant Dismissal, the Oversight Committee can grant them an Improvement Period.

- An Improvement Period shall consist of the Oversight Committee delineating a determined amount of time and course of remediation in which the Member will have the opportunity to show corrected behavior as determined by the Oversight Committee.
- 2. At the end of an Improvement Period, the Oversight Committee shall vote as to whether the member has sufficiently displayed corrected behavior. Should the Committee find the member has sufficiently demonstrated corrected behavior, then the Oversight Committee shall issue a full pardon of that member.
- 3. If a member has been found not demonstrating improved behavior during an

Improvement Period, it shall be grounds for further sanctions by the Committee.

**505.E.** The Oversight Committee shall submit a record of their investigations to Student Senate.

**505.F.** In addition to meeting with the investigated member, the Oversight Committee may undertake such investigative actions as it deems necessary to gather or corroborate information regarding the fulfillment of the duties of the investigated member. These activities can include, but are not limited to; interviewing relevant witnesses, contacting relevant administrators, and making use of ASG records.

**505.G.** If the committee finds wrongdoing, it may recommend to the Student Senate the dismissal of the member from all aspects of the Associated Student Government based on the severity of the wrongdoing.

**505.H.** In the event that the Oversight Committee finds dismissal from Associated Student Government is not appropriate in consideration of the severity of the wrongdoing, the Committee may enact a course of action for improvement as outlined in the Oversight Committee Standing Rules.

**505.1.** The Steering Committee shall place the prescription for impeachment on the agenda of the next meeting of Student Senate. A written article must accompany a Prescription for Impeachment when it is presented to Student Senate explaining the specific findings of the Oversight Committee's investigation. The Oversight Committee shall present the written articles to Senate and take questions from the Student Senate during impeachment proceedings.

**505.J.** Both the Oversight Committee and the investigated member may present witnesses to give testimony before Senate during impeachment proceedings. Witnesses shall take questions only at the witness' discretion.

**505.K.** The investigated member shall be allowed to make a statement to Student Senate as a part of impeachment proceedings. The investigated member shall answer

questions only at their discretion.

**505.L.** The Oversight Committee shall use as their threshold of evidence, a preponderance of evidence in determining wrongdoing.

 A preponderance of evidence is defined as the standard that wrongdoing is found when the alleged violation is judged to be more likely than unlikely to have occurred.

**505.M.** All deliberations and investigative actions by the Oversight Committee throughout the Oversight Process described shall be considered as confidential within the Committee, and members of the Committee may not share information about those deliberations and actions with any individuals outside of the committee unless through a Prescription of Impeachment.

# **SECTION 506**

# **The Petition Process**

**506.A.** Impeachment against any member of Associated Student Government may be initiated by a petition signed by one-half of voting Student Senators that is presented to the Steering Committee. The petition shall specify;

- 1. A Prescription of Impeachment as listed in Section 504.G.;
- Specific allegations of conduct that is in violation of the ASG Constitution, Love & Honor Code, Bylaws, Standing Rules or standing legislation of the Student Senate, or other conduct that leaves the Senator in question unable to fulfill their duties as Student Senator;
- 3. Any evidence that supports those allegations;
- 4. A number of the signatory Student Senators as Authors.

**506.B.** The Steering Committee shall place impeachment proceedings on the agenda of the next meeting of Student Senate. The Speaker Pro Tempore shall present the

allegations and supporting evidence contained within the petition to Senate. Should the Speaker Pro Tempore be the subject of the petition, the Speaker of Senate shall present the allegations and supporting evidence contained within the petition to Senate. The Authors of the Petition shall take questions pertaining to the allegations and evidence within the petition from the Senate during impeachment proceedings.

**506.C.** Both the Authors and the subject of the petition may present witnesses to give testimony before Senate during impeachment proceedings. Witnesses shall take questions only at the witness' discretion.

**506.D.** The subject of the petition shall be allowed to make a statement to Student Senate as a part of impeachment proceedings. The subject of the petition shall answer questions only at their discretion

## **SECTION 507**

#### The Impeachment of Members of ASG

**507.A.** Recall for any voting Student Senator may be instituted by a majority vote of those voting in a recall election in the member's district after a petition containing signatures of 10 percent of the Senator's constituency is presented to the Student Senate.

**507.B.** Any member of ASG may be impeached by two-thirds vote of the Student Senate. Impeachment for any member of ASG may be instituted by either:

- 1. The Oversight Process detailed in Section 504;
- 2. The Petition Process detailed in Section 505.

# **SECTION 508**

# The Impeachment of University Senate and Student Affairs Council Student Members

**508.A.** Any University Senate student member or Student Affairs Council at-large member may be impeached for by two-thirds vote of the Student Senate. This vote may be triggered by either:

- 1. A petition presented to the Presiding Officer of Student Senate holding the signature of one-third of sitting Student Senators.
- 2. A recommendation by a majority vote of the Oversight Committee, presented to the Presiding Officer of Student Senate.

# **ARTICLE VI. Nominations and Qualifications**

# **SECTION 601**

## Qualifications

**601.A.** All candidates for any office must be full-time undergraduate students at Miami University.

**601.B.** No candidate may be on academic or disciplinary probation.

# **SECTION 602**

## **Elections of the President and Vice President**

**602.A.** The election of the Student Body President and Vice President shall be held at a time recommended by the Elections Committee, during the spring semester, but no later than the last week of classes before spring break; subject to the approval of the Student Senate.

**602.B.** If there are two slates for the offices of Student Body President and Vice President, there will be a general election with no instant run-off. If there are three or more slates and a majority is not reached in the first choice ranking, an instant run-off will occur through ranked choice voting.

- Within ranked choice voting, should no slate receives a majority in the first choice ranking, the lowest polling slate will be eliminated and the votes they received shall be reallocated to the next highest-ranked slate listed on the ballot. Should no slate yet have a majority, the process shall be repeated until a slate has secured a majority of votes.
- 2. If a tie should occur, the tie will be broken by the slate with the highest number of first-choice votes. If it is still tied, the process will continue sequentially until a

winner of the tie is decided.

**602.C.** Each candidate must submit a petition and application to the Elections Committee clarifying that the candidate qualifies and agrees to abide by and fulfill all duties and regulations set forth in the Constitution, Love & Honor Code, and Bylaws.

- This petition shall contain the signatures of 150 undergraduate students at Miami University.
- 2. Petitions and applications must be filed no later than the date set by Elections Committee, as approved by the Student Senate.
- 3. The petitions shall contain the legal name, or recognizable nickname, of the candidate as he or she would like it to appear on the ballot, as well as the office for which he or she is a candidate.
- Each petition and application will be examined and certified by the Elections Committee.
- 5. All petitions are final upon filing; no candidate shall be permitted to alter information after filing.
- 6. The Elections Committee is granted the authority to alter the name submitted on the petition to ensure a fair election process, even after the petition has been officially filed.
- 7. If no candidate or only one candidate runs for a single office, the deadline date for filing petitions for that office shall be extended 72 hours.

**602.D.** If only one candidate has declared, that candidate shall be the winner for the office.

**602.E.** If no candidate is declared, the Executive Cabinet-elect will execute the following actions:

1. The Executive Cabinet-elect shall submit no more than three nominees for the vacant office to the Student Senate in a time of no more than 6 days after the

completion of all Executive Cabinet elections.

2. The Student Senate shall then elect the nominee to fulfill the vacant office from the names submitted by the Executive Cabinet-elect.

**602.F.** The name of each candidate shall be rotated on the ballot.

**602.G.** The President and Vice President of the Student Body shall run as a single slate, presented as a single option on the ballot to fill both positions.

# **SECTION 603**

# **Election of the Associated Student Government Cabinet Positions**

**603.A.** Individuals seeking to serve on the Associated Student Government Executive Cabinet or as Speaker of Student Senate must submit a petition to the Speaker of the Student Senate.

- This petition shall contain the signatures of 50 undergraduate students at Miami University.
- Petitions and applications must be filed no later than the date set by Elections Committee.
- Each petition and application will be examined and certified by the Elections Committee.

**603.B.** The candidates for Associated Student Government Executive Cabinet or Speaker of Student Senate will have their names forwarded to the Student Senate. The procedure will be as follows:

- 1. Each candidate will be allowed equal time to speak in Student Senate.
- 2. Each candidate will have the opportunity to respond to questions about the office that they are seeking as described in the Standing Rules.

- 3. Prior to a final vote taking place during an election, but after debate, the Presiding Officer of Student Senate shall ask the Senate if there are any motions of no-confidence. Should such a motion be made by a Student Senator and seconded by another Student Senator, there shall be a vote with the options of either yes, the Student Senate has confidence in the candidates, or no, the Student Senate does not have confidence in the candidates, with a majority share of vote carrying the question.
  - a. Should the Student Senate not have confidence in the candidates presented, a new election shall take place at the following meeting of Student Senate.
  - b. Should there be no such motion or should the Student Senate determine that it has confidence in the candidates presented, the vote will continue using the procedure outlined below.
  - c. Should only one candidate be presented to the Student Senate, a no-confidence vote shall be the entirety of the final voting process, and should the Student Senate express its confidence in the candidate, they shall be considered elected without further proceedings.
- 4. While voting, each Senator shall rank the candidates on a single, secret, ballot.
- 5. The nominee receiving a majority of the votes cast in the Student Senate will be elected. The vote shall be conducted using ranked choice voting.

**603.C.** The Secretary for Diversity, Equity and Inclusion must go before the Diversity Affairs Council Executive Board and be approved as an appropriate candidate, or disapproved before they come in front of Student Senate.

- 1. Approvals and Disapprovals are meant to be recommendations to guide Student Senate's choice of election.
  - a. Even if the candidate is disapproved by the DAC Executive Board, they may still present in front of Student Senate.
  - b. More than one student may be approved by the DAC Executive Board each year, as this is a vetting process instead of a selection process.
- Approval by the DAC Executive Board means the candidate has the competency, credentials, and connections to the diverse communities necessary to represent the needs from within these communities.

**603.D.** Chief of Staff will be appointed by the Student Body President and approved by a simple majority of the Student Senate.

# **SECTION 604**

## **Election of Student Senators**

**604.A.** The election for on-campus Student Senators shall be held within the first four weeks of the fall semester.

- The Speaker of the Senate shall be responsible for dividing the on campus Student Senate seats into districts, each of approximately equal student populations,
- 2. On-campus voting for each district will take place in that district.

**604.B.** On-campus candidates for Student Senate may run only for the district in which they reside.

 Student Members of the Office of Residential Life are ineligible to run for the position of Student Senator from their hall. They are eligible to run for the position of Student Senator for the Resident Assistant (RA) seat. 604.C. Off-campus candidates for Student Senate are as follows:

- All candidates for Student Senator will be elected by off-campus undergraduate students. Each off-campus undergraduate student may vote for up to thirteen candidates.
- Elections for off-campus senators must be held within the last eight weeks of Spring Semester, after student body elections, as determined by the Speaker of the Student Senate in consultation with the Elections Committee.

604.D. Academic Senator candidates for Student Senate are as follows:

- 1. All candidates for Academic Student Senator will be elected by undergraduate students in the college that they are running to represent.
- Elections for Academic Senators must be held within the last eight weeks of Spring semester, after the-student body election, as determined by the Speaker of Student Senate in consultation with the Elections Committee.
- 3. Students with multiple majors in different divisions may only run for one office in one division.

**604.E.** Each candidate must submit a petition and application to the Speaker of the Senate certifying that the candidate qualifies and agrees to abide by and fulfill all duties and regulations set forth in the ASG Constitution, Love & Honor Code, and Bylaws.

- 1. The petition shall contain the signatures of 35 students who reside in the district from which the candidate is running.
- Each petition and application will be examined and certified by the Speaker of the Senate.

**604.F.** If the number of candidates does not exceed the number of seats in a district, the deadline for filing petitions and applications for that district shall be extended 48 hours.

604.G. At the conclusion of the process outlined in 604.F., if the number of candidates

declared does not exceed the number of seats in the district, those candidate shall be the Student Senator for that district.

**604.H.** Further elections-related rules, sanctions and instructions shall be recommended by the Elections Committee to the Student Senate for approval.

**604.1.** Should an election end in a tie, a new election shall be held between only the candidates who tied for the position, with the new election beginning within 3 weekdays of the end of the previous election. In this election, voting must be open for at least a 12-hour period and shall be available to every eligible student in that constituency.

## **SECTION 605**

#### Nominations of Candidates for the Student Trustees on the Board of Trustees

**605.A.** Each year the Student Trustee Selection Committee shall nominate students to fill the student seat on the Board of Trustees that has just been vacated. The Selection Committee shall consist of at least ten members.

- 1. The Chief of Staff will serve as the chair of the Selection Committee.
- This membership must include the Student Body President, Student Body Vice President, Chief of Staff, Speaker of the Student Senate, Secretary for Academic Affairs, Secretary for Diversity, Equity, and Inclusion, two Senators nominated and approved by the Senate, and the two current Student Trustees.
- 3. Senators will have the opportunity to nominate any Senator. If the nominated Senator accepts, the Senator will officially be nominated and have the opportunity to present and answer questions. After all nominees have presented and answered questions, the Senate will debate and vote on their nominees. The two nominees with the most votes will be chosen.
- 4. If a former Student Trustee is still a student at the university after serving their two-year term, the Trustee will be invited to serve as a member of the

committee.

 The selection committee will invite a member of the Graduate Student Association and a member of Regional Campus Student Government to be members of the Selection Committee.

**605.B.** Before the end of the first semester of every school year, the Selection Committee shall nominate five candidates for the Student Trustee seat on Miami's Board of Trustees and forward the nominations to the Governor of the State of Ohio, using the procedure outlined below.

**605.C.** The Chief of Staff will draft an application form that, with the approval of the Selection Committee, will be made available to any Miami undergraduate or graduate student wishing to be considered for nomination to the Governor for the open Student Trustee position on the Board of Trustees.

- 1. Candidates for Student Trustee must meet the following criteria:
  - a. Candidates must be able to attend all Board of Trustees meetings.
  - b. Candidates must be in good academic standing with the university and remain as such for the duration of their term.
  - c. Candidates will not be excluded based on credit hour enrollment including, but not limited to, part time status.
  - d. Candidates must be at least 18 years of age and be an Ohio resident.
  - e. Candidates cannot graduate from the university or study away from campus before the conclusion of their term.
- 2. Students from the Hamilton and Middletown campuses shall not be excluded from the Board of Trustees selection procedure. Notice that the Selection Committee will be selecting students for the nomination to the Governor for the Student Trustee on the Board of Trustees must be widely publicized on all three campuses for at least two weeks prior to the deadline for application.

**605.D.** Submitted applications shall be given to all the members of the Selection Committee for their consideration.

**605.E.** At the candidate's interview, all the candidates will have the opportunity to give a two minute introduction speech to the members of the Committee. Each interview will last at most thirty minutes. All applicants will be given at least one week's notification before this meeting.

**605.F.** After each applicant's introduction, members of the Selection Committee may question the applicant.

- The Selection Committee shall choose together which questions are best and most useful. Given the large committee size and short interview period, each member should expect to only ask one question.
- Each chosen question should be asked to every applicant to ensure that no candidate gets a better chance over another. No additional or follow up questions will be allowed, but clarifying questions will be allowed.
- 3. Anytime between the publication of the application and a week before the first interview, Senators may submit questions to ask to the candidates to the Chief of Staff to consider. The Chief of Staff will compile these questions and give them to the Committee. The Committee will choose at least four of these questions to be asked during the interview of each applicant.

**605.G.** After interviews have concluded, the Selection Committee will discuss the merits of the candidates and select the top 5 candidates whose names will be sent to the Office of the Governor of Ohio

**605.H.** In the event that a Student Trustee cannot fulfill the requirements set by the Board of Trustees, this same procedure will be followed in order for nominees to fill the vacant seat and be forwarded to the Governor as soon as possible.

605.1. In the event that a Student Trustee cannot fulfill the requirements set by the Board

of Trustees during the summer, the Student Body President and the two current Student Trustees will nominate five students with the approval of Executive Cabinet.

**605.J.** If a mandated member of the Selection Committee chooses to apply for nomination, the Student Body President may appoint another at large member.

# **SECTION 606**

## **Oath of Office**

**606.A.** All Student Government Officials shall, upon the beginning of their term of office, take the following Oath of Office in the presence of witnesses: "I do solemnly swear that I shall faithfully uphold the office of [position title] of the Miami University Student Government and will to the best of my ability preserve, protect, and defend the Constitution of the Associated Student Government."

1. The Oath of Office shall be administered by the Speaker of Student Senate upon election or appointment.

# **SECTION 607**

## **Succession of Associated Student Government Cabinet Members**

**607.A.** If the President of the Student Body is unable to complete their term in office, the line of succession shall be:

- 1. The Student Body Vice President
- 2. The Speaker of the Senate

**607.B.** If there is a vacancy in the position of Student Body Vice President, the President shall be able to choose their new Vice President, and the new Vice President will be confirmed by Student Senate.

**607.C.** If the Speaker of Senate must take over as President of the Student Body, the vacancy will be filled by an election by the Student Senate.

**607.D.** If all three of these cabinet members are found unable to complete their terms in office simultaneously, a undergraduate student wide election will take place to elect a new Student Body President and Vice President at the discretion of the Advisor to the

Executive Cabinet, and the Speaker of Senate will be filled by the line of succession for said position.

**607.E.** If any other Associated Student Government Executive Cabinet member is unable to complete their term in office, for any reason, the vacancy shall be filled through the elections process specified in Section 603.

**607.F.** During times when Student Senate is not in session, the Student Body President shall have the power to make a recess appointment in the place of the vacant Cabinet member, to be confirmed or denied upon the reconvening of the Student Senate.

# **SECTION 608**

#### Succession of Associated Student Government Student Senators

**608.A.** If any Student Senator is unable to complete their term in office, the Speaker of the Senate shall solicit applicants and present, with adherence to the timeline outlined in 608.B., no more than five candidates to the Student Senate to fill the vacancy.

 Should there be more than five candidates, The Speaker of Senate shall present the candidates to a quorum of the Elections Committee (one half plus one of the membership) who shall select by majority vote a slate of five candidates to be voted for on the Hub. The Speaker shall not vote except in the case of a tie. These deliberations shall be considered confidential. **608.B.** Special Election of Student Senators, if necessary, shall take place on the Hub in the months of October and February for any seats vacated more than two weeks prior to the Special Election date. Should five seats be vacant at any time in the interim, a Special Elections meeting shall automatically be triggered two weeks from the notification of the fifth vacancy.

- 1. A maximum of two special elections per semester shall be automatically triggered.
- If the Student Senate has already held two Special Elections in the current semester, the Elections Committee may opt to hold an additional Special Election at their discretion.

**608.C.** The nominee receiving a majority of the votes cast on the Hub will be elected. The votes shall be conducted using ranked choice voting.

- 1. The voting shall take place by secret ballot.
- 2. Within ranked choice voting, should no slate receives a majority in the first choice ranking, the lowest polling slate will be eliminated and the votes they received shall be reallocated to the next highest-ranked slate listed on the ballot. Should no slate yet have a majority, the process shall be repeated until a slate has secured a majority of votes.
- If a tie should occur, the tie will be broken by the slate with the highest number of first-choice votes. If it is still tied, the process will continue sequentially until a winner of the tie is decided.

**608.D.** All candidates for a vacancy shall be required to submit a petition with signatures from 50 undergraduate students to the Elections Committee in order to be considered.

608.E. The following requirements shall exist for any vacancies:

1. If the vacancy is from one of the On-Campus Senators, the nominee(s) must reside in that district.

- If the vacancy is from one of the Off-Campus Senators, the nominee(s) must reside off campus.
- 3. If the vacancy is from the Resident Assistant seat the nominee(s) must reside in a residence hall.
- 4. If the vacancy is from one of the Academic Senators, the nominee(s) must have a major in that division.
- 5. If any seat is left open after the Speaker has brought nominees to fill the vacancy, the requirements for that specific seat will be dropped, and any undergraduate student enrolled at Miami University's Oxford Campus who does not violate the Conflict of Interest rules in Section 503 can run for that position. The Speaker will again solicit applicants in line with the requirements of Section 608.A.1. The Senator so-elected will then be titled "Senator At-Large."

# **SECTION 609**

# Succession of University Senate and Student Life Council At-Large Students

**609.A.** If any University Senate or Student Life Council At-Large student member is unable to fulfill their term in office, the Student Body President shall appoint a student to fill the vacancy.

# **ARTICLE VII. Student Organization Financial Services**

# **SECTION 701**

## The Process for Recognition of Student Organizations

**701.A.** A student group seeking recognition by Associated Student Government as a student organization must submit a petition signed by the officers and an adviser to the Office of Student Activities and Leadership for review. Once a petition is approved by the Office of Student Activities and Leadership, the student organization shall be considered approved by the Associated Student Government. The Office of Student Activities and Leadership report of student organizations that have been recognized to the Secretary of the Treasury and the Student Senate. The petition must include:

- 1. Date of submission
- 2. A statement of the objectives of the group
- 3. The proposed constitution and/or bylaws and those of any national organization to which it is affiliated. The constitution must clearly state that there will be no discrimination based on race, religion, color, sexual orientation, national origin, sex, age, or disability in the activities, programs, and operations of the organization or in the selection of members (except as noted in Chapter 4, Section 04.602 of the Student Handbook)
- 4. Member requirements
- 5. Dues and/or other sources of income
- 6. Contact information for all officers and advisers
- Initial membership list. The membership list must consist of at least 10 members, otherwise the organization must petition the Oversight Committee of the Student Senate.

**701.B.** Should the information contained in points 2, 3, and 4 be modified or reconstituted at some date after the original petition has been recognized, the organization must re-submit this information to the Office of Student Activities and Leadership which shall report any changes to the Secretary of the Treasury and the Student Senate.

**701.C.** While a group is in the process of seeking recognition as herein stipulated, it may use University facilities, if properly scheduled, for no more than three meetings.

**701.D.** Once a student organization has been approved by the Office of Student Activities and Leadership, the organization may request access to University financial accounts by submitting a request to General Accounting. The Office of Student Activities and Leadership may deny recognition to an organization whose purpose is determined to be contrary to the educational goals of Miami University.

**701.E.** New student organizations are required to establish a University account unless exempted by the Student Organizations Associate as stated in Chapter 4, Section 04.605 of the Student Handbook.

# **SECTION 702**

# The Process for Registration of Student Organizations

**702.A.** The Office of Student Activities and Leadership will facilitate the annual registration of student organizations. Organizations must forward updated registration information each fall to the Secretary of the Treasury of Associated Student Government who shall thereby be responsible for publicizing the deadline. Those organizations who fail to register in the fall must do so by a deadline during the Spring Semester also specified by the Office of Student Activities and Leadership. Registration will include the following information:

1. Contact information for the President, Treasurer, and Adviser

2. A copy of the organization's constitution should be updated on The Hub once every year.

**702.B.** A student organization must be registered for each academic year in which it wishes to receive funding from the Associated Student Government.

# **SECTION 703**

#### **False or Incomplete Registration**

**703.A.** In the event that a Student Organization: falsifies a petition of registration, fails to resubmit changes/modifications of any required information from Section 701, falsifies the organizations roster on the HUB, or otherwise furnishes The Office of Student Activities or any part, committee, or sub-committee of the Associated Student Government with false information, a joint task force will be engaged.

**703.B.** The task force will be co-chaired by the Secretary of the Treasury, and the current Chair of the Oversight committee. The committee will be made up of 6 additional members: 3 of which must come from the Oversight committee, and 3 of which must come from the committee on Student Organization Financial Services.

**703.C.** The Student Organization Accountability Task Force shall be charged with investigating all allegations of violations of section 703.A. Upon completion of an investigation, the task force shall give a presentation to the Student Senate that includes a recommended sanction. The Student Senate will make the final determination of what, if any, sanction should be applied to the Student Organization. The Student Senate may, at its discretion, impose any conditions or qualifications it deems necessary to address the situation.

703.D. The Student Senate may revoke the recognition of a Student Organization.

# **SECTION 704**

## Purpose and Structure

**704.A.** The following shall outline the procedures by which the Student Senate will allocate funding to student organizations. It is the firm determination of Associated Student Government to:

- 1. Create an equal opportunity for access to available funds for all student organizations engaging in the process;
- 2. To enable those student organizations to reach and affect as many students as possible in a manner beneficial to their university experience; and
- 3. To help enrich the lives of students through better use of available funds.
- 4. To ensure the money spent best encompasses the purpose it was received for.

**704.B.** There shall be three main categories for funding to be spent in: Event Funding, Non-Event Funding and Unity Funding.

704.C. The process for requesting funding is as follows:

- The Secretary of the Treasury shall, at the start of each semester during Student Organization Training or Update Training, inform student organizations of the last day to submit a proposal to the committee.
- A representative of the student organization shall complete the proposal form and application form found on the HUB. The application form must be completed by the organization's entity account.
- If the form includes event spending, it shall be submitted no later than the Saturday 28 days before the event
- 4. The committee will work to ensure that all proposals are reviewed within 15-days

of submission.

5. Student organizations will be notified, via an email to their entity account, of the results of their funding proposal. The finalized proposal shall be uploaded to the organization's HUB page.

**704.D** Event funding shall be used to describe spending for all events and overnight trips the organization is going on/planning to go on. Non-Event Funding shall be broken into two sub-categories: Administrative (Admin) and Capital. Admin items are items that are used for the day-to-day operation of the organization (such as office supplies, paper, printer ink etc.) while Capital items are items the organization will hold onto for no less than 1-year. Capital items are subject to regular audits prudent to the Committees standing rules. Unity funding is used when 3 or more student organizations work together to put on a single event. Unity funding requires a hearing to occur, as well as an additional form. More information on Unity funding can be found in the Committees standings rules.

# **SECTION 705**

# Eligibility

**705.A.** To be eligible for Associated Student Government funding, a student organization must:

- 1. Be recognized by the Student Senate and registered with the Office of Student Activities as outlined in Section 701.
- 2. Have all funds on deposit in a student organization account with Miami University.

# **SECTION 706**

# **Restrictions, Violations, and Sanctions**

**706.A.** While funding from the Associated Student Government may be used for educational purposes, such as promoting discussion or debate from various perspectives, funds provided by the Associated Student Government may not be used for

the following purposes:

- 1. To support or sponsor ballot initiatives, candidates seeking election, or other political purposes.
- 2. To support or sponsor political lobbying.
- 3. To support religious rites or services or to convert people to a certain religion.
- To provide donations to off-campus entities for which no substantial services are rendered.
- 5. To purchase alcohol or any product that violates University policies.
- 6. Any prohibited items outlined in the Committees standing rules

**706.B.** Interpretation of any of the above stipulations is to be made, in the initiative instance, by the Committee on Student Organization Financial Services. If any student or group objects to the Committee's interpretation of the above stipulations, the objections of such student organization may be reviewed through the appeal process outlined in the Committee on Student Organization Financial Services Standing Rules, which may include a review by the Judicial Council.

**706.C.** Violation of any of the restrictions set out in Section 710 may result in a sanction for the student organization, as determined by the Committee on Student Organization Financial Services.

**706.D** Violations will be split into 4 levels: Minor Penalties, Major Penalties, Double-Major Penalties, and Triple-Major Penalties. The sanctions of which are as follows:

- 1. Minor Penalties: A formal warning from the committee.
- 2. Major Penalties: 25% reduction in funding for the next semester.
- 3. Double-Major: 50% reduction in funding for the next semester.
- 4. Triple-Major: Ineligible to receive funding during the next semester

Additionally:

1. 2 minor penalties shall become a major penalty.

- 2. 2 major penalties shall become a double-major.
- 2 double-majors or 1 double-major and 1 major or 3 majors shall become a triple-major
- 4. Some violations are automatic majors/double-majors/triple-majors as outlined in the committees standing rules

# **SECTION 707**

## Audit Duties of the Committee on Student Organization Financial Services

707.A. The Committee has the authority to:

- 1. Investigate suspected violations of the restrictions set forth in Section 710.
- 2. Perform random audits of student organizations.
- Perform audits on the basis of violations suspected on good faith set forth in section 710.
- 4. Perform audits as outlined in the committee standing rules.

**707.B.** The Committee may request documentation related to any income or expenditures regarding the student organization's spending throughout the year.

**707.C.** The Committee is responsible for verifying that funds that have been used in accordance with the purpose for which the Committee on Student Organization Financial Services granted the funds.

**707.D.** Upon determination that a violation has occurred, the Committee shall render a sanction on the student organization. The Committee shall consider intent, severity, magnitude, and negligence in their decision. Any student organization found to have committed a violation may, however, obtain review of such sanction(s) through the appeals process outlined by the Committee on Student Organization Financial Services Standing Rules, which may include a review by the Judicial Council.

# **ARTICLE VIII. Amendments**

# **SECTION 801**

**801.A.** Amendments of the Bylaws must be passed by a two-thirds majority vote of the Student Senators present at the Student Senate.

**801.B.** All Bylaw amendments shall be sent to the Student Affairs Council by the Speaker and shall be included on their consent calendar.

## Amendments (2016 and later)

**SB-021568** amended Section 101.D.2.A. (10/25/16) **SB-021573** amended Sections 701, 702, 703,704, 705, 706, 709, and 801 (11/29/16) **SB-021574** amended Section 404.A. (11/29/16) SB-021582 amended Section 611 (02/21/17) **SB-021590** amended Section 208.F. (03/14/17) SB-021588 amended Sections 101, 102, 103, 104, 106, 108, 109, 202, 206, 207, 208.D., 210.C., 211.C., 402, 403, 502, 503, 604, 609, 610, 708.A.2. (03/14/17) **SB-021589** amended Sections 208.E.1. and 213.A (03/28/17) **SB-021592** amended Section 801.B. (04/04/17) **SB-021596A** removed the former Section 605 (9/19/17) **SB-021596B** amended Section 607 (9/26/17) **SB-021599** amended Sections 101 and 103 and added Section 105 (10/10/17) SB-021606 amended Sections 108, 201, 207, 212, 402, 403, 603, and 607 (11/14/17) **SB-021608A** amended Section 603 (11/28/17) **SB-021608B** amended Sections 108, 604, and 610 (12/04/2017) **SB-021612** amended Section 108 (12/04/2017) **SB-021614** amended Section 501 (2/06/2018) **SB-021618** amended Section 607 (2/20/2018)

SB-021626 amended Sections 502, 503, 504, and 506 (3/27/2018)

- **SB-021629** amended Sections 101, 102, 104, 108, 201, 202, 213, 214, 505, 508, 603, 608, 609, added Sections 501 and 502, and removed the former Section 607 (5/01/2018)
- SB-021631 amended Section 207 (5/01/2018)
- SB-181903 amended Section 108.D.3 (10/09/2018)
- SB-181905 removed Section 610.F.6 (10/30/2018)
- SB-181907 amended Sections 604 and 610 (12/04/2018)
- **SB-181909** amended Section 101.D. (12/04/2018)
- SB-181911 amended Sections 214, 215, 304, 503, 504, 607, 609, and 610 (12/04/2018)
- **SB-181912** amended Sections 201 and 2010.B. removed the former Section 108.D., and added Sections 214 and 402 (Passed 01/29/2019, effective Fall 2019)

**SB-181914** added section 107.E., 201.2, 207.A.2, and 304.S. (02/19/2019)

- **SB-181918** amended Section 206 (03/05/2019)
- **SB-181919** amended Sections 104, 304, 503, 504 and 506, removed the former Section 505 and added a new Section 505 (03/12/2019)
- SB-181920B amended Section 502 (03/12/2019)
- SB-181920A amended Section 502 (03/19/2019)
- **SB-181925** amended Sections 108.B., 202.F., 503, 607.A., 710.B. and 711.D., removed the former Sections 301, 302, 303, 304, 305, 507, and 605, and added Sections 301, 302, and 303. (04/09/2019)
- **SB-192001** amended Section 210.E and made it 210.F, added Section 210.E. (09/24/2019)
- SB-192006 amended Sections 201 and 214.A, added Section 107.G. (11/12/2019)
- **SB-192011** amended Sections 602.B and 608.D (12/03/2019)
- **SB-192014** amended Section 209.F (12/03/2019)
- SB-202105 amended Section 403.A (11/10/2020)
- **SB-202106** amended Sections 701.A, 701.D, 702.A, 704.C, 705.A, 706.A, 707.B, 708.A, 709.A, 709.E, 710.B, 710.C, 711.A, 711.B, 711.D, and 711.E; relabeled 702.C as 702.B (11/10/2020)

**SB-202114** amended Section 209.F (02/16/2021)

- **SB-202118** amended Sections 104, 104.C, 108.B, 202.F, 602.C, and 604.E, added a new Section 503, and amended the new Section 506.A (02/23/2021)
- **SB-202120** amended Sections 210.B, 210.D, and 210.E, amended Section 210.F and made it 210.H, added Sections 210.F and Section 210.G (03/02/2021)
- SB-202121 amended Sections 504.A and 504.B (03/02/2021)
- **SB-202122** amended Section 201, added Sections 203.C, 203.D, 203.E, 203.F, and 203.G, and removed the full Section 205 (03/16/2021)
- SB-202123 amended Section 215.A and added Section 206.G (03/16/2021)
- SB-202124 added the full Section 405 (03/16/2021)
- **SB-212201** removed Section 105 in entirety and amended Sections 101, 106, 107, 108, and 109 (10/19/21)
- SB-212202 amended Sections 102, 202-214, and 217 (10/26/21)
- **SB-212205** amended Section 608.B. to add sub clauses 1 and 2 (11/16/21)
- SB-212206 amended Sections 605.A and subclauses 1-5, B, C and subclauses 1, a-e, and
  - 2, E, F subclauses 1-3, G and removed subclause 1, and removed K (11/30/21)
- **SB-212210** amended Section 608.C. and sub clause C (02/15/22)
- **SB-212213** added sub clause 101.B.4., amended clause 201.D., added clauses 201.E-I, and amended sub clause 405.A.1.f (03/08/22)
- SB-212214 added Article IX. Land Acknowledgement (03/08/22)
- SB-212216 amended Sections 213 and 402.H. (04/05/22)
- SB-212220 removed Sections 101.C.2,3, amended 211 and 403.A (04/19/22)
- SB-212221 amended Sections 108.B.1, 201, 206, 402, 405, 603, and 605 (04/19/22)
- SB-222303 amended Section 103.H (10/11/22)
- SB-222304 added Section 406 (11/1/22)
- **SB-222305** amended Section 608.A, 608.B, 608.D, 608.E, and 608.F, and removed Section 608.C (1/23/23)
- SB-222307 amended Clause 209.B.1 (2/14/23)

- SB-222310 added Section 205.F (4/4/23)
- **SB-222311** added Section 206.C (4/4/23)
- SB-222312 added page numbers and a table of contents (4/4/23)
- SB-222315 codified significant changes to the student org. funding and audit process: Changes to Sections 207.B., adding 207.F., changing 212.C. Editing 301.A.2., 302.E., Revising Section 404, 404.A., adding 404.C. and 404.D.; Significant revisions to Article VII including revising 703.A., adding 703.B. through 703.E.; Revising all of 704; Removing all of sections 706-709; Revising sections 710 (now 706) and 711, now 707.
- **SB-222316** Codified changes to the oversight process: revised section 107.B., 505.D., 505.G., and added 505.H.

# **ARTICLE IX. Land Acknowledgement**

Miami University is located within the traditional homelands of the Myaamia and Shawnee people, who along with other indigenous groups ceded these lands to the United States in the first Treaty of Greenville in 1795. The Miami people, whose name our university carries, were forcibly removed from these homelands in 1846.

In 1972, a relationship between Miami University and the Miami Tribe of Oklahoma began and evolved into a reciprocal partnership, including the creation of the Myaamia Center at Miami University in 2001. The work of the Myaamia Center serves the Miami Tribe community and is dedicated to the revitalization of Miami language and culture and to restoring that knowledge to the Myaamia people.

Miami University and the Miami Tribe are proud of this work and of the more than 140 Myaamia students who have attended Miami since 1991 through the Myaamia Heritage Award Program.