



## SENATE AGENDA

02/23/2021

Zoom

- I. Call to Order
- II. Two Minutes of Silence
- III. Roll Call
- IV. Announcements from the Chair
  - a. Speaker Murphy: Secretary Weiss has resigned from Alumni. We are taking a moment before holding elections to reevaluate this position--more on this later in the meeting. Next week, senate will be starting at 6:30 to get headshots taken. The 8th is a wellness day, so we will have no senate, but the student body president debate will be the 11th. Reminder that candidates cannot start campaigning until later on Friday. You cannot endorse a candidate as your ASG position--as your own person, you can. you cannot imply in any way that ASG is endorsing a candidate
- V. Consent Calendar
  - a. Approval of Student Senate Minutes from Feb. 16th 2021
  - b. Approval of Executive Cabinet Minutes from Feb. 21st, 2021
  - c. Approval of Elections Committee Minutes from Feb. 15th 2021
  - d. Approval of COVID Information Committee Minutes from Feb. 18th 2021
  - e. Approval of Government Relations Committee Minutes from Feb. 18 th, 2021
  - f. Approval of Funding and Audit Committee Minutes from Feb. 19th, 2021
  - g. Approval of Communications and Media Relations Committee Minutes from Feb. 19th, 2021
  - h. Approval of Safety Committee Minutes from Feb. 19th 2021
  - i. Approval of Administrative Committee Minutes from Feb. 19th 2021
  - j. Approval of On Campus Affairs Committee Minutes from Feb. 21st, 2021
  - k. Approval of Infrastructure and Sustainability Committee Minutes from Feb. 21st 2020
  - l. Approval of Diversity and Inclusion Committee Minutes from Feb. 21st, 2021
  - m. Motion to approve consent calendar by unanimous consent
  - n. Motion seconded
  - o. Consent calendar approved
  - p. Motion to reorder reports A, B, and C
  - q. Motion is seconded
  - r. Motion passes
- VI. Report A: Ruku Pal, Secretary for Academic Affairs
  - a. Secretary Pal: I'm here to give you an update on the credit/no credit policy before Provost Osbourne comes in.
  - b. Senator Payne: the proctorio legislatiom has passed usenate, so our investigation will be starting relatively soon
  - c. Secretary Pal: the deadline for credit/no credit has been extended until April 1st, but no other extensions have been made. We have given the executive council our

proposal. This has now been reviewed and given to the academic policy committee. Unfortunately, after speaking with the Provost's office, the faculty on the committee gave other suggestions, but the office from the Registrar said there is not enough time for them to go through and code these all on BannerWeb. They recommended we enforce this policy as given, require faculty to understand the importance of keeping modality as it should be, and allow students longer time to make up an incomplete class. Our petition is still going strong, so I will continue to go forward with this initiative.

VII. Report B: Trey Petrella, Secretary for On-Campus Affairs

- a. Secretary Petrella: over J term, we discussed vaccines, COVID testing, and increasing accessibility. Secretary McClary and I have started meeting with the Tri-Council presidents to increase communication between the groups. We also finished the SDHAC applications. this semester, we have passed electric scooter and Ramadan legislation and have secured temporary parking passes for RAs at Warfield. Currently, we are working on our accessibility environmental scan, menstrual hygiene receptacals, dining hall improvements, monitoring the rec center and other fitness facilities for COVID safety, extending Campus CARES. Our plans for the semester are to move forward with electric scooter parking on campus, collaborate with the I&S committee to bring reusable bags on campus, extend remote printing, improve bylaws, improve the dining halls, and conduct constituent outreach.
- b. Senator Chima: I've seen a lot of university also allocate reusable utensils
- c. Secretary South: we are also currently working on that on I&S

VIII. Report C: Omar Elghazawi, Off-Campus Senator, and Ian Chenkus, Off-Campus Senator

- a. Senator Elghazawi: last week, Reena informed you all about cabinet reform, specifically reworking the alumni position. As a body, we have been wanting to do this for a while. After several conversations with Speaker Murphy and Vice President von Zastrow, we came to the conclusion that the best way forward is to abolish the alumni position and move the responsibilities to the vice president. We considered a lot of other paths, but ultimately we came to the conclusion that since the alumni position is not a position that directly impacts the student body, it should not be paid to do so. The vice president would have the ability to take on these responsibilities
- b. Vice President von Zastrow: I have been having conversations with Speaker Murphy and others about how we can improve the bylaws of the vice president to create more accountability. This is good for both the vice president and ASG as a whole as it gives more structure to the position and creates an accountability aspect
- c. Senator Elghazawi: as of now, we are going to begin drafting a bill about this so we would welcome all input before it is brought to the floor. We hope to implement it before the student body president and vice president elections
- d. Senator Payne: have you consulted with the alumni office about this?
- e. Senator Chenkus: Seth Seward sees benefit for seeing someone in ASG to push along the responsibilities, but agrees that he doesn't do enough with it that it would need to be its own position
- f. Senator Barnes: who will assume the role while it goes through this transition?
- g. Senator Elghazawi: since this position is open, we are hoping to put this bill within the next few weeks.

- h. Speaker Murphy: if this legislation comes to the floor and passes, those responsibilities would be immediately moved to Vice President von Zastrow. If you are currently on alumni and would like to continue that work, you are more than welcome to. If this fails, we would hold elections for the position
- i. Parliamentarian Gates: if this passes, what would happen to the committee?
- j. Senator Elghazawi: we are still discussing what would happen to the committee
- k. Senator Chenkus: the Facebook page would be given to the secretary for communications under the current plan
- l. Senator McKeon: when this legislation is written, it would be worth considering whether or not university advancement should be a responsibility of a student
- m. Senator Elghazawi: this is still a responsibility that could be transferred to another position
- n. Vice President von Zastrow: I talked to the cabinet advisor, and the original intention for this position was to be a fundraising position. They realized later that this is not legal, so this a responsibility that should be refined
- o. Senator Chenkus: as someone who has been on the committee for over a year now, this is something that the position cannot really do, so this bylaw is outdated
- p. Senator Skelly: the vice president does have a lot of responsibilities that aren't enumerated, so how can we be sure we're not overloading them?
- q. Senator Elghazawi: the vice president is best equipped to take on these responsibilities due to their outward facing role in the community
- r. Vice President von Zastrow: this position is rather unstructured, so this would allow for us to create that structure and allow for this accountability
- s. Senator Sassan: what will happen to the cabinet stipend until this position is filled or abolished?
- t. Senator Elghazawi: supposing this position does pass, that stipend would go back towards the internal operating budget
- u. Secretary Bosworth: when Secretary Weiss resigned, I asked Drew Davis to cancel the stipend immediately, and those funds were put back into the internal operating budget
- v. Senator Jett: how does this compare to your plans for augmenting this role?
- w. Vice President von Zastrow: it's very comparable. At this point, if the legislation were to pass, there wouldn't be any major roles that would be added in the future. This is reflective of what I was expecting to add to the role
- x. Senator Stephens: why are we proposing removing this committee?
- y. Senator Elghazawi: this position is being paid even though it does not advocate for the student body directly
- z. Senator Stephens: what are the benefits to transfer these responsibilities to the vice president when it comes to the student body?
- aa. Senator Chenkus: the vice president is a more outward facing position for the student body
- bb. Vice President von Zastrow: should this position be changed in the coming week, I would communicate with former secretaries to see what aspects of the role were beneficial to see how it could be structured into the vice president's position
- cc. Senator Kravitz: are you planning on providing context for why this is written into the vice president's role?
- dd. Senator Elghazawi: we will make sure this decision is as transparent as possible

IX. Student Concerns

- a. Senator Maldonado: for the concern about the emails being sent on Friday for the COVID tests, when these emails are sent on fridays they are sent later in the day so students will have saturday or monday because testing does not take place on sunday. The spit tests are approved to detect COVID
- b. Senator Davies: a few days after last senate session, the Sigma Chi newsletter was moved
- c. Parliamentarian Gates: the salt that is being used on the walkways is unsafe for dogs to walk on. I'm not sure if this has been resolved or not
- d. Secretary Petrella: I have heard this concern and unfortunately, I have lost contact with the student I was working with so I would be open to this being committed
- e. Motion to commit Parliamentarian Gates' concern to on campus
- f. Motion seconded
- g. Concern is committed
- h. Senator Kravitz: I continue to hear concerns about credit/no credit. I have also heard from constituents that the Farmer online study room reservation system is not accessible and should be more like the ones in Armstrong or King
- i. Parliamentarian Gates: I know the process to reserve rooms in farmer has changes to this semester from last semester
- j. Motion to commit to concern to on campus
- k. Motion seconded
- l. Concern is committed
- m. Senator Stephens: I have had two students convey that they didn't receive an initial warning email that I believe is supposed to be sent as soon as fines are issues
- n. Secretary Bosworth: warnings are not a guarantee and are something that Miami uses a little too much

X. Old Business

XI. New Business Item A: SB202118

- a. Speaker Pro Tempore Villanueva: as members of ASG, we are elected to represent the student. Part of this representation is leading by example. This is something we should be accountable towards. This could also be seen as a code of ethics. As a concept, this does exist in other student governments such as University of Georgia and Ohio University. This explicitly lays out the expectations we should have of yourself on the grounds of professionalism and transparency. I met with Secretary Small to discuss integrating diversity and inclusion into this code. I then met with President Kamara, Vice President von Zastrow, Speaker Murphy, and Parliamentarian, Chief of Staff Moreton to further discuss this. I then discussed this with Scott and Kristen, and lastly I brought it to the Oversight committee who discussed it and voted to send it to steering.
- b. Senator Payne: for future senates, will all the incoming senators have to individually agree to upholding this code?
- c. Speaker Pro Tempore Villanueva: should this pass, it would go into effect immediately. This will also be a standing rules-esque document, so it will be rwapproved by senate at the beginning of every year, and they will have the option to amend it

- d. Senator Rionda: what does the line “members are to maintain respect for the university?”
- e. Speaker Pro Tempore Villanueva: that is referring to Miami as a whole. This extends our positive conduct to the greater Miami community
- f. Senator Rionda: how can we be sure people don’t abuse this?
- g. Speaker Pro Tempore Villanueva: whenever Oversight receives a referral and decides whether or not they will investigate, it is very obvious when someone is referring someone else for petty reasons and we will usually choose not to investigate
- h. Senator Tiefenthaler: will there be a strike system or is it up to the discretion of the oversight committee of when a member has violated this Code?
- i. Speaker Pro Tempore Villanueva: whenever someone feels a member of ASG has violated this Code, they send us a referral form and we will have to choose whether or not we investigate
- j. Senator Payne: Senator Rionda’s concern is valid, but as a member of Oversight, I have faith that future committees will be able to distinguish between abuse of this Code
- k. Senator McKeon: props to the authors for taking the gendered language out of this section. It’s a very respectful and powerful thing to do when amending the bylaws
- l. Senator Capriolo: as a member of Oversight, I like that this is really relevant, especially when we consider the COVID pandemic that does not have any issues specifically stated in the bylaws. I also appreciate that this is something that can change over time
- m. Senator Thomas: this is a living document and can be adjusted should there be any issues that arise in the future
- n. Senator Kravitz: Senator Rionda’s comment was actually brought up in oversight and they voted to pass this unanimously.
- o. Speaker Pro Tempore Villanueva: as someone who has chaired oversight for almost two years now, I am very well-versed in our internal procedures and thus where someone is abusing the referral system. We do not have to act on a referral. We should if it has merit, but it is very apparent to us when a referral does not have much merit to it. This is something that we have to put our confidence in future Oversight committees
- p. Motion to end debate and call to question
- q. Motion seconded
- r. Motion passes
- s. Legislation passes

## XII. New Business Item B: SR202119

- a. Senator Elghazawi: this would change the dining accommodations for students during Ramadan. Currently, you have to fill out a form and pick up your food by 7:45. You break the fast much later than this, so it is not fair for Muslim students. We sent out a survey to students about these accommodations. This resolution would signify ASG’s support for finding new accommodations
- b. Senator Ubaydullaeva: I have not used this process as I am a freshman, but I can see how this is inaccessible and not fair to our Muslim students
- c. Senator Elghazawi: I have observed ramadan during this time. This system was very inaccessible to me. We have been shot down by Brent Mason, so I’m hoping this can be a next step to hopefully getting this resolved by Ramadan this year

- d. Senator Thomas: how will this help people who observe Ramadan?
- e. Senator Elghazawi: this will put students a lot more at ease, especially for those on a dining meal plan
- f. Senator Tiefenthaler: how would this look on the dining side?
- g. Senator Elghazawi: we've discussed a few options. this food could be placed at a la carte locations. This suggestion was shot down so we are exploring other options
- h. Senator Tiefenthaler: have you considered asking dining for students to use a certain allotment of a la carte dollars?
- i. Senator Elghazawi: we haven't considered this but no options are off the table
- j. Senator Maldonado: what are the logistics on this? What is the most ideal solution?
- k. Senator Elghazawi: Ramadan works as Muslims fast from sunrise to sunset for a month. We are looking for a solution that allows students to pick up hot food at a location that is accessible
- l. Senator Payne: have you looked at what other schools do for these accommodations?
- m. Senator Elghazawi: we have not looked at specific schools and were focused on Miami University. The dining infrastructure at other schools might be a little different so they may not have these issues
- n. Senator Davies: I am Jewish and am very well aware of how important it is the university accomodates students
- o. Senator Ike: we already have accommodations for Catholic students during lent, so this is only fair
- p. Senator Thomas: this is very important to ensure that students can celebrate however they may need
- q. Senator Scott: this is extremely important as it goes to the direct safety and wellbeing of students. We need to push Miami to accommodate all religions
- r. Senator Stephens: I am in full support of this as it encourages inclusive communities
- s. Motion to end debate and call to question
- t. Motion seconded
- u. Motion passes
- v. Legislation passes

### XIII. Special Business of the Day

### XIV. General Announcements

- a. Speaker Murphy: if you regularly use the ASG office, react to my message in the Slack
- b. Senator Jett: there will be a networking event with Miami alumni tomorrow that is a great opportunity for ASG members
- c. Senator Elghazawi: please send any questions or concerns about the alumni position restructuring reach out to me or senator chenkus
- d. Senator Maldonado: our COVID numbers are down to 65. If you had any thoughts about your first wellness day, please let me know
- e. Secretary McClary: the next edition for the community newsletter is coming out on Friday. Please sign up for the farmers market tabling
- f. Parliamentarian Gates: there is a seat on the parking appeals committee open, so look into applying. Final sign ups for social innovation weekend is this friday
- g. Senator Payne: soul2soul just released a new EP this weekend

- h. Senator Davies: the communications committee is collecting responses for ASG senators shout out
- i. Senator Capriolo: if you ever oppose legislation, feel free to speak up about it and voice why

XV. Adjournment

- a. Motion to adjourn
- b. Motion is seconded
- c. Meeting adjourned



# Cabinet Meeting Minutes

February 28th, 2020  
Virtual Meeting via Zoom

I. Call to Order

II. Roll Call

*President - Jannie Kamara*

*Vice President - Jessica von Zastrow*

*Chief of Staff - Connor Moreton*

*Secretary of Finance - Ben Waugh*

*Secretary of the Treasury - Dan Bosworth*

*Secretary for Government Relations - Ben Finfrock*

*Speaker of the Senate - Reena Murphy*

*Secretary for Communications and Media Relations - Megan Chunias*

*Secretary for Safety - Harper Sutton*

~~*Secretary for Academic Affairs - Ruku Pal*~~

*Secretary for Off-Campus Affairs - Emily McClary*

*Secretary for On-Campus Affairs - Trey Petrella*

*Secretary for Diversity and Inclusion - Brandon Small*

*Secretary for Infrastructure and Sustainability - Allison South*

*Faculty Advisor - Scott Walter*

III. Chief of Staff Updates

A. Comments on Last Meeting

1. Connor: Thank you all so much for the engagement last meeting. Nloh sent me a really nice email with how impressed he was with everyone's contributions and ideas. I'll be referencing back to those action items throughout the next month. I also apologize for the lack of trigger warnings last meeting. If we have a guest speaker, and you want to go off camera or take a break, do it. When we don't have guest speakers, trigger warnings are mandatory.

B. March Meetings

1. Connor: Now at the stage of our terms where we have to start looking at transitions and continuing your ideas and initiatives. We want to make

sure your successors continue your successes. Prepare for transitions and put a bow on it. March will be focused on tying this stuff up. A lot of you are considering running for re-election, but you still need to create transition materials no matter what. Transition docs are also for self-reflection and may be used by other positions in the future.

2. Reena: If a senator approaches you about running and you plan on returning, although that conversation is uncomfortable, please be willing to discuss this.
3. Ben W: Are we going to be making transition docs on our own or what are we doing exactly?
  - a) Connor: A little bit of both. We will start working on transition materials next week.
4. Trey: One thought I have that may be helpful is archiving my team drive into one giant folder and roll over to the next secretary.
5. Jess: Does anyone have any good transition documents?
  - a) Ben W: For F&A, we have an ASG Finance folder and we just add a new section for each fiscal year and just explain the different documents and administrators we work with.
  - b) Brandon: I think I have a transition doc from Courtney.

#### IV. Group Updates

##### A. President - Jannie Kamara

1. Mostly dedicated to C/NC and working with EC and people in ASG.
2. Mental Health Forum is going to be March 10th. Amitoj, Brandon, and Hannah are speakers. Afua Addo & Soul2Soul are the performing groups.
3. March we are collaborating with libraries, CRs, Dems
4. Hueston Woods initiative is going well, April 9th and 12th are the days we are trialing it. Got funding from the IOB.
5. Executive Committee is going well. Undergrad curriculum hasn't met. Athletic Policy Committee hasn't met.

##### B. Vice President - Jessica von Zastrow

1. Really excited about MHF
2. Aunt Flow initiative was added to the budget and passed
3. Brandon and I recorded a podcast with Kimberly Moore that is being released today.
4. VP Bylaw change process is starting now. Reena and Connor are having conversations with me. All about increasing accountability within the VP role.

##### C. Chief of Staff - Connor Moreton

1. Student Trustee Wrap up

2. Transition Materials Planning
  3. Amazing meetings with Scott
- D. Secretary of Finance - Ben Waugh
1. We gave out about \$70,000 during the February hearing. Would like to see that number higher.
  2. Pushing back March hearing to March 15 (orgs will get that email tomorrow) in hopes that Miami may be making policy changes related to COVID.
  3. Processed sweep exemptions, penalties and appeals.
  4. Working on reforming the audit process to allow for greater due process
  5. Fiscal Priorities is working on a charge from President Crawford to find new ideas for revenue generation.
- E. Secretary of the Treasury - Dan Bosworth
1. Passed IOB and Aunt Flow
  2. Please send me spending requests, I won't be able to get to 50 requests in one weeks. Please give me multiple weeks notice
  3. I will put the [spending report form](#) in the chat
- F. Secretary for Government Relations - Ben Finfrock
1. Passed bylaw change to put civic engagement in my bylaws
  2. Working on the campaign experience event
  3. If you were invited to Alternative Spring Break, please respond ASAP.
    - a) Ben W: Do you want us to respond in slack?
    - b) Ben F: No, respond to the email.
- G. Speaker of the Senate - Reena Murphy
1. SBP/VP elections are up and running
  2. C/NC is kind of dead, but Provost Osborne will be in Senate on Tuesday.
    - a) Jannie: how many questions have you gotten?
    - b) Reena: when I last checked, 6, but senators will still be able to ask questions from the floor
  3. Alumni feedback was a lot about the committee work. Omar and Ian are actively working on that.
- H. Secretary for Communications and Media Relations - Megan Chunias
1. \*Megan repeats question from Insta\*
  2. Pick your Portion work with Allison's committee (Cameron)
  3. Working with MHF on new social content, elections advertising to increase voter turnout, senator highlights, updating the bios
  4. Headshots are going to be Tuesday, wear business professional. I'm going to send out a sign up sheet to Senators.
- I. Secretary for Safety - Harper Sutton

1. Posters for Student Counseling Survey
  2. Distributing consent flyers to residence halls
  3. Taking a look at adding features to the MiamiOH app, interested in adding ASG into that, inputting push notifications
  4. April 5-9 is It's On Us tabling from 10am-2pm
  5. A bunch of other things that are in baby step mode.
- J. Secretary for Off-Campus Affairs - Emily McClary
1. Community Newsletter went out (thank you Jannie and Brandon for your help!) Partnered with Chamber of Commerce and Enjoy Oxford on business spotlights.
  2. Talking with Scott about CollegePads
  3. SCRC is focused on local business support and health & wellness. Infographics on COVID-19, mask ambassadorship program
  4. Farmer's Market outreach is starting, please sign up! (starts 3/13)
- K. Secretary for On-Campus Affairs - Trey Petrella
1. RAs are allowed to have 15-30 minute parking at the Warfield Lot. They can go into the system and get a temporary pass when going to the RA Center.
  2. Allison, Brandon, and I are working on accessibility and environmental scan. Working with SDS. Focused on bathrooms on campus for env. Scan.
  3. 5 applications for the SDHC, so we have a full committee.
  4. Lowering the cost for fitness pass for those who demonstrate financial need
- L. Secretary for Diversity and Inclusion - Brandon Small
1. After over a year, Freedom Summer is finally wrapped up. We had the commemoration last week. Vada, Reena, Adrianna, and I were in the video. Plaque in the office. Pick up a pin and a coin from the office!
  2. Inclusion Forum is back on. Shooting for the beginning of April and will be virtual
  3. Search Committee for Associate Director for LGBTQ+ Initiatives
  4. Recorded the podcast with Jess
  5. New council related to genocide recognition
  6. D&I Bylaw change coming, changing title to Diversity, Equity, and Inclusion.
- M. Secretary for Infrastructure and Sustainability - Allison South
1. I&S Bylaw changes
  2. Portion control stickers was a compromise between us and Dining (all about food waste)
  3. Wrapped up single-waste plastics research

4. Reusable bag initiative being worked on right now
5. Sustainability Committee is making good progress on goals and getting good feedback.
6. Now on ASCB Sustainability Subcommittee (mic batteries and recycling signs)

N. Faculty Advisor - Scott Walter

1. Trey, if I don't get a spot near Warfield, I'm going to call you.
2. Filling two positions, one in CSDI and one in Greek Life
3. We are starting to have conversations about what we can and can't do related to COVID. As the weather gets nicer, we can do some bigger events outside (with masks). Scope and size will be a struggle.
4. President's Climate Action Task Force -- working on that. Proposing fundraisers for planting trees and sustainability awards.
5. Probably going to be dealing with students from yesterday
6. Ben F: Gov. Dewine is supposed to put guidance out soon, do you know what Miami's plan is?
  - a) Scott: Yes and no. My take, graduation probably will be virtual as of today. I hope things open up where we can do stuff. The other thing to keep in mind: my 16 year-old can do more at her high school than we can do at Miami.
  - b) Jess: Jannie and I have talked to Crawford about that. We are trying to convey the importance of that to the administration. If you or someone you know feels strongly, write it out and we will share it. It will look different, but we want to celebrate in-person.
  - c) Scott finally figures out how to use virtual backgrounds
  - d) Springfest -- looking at how we can do that. Food trucks are a possibility. If it's off-campus, yes. If it's on-campus, we have to jump through hoops.
7. Jannie: What about a drive-thru food truck type of thing? Like at Millett?
  - a) Scott: love the food truck idea. We've done food trucks off-campus before and got some backlash from off-campus businesses.
8. Ben W: we don't have an expected date for new guidance, but pushing the hearing back a week may help organizations.

V. Set Action Items

- A. Complete [Monthly Updates Form](#)

VI. Celebrations

- A. Brandon - Freedom Summer
- B. Senate Leadership + Elections Committee

- C. Trey and Ruku - Congrats on Your Campaign Launch
- D. Mental Health Forum
- E. S/o to Emily for the mask ambassador initiative
- F. S/o to Allison for the Race to Zero Waste that's going on right now
- G. S/o to Megan for the graphics and stuff
- H. S/o to Megan for setting up the photo shoot for the plaque we got from the Freedom Summer initiative
- I. S/o to Scott for giving me a ride to Armstrong while I was randomly walking down the street



Reena Murphy  
Speaker of Student Senate  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

Associated Student Government  
Elections Committee  
2/22/21

Present: Sen. Manley, Sen. Chima, Sen. Brown, Parliamentarian Gates, Pro-tempore Villanueva

Excused:

### Agenda

#### Meeting on Friday

- Expense Reports - through google form
- Donations - count towards the \$250 cap

#### [This year's resources to share](#)

- Made changes that align with COVID-19 guidelines

#### [Committee Report Example](#)

- First week Elections Committee Report: Senator Chima
- Second week Elections Committee Report: Senator Manley
- Third week Elections Committee Report: Senator Brown

#### Debate

- TMS and Us as moderating?
  - Extend invitation to TMS and Senator Chima is interested in moderating
- Getting Questions
  - Workshop through questions, and ask students on Instagram for questions
- Format
  - Webinar format on zoom
    - Moderators explain RCV
  - Meet the Candidates Night: separate zoom links for each ticket

#### Action items for Reena going forward

- Reserving Banner Space for voting



Reena Murphy  
Speaker of Student Senate  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

- [Update Google form expense report](#)
- Make some slides
- Captioner
- Ask Secretary Chunias about an ASG zoom background



Emily McClary  
Secretary for Off-Campus Affairs  
Associated Student Government  
Miami University

***Off-Campus Affairs Committee***  
*February 24, 2021, 6:30PM via Zoom*

**Present:** Senator Lake, Senator Manley, Senator McKeon, Senator Skelly

**Excused:** Senator Adjei, Senator Pallant, Senator Hudak

**Unexcused:** Senator Sassan

**I. Updates from the Chair**

A. CollegePads Legislation

1. McClary: I've been working with Scott Walter and Steve who is the director of CollegePads on next steps for the entire process; many additional steps will need to be taken from a university standpoint

B. SCRC Updates

1. McClary: SCRC is open to the public so I would love it if you guys would come participate. I'll be giving SCRC a report later in the semester about our work off campus so I'd like for them to be more familiar with the committee for us to have a more collaborative relationship

C. Oxford Chamber of Commerce Collaboration

1. McClary: I've partnered with the Oxford Chamber of Commerce on spotlighting several local businesses in the February newsletter. I've had a lot of businesses reach out to feature in the spotlight, as well as sign up for the newsletter which is really exciting.

**II. Committee Updates**

A. Adjei

1. N/A

B. Hudak

C. Lake

1. Finished infographic for COVID-19 guidelines
2. Wrote February newsletter sections
3. Updating the website with renters' rights education information—advertise that?

D. McKeon

1. First meeting so happy to jump in and help with anything



Emily McClary  
Secretary for Off-Campus Affairs  
Associated Student Government  
Miami University

2. Write a resolution about student support for more regulations for off-campus housing
  - a) Particularly contractors coming in for work — often not background checked, lacking 24-hr notice, show up when only 1 tenant present
  - b) Potentially propose a 2-2 rule for contractors/tenants

E. Manley

1. Mask Ambassadors — shirts, funding approved, greek life in the works

F. Pallant

G. Sassan

H. Skelly

1. Completed health and wellness section for newsletter

**III. Community Newsletter**

- A. Open floor for committee to review newsletter (will be sent out on Friday!)
- B. Made minor edits and some small content changes
- C. Newsletter is good to go

**IV. Bylaws Review**

- A. McClary: I'm updating the Off-Campus Secretary bylaws to reflect actual responsibilities within SCRC as well as to reflect precedent for the position as the chair of SCRC. Everyone take a look at the bylaw edits doc before I share it with Evan
- B. Lake: Should this include distribution of minutes to SCRC as well?
- C. McClary: Yes, I'll add that. I'll send this to Evan for feedback then I'll need someone to submit to Steering
- D. Lake: I can do that

**V. Action Items**

- A. Adjei
  1. N/A
- B. Hudak
  1. N/A
- C. Lake



Emily McClary  
Secretary for Off-Campus Affairs  
Associated Student Government  
Miami University

1. Would like to continue working with local businesses on COVID-19 guidelines
  - a) McClary: I'll connect you with Enjoy Oxford to work on safety guidelines as the weather is warmer and more people are going uptown

D. McKeon

1. Starting work on renters' rights resolution
2. Hope to help with next newsletter and anything else, especially design

E. Manley

1. Recruiting volunteers for Mask Ambassadors for 3/12 and 3/13
2. Figuring out sign-up, materials pick-up, and training procedures for Mask Ambassadorship

F. Pallant

1. N/A

G. Sassan

1. N/A

H. Skelly

1. Would like to get to work on Women Helping Women
  - a) McClary: I'll get you in touch with Mady, who is our WHW contact on next steps for the Ask for Lexi initiative

**VI. Celebrations/Acknowledgements**

- A. Gus for the amazing work he's done on the website - it looks awesome!
- B. The Off-Campus committee for being so welcoming :)
- C. Shoutout to Aidan for the amazing Soul2Soul concert last week- the live stream was incredible
- D. Everyone is working hard on their initiatives right now and doing great things!



Ben Maldonado, CEC Senator  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

Associated Student Government  
COVID-19 Information Task Force  
[2/25/21]

Present: Sen. Maldonado, Sen. Harman, Sen. Thomas, Sen. Manley, Sec. Waugh, Sec. Sutton, Sec. Pal, Sec. Petrella, Sec. McClary, Sen. Manley, Sen. Travis

Excused:

Unexcused:

- I. Attendance
- II. Updates from the Chair
  - A. COVID numbers still looking good, but climbing a little, keep stringent on guidelines
- III. Updates from the Committee
  - A. Waugh: next funding meeting being pushed back to 3/15 in anticipation of new University COVID policy (more events, etc.)
    1. Allow orgs time to see those new rules and adjust their funding requests accordingly
- IV. Old Business
  - A. Office of Community Standards/Faculty Report Form Concern Follow-up (Sec. Pal)
    1. Still working on a meeting time, but will cover this and other concerns with Sen. Stack
  - A. Mask Reporting Form Concern
    1. Still no more info
- V. New Business
  - A. Q&A Sessions



Ben Maldonado, CEC Senator  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

1. Form isn't working once again; nobody has signed up at all and we've sent it out pretty far and wide. Do we want to consider shortening meetings?
2. McClary: people seem to just have a quick question or two, and reach out to one of us
3. Maldonado: so what's next steps
4. Waugh: we need to make an effort, i know people aren't signing up, but maybe make targeted invitations to get targeted feedback. Maybe policy changes will change things, need outside input
5. Maldonado: only issue with targeting people was that last semester it didn't really work
6. Pal: targeting maybe didn't get ideal results, but maybe reach out to broader organization leaders. Create a small flyer to put into group chats and divisional club leadership
7. Maldonado: where did the sign-up go with student activities
8. Waugh: bragg sent it out in weekly email, I assume but will check
9. Maldonado: any issues going with flyer
10. Stack: I can work with that
11. Petrella: we can also send to comms committee to get their expertise. Just basic with here's where to go with questions/feedback
12. Thomas: create an FAQ doc with commonly asked questions so that's accessible
13. Maldonado: wait on that until we actually have questions, but yeah let's give those ideas a chance

## B. COVID-19 Restriction Adjustment Legislation?



Ben Maldonado, CEC Senator  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

1. Goals: allow some amount of student activity gatherings and potentially some travel to close areas?
2. Should we wait until admin changes regulations as anticipated mid-March
3. Waugh: hearing drastic changes — outdoor events and other student activities so I would say wait
4. Petrella: we should stay away from Governmental Relations work
5. Waugh: they're targeting March 8 for release of new guidelines
6. Maldonado: we'll have to make sure our goals of gatherings and small travel
7. Waugh: travel will remain a no, all on-campus stuff
8. Manley: we need to be ready to go for info release on March 8
9. Maldonado: yeah we need to be responsive, so everyone keep eyes open

VI. Action Items

- A. We need to start working on the future of what we're doing
- B. Sen. Stack: Reach out to Megan and get graphic for Q&A made

VII. Adjourn



## **February 25 Governmental Relations Committee Meeting**

- I. Roll Call
  - A. Present: Senator Brown, Senator Barnes, Senator Ike, Senator Tiefenthaler, Senator Chenkus, Senator Maldonado, Senator Ubaydullaeva, Senator Stack, Senator Capriolo, Senator Stephens, Senator Bar, Senator Farag
  - B. Absent:
- II. Updates from the Chair
  - A. Monica is booked for the Campaign Event
  - B. Dems approves of guest list
- III. Projects
  - A. Campaign Event
    - 1. Senator Ubaydullaeva joining this
    - 2. Matan will send invite to CRs to get alumni names
    - 3. Nathianial will send invite to Aaron
  - B. Stimulus
    - 1. Senator Stephens hopping onto the project
    - 2. Project is being dropped because not enough time to get response from students before this reaches the House
- IV. Action Items
  - A. Campaign project will send invites to guests
- V. Celebrations?



Victoria Villanueva  
Speaker Pro Tempore  
Associated Student Government

Associated Student Government  
Oversight Committee  
2/18/2021

Oversight Case #202104 closed.



Victoria Villanueva  
Speaker Pro Tempore  
Associated Student Government

Associated Student Government  
Oversight Committee  
2/25/2021

Present: Sidra Capriolo, Jake Kravitz, Omar Elghazawi, Wes Payne, Cathleen McLaughlin ,  
Chloe Sassan, Evan Gates, Victoria Villanueva  
Excused: Reena Murphy, Ian Chenkus

- Discussing and voting on the committee standing rules
- Wes, Sidra, Omar, and Victoria worked on it
- Bylaws are pretty vague as it stands regarding the investigation process
- All senators will be able to understand the oversight process

Discussion

**-Omar texted his grandma; referred to her as “crazy”**

-Jake: My comments are on the doc but one thing I’m curious about is an improvement plan; when it says “no further action” vs. pardoning, I view pardoning as forgiveness whereas “no further action” as we drop it.

-Victoria: It is meant to be used side by side with the bylaws but we can change it if necessary

-Omar: In the past, there have been times where people have stepped down from investigations of their own volition correct?

-Victoria: Yes, and that is a fair thing to bring up. Obviously, with a conflict of interest, I ask you to step down due but I won’t force you to step down as chair. This is because we go through non-bias training and thus should be able to put bias aside. That being said, I value everyone’s input on the committee and I don’t like the idea of forcing someone to not be in an investigation. I don’t feel comfortable that the pro temp should have discretion as to who steps down.

-2/3rds vote to remove a committee member is a terrible idea

-Victoria: Later, it does say that the chair has discretion over whether or not someone is present for a witness’s testimony. We need to prioritize the comfort of witnesses. So that’s a situation



Victoria Villanueva  
Speaker Pro Tempore  
Associated Student Government

where the pro temp can remove someone. There is precedent with that. It is in the comments on the doc.

-Victoria: Back to the improvement plan; I don't have any issue with adding words to fix the issue.

-Jake: I agree with the wording as it is but I don't agree with the bylaw. I feel like they should be the same.

**Change made to improvement plan section:** "will close with no further action and the respondent will be pardoned"

-Evan: I agree with keeping the consistency with the bylaws. I don't see any issues with the standing rules.

-Victoria: Going forward if there were to be changed to the bylaws we would reapprove it.

-Discourse about Antonin Scalia (**very important**)

-**Will be presented at the next Senate meeting (hopefully)**

-Standing rules of Senate will also be on the floor -Evan

**Vote: 6 Ayes, 0 Nays**

**Standing rules are approved.**



Ben Waugh, Secretary of Finance  
Dan Bosworth, Secretary of the Treasury  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

Associated Student Government  
Funding & Audit Committee (F&A)  
February 26, 2021

Present: Secretary Waugh, Secretary Bosworth, At-large members Beyer, Morgan, Lutz, Morris, Desch, Hillyer, Jensen, Sell, Taddonio, Senators Skelly, Patel, Sparks, Maldonado

Excused:

Unexcused:

I. Attendance

II. Updates from the Co-Chairs

A. Secretary Waugh

1. March hearing moved to March 15

- a) Sec. Waugh: Pushing it back a week because the Senate is not meeting on the wellness day, so we would have to wait a week anyways. Miami is also apparently supposed to be lifting a bunch of restrictions soon. We don't know details, but it's coming soon. We are giving orgs some time to see and plan for it when requesting funds.

2. Feedback from SEAL Workshops

- a) Sec. Waugh: Last night, Dan and I did a SEAL WS for orgs. Really no feedback from that. Everything seems to be going well.

B. Secretary Bosworth

1. Committee open seats



Ben Waugh, Secretary of Finance  
Dan Bosworth, Secretary of the Treasury  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

- a) Sec. Bosworth: 3 open at-large seats, 2 Senate seats. No plan for Senate seats - Senators talk to your friends and get them to consider joining. If we can't fill the open Senate seats we may have to open at-large applications
2. Emails/office hours
  - a) Sec. Bosworth: Good job everyone, no one has missed anything so far this semester and I'm thoroughly impressed.
- III. Updates from the Committee
- IV. Old Business
- V. New Business
  - A. Proposed changes to audit process and Standing Rules
    1. [New audit process proposal](#)
      - a) **New audit process approved**
    2. [Standing Rules proposal](#)
      - a) **Amendment approved by voice vote: 12 ayes, 0 nays**
  - B. Spending Audits - Fall 2020 (FY21)
    1. [Paws for a Cause](#)
      - a) Ben Morgan, Megan, Max
      - b) Approved Docs: October 2020
      - c) **Audit results pending**
    2. [Commercial Banking Club](#)
      - a) Frannie, Nikhil
      - b) Approved Docs: August 2020 & October 2020
      - c) **Organization referred for investigation**
    3. [Cru](#)
      - a) Cortlin, Patrick



Ben Waugh, Secretary of Finance  
Dan Bosworth, Secretary of the Treasury  
Associated Student Government  
Miami University  
Armstrong Student Center  
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Oxford OH, 45056

- b) Approved Docs: August 2020
- c) **Organization passed spending audit**
- 4. [MEDLIFE Miami](#)
  - a) Katie, Davis, Ben Maldonado
  - b) Approved Docs: August 2020 & October 2020
  - c) **Organization passed spending audit**
- 5. [Hillel](#)
  - a) Caroline, Mel, Harrison
  - b) Approved Docs: August 2020 & October 2020
  - c) **Organization passed spending audit**

VI. Action Items

VII. Adjourn



Harper Sutton  
Secretary for Safety  
Associated Student Government  
Zoom  
Oxford, Ohio 45056

**Associated Student Government**  
*Safety Committee*  
26 February 2020

Attendance:

Present: Senator Bracely, Senator Stack, Senator Tran, Senator Wu, Senator Scott, Senator Tran, Senator Bacon, Senator Brown

Excused: Senator McKeon

Unexcused:

**I. Updates from the Chair**

A. Please request a copy of Sexual Citizens for the book club for SAAM if it interests you at all. They still have a ton of copies left and I highly recommend taking advantage of it.

Link to request a copy here:

[https://miamioh.formstack.com/forms/sexual\\_citizens\\_book\\_signup](https://miamioh.formstack.com/forms/sexual_citizens_book_signup)

B. ASG will be tabling for the It's On Us week of action, hopefully at Joslin Terrace. This is April 5-9, most likely from 10-2 so please keep this on your radar while Reena, Anondo, and I nail down the details.

C. Some improvements based on feedback from the 1-on-1s.

1. Initiative organizer:

<https://docs.google.com/spreadsheets/d/1CFz-iMc23e2khhSABErGTIfAAE1DOI-Q1R4B0dGJOI/edit?usp=sharing>

D. How can we better outline the responsibilities of Safety to the greater senate?

1. Reach out to Reena about making a spreadsheet of where student concerns could fall under so that all of the work doesn't get thrown on On-Campus, for example.

E. Please utilize Trello to keep track of your initiatives!

**II. Committee Updates**

A. Updates based on action items:

1. Senator Bracely - Ethan and I met to talk about the bylaw revisions

2. Senator Bacon - Student Counseling emailed her back, and said they couldn't send correspondence to singles, they don't really have jurisdiction. They did send her the emails they send to students under RIR, and it provides a lot of advice and suggestions as well resources.

3. Senator Scott - Was in contact with Elizabeth Walsh about adding things to the MiamiOH app. They wanted to schedule a meeting about the app to discuss improvements and talk about awareness and potentially adding a notification feature, as well as maybe featuring what ASG is doing on the app.
  - a) Sen. Tran - Trey also sends out an on-campus newsletter. I think the next one is going to be sent out at the beginning of March.
4. Senator Tran - Gillian and I are scheduling a meeting with Senator Skelly in the near future.
5. Senator Wu - Has been swamped with exams and other work this week. I do have a question though:
  - a) I attended the first Suicide Prevention Team meeting this Thursday, and learned that the University chooses to focus on suicide prevention and mental health action, as opposed to mental health awareness. They say data backs this up. Do we agree with this?
  - b) Sen. Scott - What is an example of action vs awareness?
    - (1) Sen. Wu - Awareness would be having social media campaigns, residence hall programming. Action would be more like training RAs to deal with crisis situations
  - c) Sec. Sutton - Feels that there is still a lot of work to do regarding awareness, still feels embarrassed when needed to cancel a meeting due to mental health
  - d) Sen. Rionda - I feel the awareness is important, but I feel like action is more valuable since they deal with the issue more directly.
  - e) Sen. Stack- I feel like a good amount of people are aware, but you shouldn't just commit completely to the idea of action and throw awareness to the side.
    - (1) More of an emphasis on action while still maintaining an awareness aspect.
  - f) Sen. Scott - I tend to agree with Max and Ethan, action does seem to be a little more important. As far as splitting it down the middle, I think this could be important to incorporate into the MiamiOH app, by sending notifications about self care and other mental health awareness aspects that allow people to feel in control of their situation.
6. Senator Stack - The SafeRide conversation finally looped in the correct Evan. He was able to start a new conversation with Grace to get more information and plan action on this issue.

### III. Student Concerns

\*\*\* TW: MENTION OF SIV BELOW\*\*\*

- A. Senator Tran - When Campus Police sends out safety bulletins, they list the issue it regards directly in the subject line of the email. This can be really triggering when it deals with sensitive content like sexual assault.
  - 1. Secretary Sutton talked to campus police regarding this last semester, and they were okay with the amendment, but asked that we go through the formal process to enact this change.
  - 2. Senator Tran and Secretary Sutton will set up a meeting with Gabby Dralle and Jaymee Lewis-Flenaugh to discuss this further.

\*\*\*END TRIGGER WARNING\*\*\*

#### IV. Committee Work

- A. Status updates on all the initiatives we've looked at
  - 1. The committee worked to make sure that all initiatives were accounted for on the tracker, and put their names next to initiatives that applied to them. Senators either filled out the status updates themselves or gave them verbally for me to write down in the appropriate section.
- B. Nailing down next steps for each initiative
  - 1. The committee worked to brainstorm appropriate next steps for each of the initiatives to give a general idea of how the initiative will progress.
- C. SDHAC Bylaw Change
  - 1. Senators Bracely and Stack stayed after to work on the bylaw updates for the Student Dining Hall Advisory Committee:  
[https://docs.google.com/document/d/1xKwervurhyWyGcYct-O\\_OrIPvo\\_nd4zggWQqCrVM1ws/edit?usp=sharing](https://docs.google.com/document/d/1xKwervurhyWyGcYct-O_OrIPvo_nd4zggWQqCrVM1ws/edit?usp=sharing)

#### V. Upcoming Events/Acknowledgements

- A. BSAA has a Versuz battle tonight at 7
- B. Tomorrow night AAA is hosting an ice skating event, you just have to pay for skate rentals
- C. Kroger has more Squishmallows!
- D. Miami Mock Trial team will be competing for a bid to regionals.

#### VI. Action Items

- A. Put your name down on initiatives you're working on or want to work on in our initiatives organizer [here](#).
- B. Senator Bacon: Reach out to Secretary Chunias about posting the SCS survey poster on ASG socials, and give her this link: <http://bit.ly/surveySCS>

- C. Senator Bracely: Reach out to Caracole regarding return of HIV testing. A good email to contact would be [prevention@caracole.org](mailto:prevention@caracole.org)
- D. Senator Brown: Meet with Senator Skelly regarding the SDS initiative and take minutes for that meeting for reference!
- E. Senator McKeon: Add the bit.ly above underneath the QR code to the SCS poster, and do something to make the “Have you used Student Counseling...” a little more legible.
- F. Senator Rionda: Make a mock-up of a “How to Use Trigger Warnings” guide for me to review.
- G. Senator Scott: Set up a meeting Elizabeth Walsh and Evelyn Covington to talk about the MiamiOH app, and rope me in if you can!
- H. Senator Stack: Add a document to our shared drive to include any information you receive about SafeRide and keep that updated.
- I. Senator Tran: After meeting with Senator Skelly regarding the SDS initiative, reach out to SDS about steps necessary to add the personalization feature.
- J. Senator Wu: Contact Dr. Ward regarding the Health & Wellness Grants and review the application to get further context:  
[https://miamioh.formstack.com/forms/health\\_and\\_wellness\\_funding\\_application](https://miamioh.formstack.com/forms/health_and_wellness_funding_application)

## **VII. Adjourn**



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

## **Associated Student Government**

Administrative Committee

February 26th, 2021

Present: Par. Gates, Sen. Kravitz, Sen. Davies

Excused:

Unexcused:

Notes Taken By: Sen. Davies

### **I. Attendance**

### **II. Parliamentarian Updates (Standing Rules, Bylaws Updates)**

#### **A. Standing Rules & Bylaws - Gates**

- i. Going through Miller Center to ensure bylaws and standing rules are accessible - hoping to do that before Tuesday March 2
- ii. Bylaws: On Campus, Off Campus IS Safety, Gov Relations - working on updating their bylaws. We might see legislation for that on March 2 Senate session
  - a) Formalizing ASG Dining within ASG Bylaws
  - b) Jake - why is this a part of ASG bylaws if it's not filled with just ASG members
    - (1) Gates: There's precedent by F&A committee, Dining is being coordinated by ASG on-campus secretary/committee
  - c) Gates will go through oversight bylaws soon and may schedule a meeting to go over specific language in the



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

bylaws. Oversight is also creating standing rules and he will be checking in on that. Kravitz raised a point on specific language. Gates will highlight the elections and F&A sections in the doc. Outlines

- iii. Gates made a tracker for bills and bylaws and when they're passed. He plans to update those himself but if he misses a meeting we can keep track ourselves with the spreadsheet.

### **III. ASG Historical Records (SBVP Collaboration)**

- i. Moved to VP Position w/ alumni affairs cabinet reform changes (potentially)
- ii. Planning to schedule meeting with SBVP Von Zastrow
- iii. Possibly set up a meeting with VP candidates to make sure they are updated on the new roles - might also include admin committee in that process
  - a) Still being brainstormed
- iv. After elections: delegate responsibilities for who will focus on what parts of records - admin is small, alumni is up in the air. We have different types of records over many years. At some point put someone in charge of organizing and digitizing the docs in the office - might be more of a summer project.
  - a) Jake: those deferred elections are only a small portion of the body - we might not get people on admin



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

- b) Evan: as long as we get 2 people we can do the project, but if we have more that would make things easier. 6 or so people max would be great.
  - c) Evan: at some point we need to go through the office. I might take a wellness day to go through and look at the records
- v. Historical Ad hoc:
- a) Gates: Meet with SBVP before laying out concrete ideas, but like to brainstorm ideas first. Want this to be an ASG effort which uses the admin committee rather than solely admin committee. I'd like rep. From D&I committee. Assuming nothing will happen until after the Pres/SBVP elections. Also work with Gov Relations & Randi Thomas Aspire office. Any thoughts:
  - b) Kravitz: w/ elimination of alumni, we will have people most likely, but not sure a full committee is the best idea
  - c) Gates: Part of my thought is that since it's collab between alumni and admin, we don't know what the cab. Reform results will be. With it being in the air, Historical ad hoc is good. Could change in the next month depending on how reform goes. SBVP chairing a committee doesn't make sense based on discussions being had. If there's ad hoc for alumni there's no reason for historical committee - we should just collab. The closest thing aside from



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

admin and alumni is gov relations. If there's ad hoc alumni then it would be too much division across committees. You get less D&I focused people in admin usually. Though that doesn't apply currently, but keeping it in mind for the future because this will likely be a long term project.

- d) Davies: On the same page as Gates. Things are up in the air.
- e) Gates: I'm going to email Randi Thomas soon, and we need to keep reaching out to people.
- f) Davies: Check with people who work with Randi Thomas about the best contact method since I've heard he's not the best with email.
- g) Gates: Thanks. I also will reach out to Seth Seward since he works with alumni outreach.

#### **IV. Student Concern Reports**

##### **A. Added Student Concern section to Website**

- i. Gates: There is supposed to be a form, but it's not working. It's supposed to be able to be forwarded to the appropriate secretaries, but I might just add it manually and then read them during weekly senate sessions
- ii. Davies: I can talk about the form during the communications committee meeting next week.



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

- iii. Gates: There was an F&A concern, but it didn't seem to have an F&A option. Also we need to make sure people are aware that the report form exists and that they can follow up with people who have concerns
- iv. Kravitz: Where is this located?
- v. Gates: The first thing under "Contact Us" on the website is where the form is located. Apparently the Comms email isn't there. I am going to bring those to the senate on Tuesday.

**B. Researching previous Parliamentarian Procedures:**

- i. Gates: Under Cole Hankins, parliamentarian/admin committee checked with committees and secretaries on how they were doing with student concerns. Are you guys in favor of checking in with committees? One check in per committee in a semester split across all the members of admin. Going into meeting following up on student concerns, how has that been going, how can we help you address these concerns better
- ii. Kravitz: Is that better for an email
- iii. Gates: Meeting allows us to hear from the senators on the issue as well as from the secretary.
- iv. Davies: It's a good idea, but we need to hammer out the logistics.
- v. Kravitz: Yeah, that's a lot of meetings



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

- vi. Gates: It could be intimidating, but usually we'd only be in the meeting for a small part of the meeting. I'd also like to wait until mid march, but completed before mid April. Clearly lay out what we want todo... Cabinet elections are late April, it's almost march. Could go from about March 8th to March 29th - basically the full month and would be before all the cabinet elections - don't want this to influence the elections, but want to provide feedback
- vii. Kravitz: We shouldn't' base timing on the elections at all. We shouldn't' do it before the elections in a vindictive way, but we shouldn't' shield incumbents. It shouldn't be a factor.
- viii. Gates: I would like to get it done just so people can use it. Ok to start a week earlier, but want to give time to sort the logistics out for both admin and for other committees. Some committees have erratic schedules. We have D/I, F/A, I/S, On Campus, (Why are so many on top of each other) Off campus, Academic Affairs, Gov Relations, Safety, Elections, Covid Ad Hoc (That's important), Comms. Not sure how to do it with alumni so we'll figure that out later. Oversight as well. Gonna go ahead and give Eli Comms for convenience. Does Jake want oversight?
- ix. Kravitz: I'll take oversight.
- x. Gates: I'll take elections since I'm on the committee. That leaves 9 committees left. I actually have elections committee in a few minutes.



Evan Gates  
Parliamentarian  
Associated Student Government  
Miami University

xi. Kravitz: Let's just assign committees then.

See below.

- Diversity & Inclusion: Jake
- Funding & Audit: Evan
- Infrastructure & Sustainability: Jake
- On Campus: Jake
- Off campus: Eli, assuming no time commitment.
- Academic Affairs: Eli
- Gov Relations: Eli
- Safety: Evan
- Elections: Evan
- Covid Ad Hoc: Evan (assuming)
- Oversight: Jake
- Comms: Eli
- Steering: Evan

Jake: we should solidify things at another meeting.

Gates: Meeting scheduling stuff

Next Meeting 3-4 March 5th.

## **V. Action Items**

### **A. None for this meeting**



Trey Petrella  
Secretary for On-Campus Affairs  
Associated Student Government  
Miami University  
Zoom  
Oxford, Ohio 45056

**Associated Student Government**  
*On-Campus Affairs Committee*  
28 February 2021

Attendance:

Present: Senator Capriolo, Senator Farag, Senator Linkey, Senator Payne, Senator Singleton, Senator Sparks, Senator Sammouri, Senator Pallant, Senator Giang, Senator Kelley

Excused: Senator Kodman

Unexcused: Senator Farag

**I. Updates from the Chair**

- Student Dining Hall Advisory Committee
  - Sec. Petrella: Applications have closed. We have 5 applications!
  - 5 seats available so we have a full committee!
  - Interviews are this upcoming week and will start meeting probably end of March
- Fitness Pass Reduction
  - Met on Thursday to reduce fees and they have approved a program
    - a) Healthy Hawks -- for students who feel as though they need a lower rate to participate
- Meeting with Dining
  - Meeting this week, unsure about day and time
  - Reach out to Trey if you want to join or have questions

**II. Committee Updates**

- Senator Capriolo: Meeting with RSG President, reaching out to institution research
  - Met with Recognition Chair of NRHH to start a collaboration project to recognize health care workers
- Senator Farag: N/A



Trey Petrella  
Secretary for On-Campus Affairs  
Associated Student Government  
Miami University  
Zoom  
Oxford, Ohio 45056

- Senator Giang: met with Dr. Large about expanding campus care and trauma informed care for international students. Dr. Large said they are working on creating contact points that can help students outside of OH
- Senator Kelley: Meeting with dining about plastic bags in markets and logistics about project
  - Petrella: Try to focus on different incentives for the project such as one time fee for a reusable bag or pay for a plastic bag each time like they do in Europe
- Senator Kodman: N/A
- Senator Linkey: reaching out to Cody Powell about the desks not being distanced. Still waiting to hear back and also working with Senator Singleton on the menstrual hygiene letter
- Senator Payne: looked into student concern about PPE in dining halls. Met with Brett Mason and he sent updates to dining hall managers reminding them to use the correct supplies
- Senator Pallant: Worked with Sidra on staff application. NRHH writes OTM so we may bring this into ASG so that we can get recognition.
- Senator Sammouri: Spoke to Dr. Large and he said that students should receive a call back. Also there is a pause with the phone while it connects. Dr. Large said he will look into this more, but did not see any voicemails needing a call back. Will also try to see if the student's call did not go through
- Senator Singleton: working on letter to Cody Powell for menstrual hygiene. Will meet with Trey to work on this
- Senator Sparks: filling in spots of research for scooter initiative

### III. Student Concerns

- Parliamentarian Gate's concern from 2/16 for salt harming service dogs paws
  - Secretary Petrella is trying to contact student who brought this concern up. Will also ask Parliamentarian Gates if unsuccessful
  - Secretary Petrella, Senator Capriolo, Senator Sparks
- Senator Kravitz's concern from 2/16 for reserving FSB study rooms
  - Contacting Campus Services
  - Senator Sammouri and Secretary Petrella

### IV. Committee Work



Trey Petrella  
Secretary for On-Campus Affairs  
Associated Student Government  
Miami University  
Zoom  
Oxford, Ohio 45056

- On-Campus “Wellness” Sheet
- Petrella: Next Tuesday is a wellness day. Committee will work this week and next week to make our wellness day guide
  - Split into sections and worked in breakout rooms to complete
- Payne: should include section of who to contact with any questions/issues
- Petrella: should also include a mental health section, or make fitness challenges that people can participate in. Need to come up with an incentive
- Kelley: will ask Secretary South about the hydroflask as a prize
- Petrella: will reach out to brick and ivy for a GC
- Petrella: creating social media challenges but need to be accessible for all to participate
- Sparks: app called Goosetrain that uses a prompt of things people can do
- Sections worked on in breakout rooms: books/tv/movies, resources for students
  - Worked on challenges as a group
- Petrella: not enough time to notify for a challenge for this next wellness day, but we will have one on March 25th. Will try to get the document of resources out by the 9th, but we can always change the info on it for the next one.
- Petrella: looking at different challenges. We want it to be accessible for all. Some ideas: ice cream challenge, favorite spot on campus. Send or tag us to be entered to win
  - Payne: like the exercise idea
  - Sparks: using the app with funny challenges outside in different outfits or different objects
  - Petrella: can contact student life tonight to see if we can do a small/easy one for the 9th
  - Pallant: favorite spot on campus because it gets people outside
  - Petrella: favorite off-campus eating location. Can eat there or takeout and submit a picture.
  - Linkey: can do one of pictures with your friends. People that help make Miami home
  - Petrella: picture of something that is meaningful to you maybe



Trey Petrella  
Secretary for On-Campus Affairs  
Associated Student Government  
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- Sparks: can make cards for faculty that you want to recognize, or send an email thanking them
- Petrella: will probably be difficult to have this done by the next wellness day, but will look into it and we will discuss in Slack depending on what Secretary South says in regards to prizes
- Petrella: what are some challenges that we would like to put out across the wellness days
  - a) Exercise Challenge
  - b) Favorite Spot On-Campus
  - c) Favorite Off-Campus Locations
  - d) Take a picture of your favorite/meaningful thing around campus
  - e) Card/Thank you email to your professors

#### **V. Action Items**

- Work on your initiatives!
- Makenna and Karim on student concern tracker this week
- Outreach will be happening in April. Will have district senators come to a meeting and work with committee members on planning/brainstorming for their events
- Meeting with Colleen about accessibility audit this week
- We will keep working on initiatives as well as our other action items all semester
  - Make sure to reach out to Trey if needed

#### **VI. Upcoming Events/Acknowledgements**



Reena Murphy  
Speaker of Senate  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

Associated Student Government  
Steering Committee  
2/28/21

Present: Gates, Elghazawi, Stein, Chima

Excused: Pallant, Villanueva

## **I. Agenda**

A. Update on Jake's idea

B. [I&S Bylaw change](#)

1. Elghazawi: PT Serif instead of TNR. The actual bill is good.
2. Stein: I agree
3. Chima: I agree

C. [Oversight Bylaw changes](#)

1. Gates: Clear cut bill. Writing down what is already current practice. I don't see a reason why it can't go to the floor.
2. Murphy: I see no issues with it, unless quorum means something different. As long as 51% of the committee is there, someone can make a motion and a second and the investigation can open.
3. Gates: I could see how you could interpret it that way.
4. Murphy: Quorum means that we have more than half of members
5. Stein: I think that it's better to have those additional words there than potentially have people be confused
6. Gates: I think the specificity wouldn't hurt
7. Chima: I agree, it adds more context
8. 3:0:0

## **II. Agenda on the 2nd**

A. Provost (1 hour)

1. Murphy: will be asked pre-fed questions, rest will be questions from Senators. Will ask people to keep it respectful.



Reena Murphy  
Speaker of Senate  
Associated Student Government  
Miami University  
Armstrong Student Center  
Room 2012  
Oxford OH, 45056

- B. Report from Cameron (5 min)
  - 1. I&S Magnets
- C. Report from Victoria (10-15 min)
  - 1. Oversight standing rules



*ASG Infrastructure and Sustainability Committee Meeting*  
*28 February, 2021*

**1. Attendance**

- a. *Senator Alia Agee*
- b. *Senator Nicole Bacon*
- c. *Senator Danielle Barnes*
- d. *Senator Harry Harman*
- e. *Senator Nathaniel Ike*
- f. *Senator Grace Kelley*
- ~~g. *Senator Teryn Scott*~~
- h. *Secretary Allison South - captioning*
- i. *Senator Cameron Tiefenthaler*
- j. *Senator Elizabeth Travis*

**2. Secretary Announcements**

- a. If anyone is interested in the Secretary for I&S, reach out to chat about it or bring it up in your 1-1! We could do some shadowing also.
- b. Reminder for funding (**need 2+ weeks to request funds**) - **send these by next week for bags?**
  - i. \$32 for posters - Allison submit for first week of April for Earth Week
  - ii. \$150 for reusable bag prototypes
  - iii. Here is the form:  
[https://miamioh.qualtrics.com/jfe/form/SV\\_ePfx0s197KIPtwp](https://miamioh.qualtrics.com/jfe/form/SV_ePfx0s197KIPtwp)
- c. SDHAC applications have closed and interviews will be taking place this week. Meetings to start by the end of March.
- d. Send around and fill out this [mailroom form](#) & flyer
  - i. [https://miamioh.formstack.com/forms/mail\\_delivery\\_sustainability](https://miamioh.formstack.com/forms/mail_delivery_sustainability)



- ii.
- iii. Plan for Cameron/Alia sending
- iv. Alia: sent messages to all Residence Hall Instagrams, one response that they got it. Lots of good responses. RAs should have this info. Can't send out too many times.
- e. No update on the Butler County food waste grant/project
  - i. Maybe after SSC on Thursday

### 3. Old Business

- a. Analysis of single use items on campus to find more wholistically sustainable alternatives
  - i. Cameron: met with Alia on Friday and earlier in the week to iron out presentation. Dilemma based on waste of time vs making sure the information is best fit for changes that can actually be made. Devote research to something better received. During Friday meeting, frame the presentation as a brainstorming session (not telling them what to do) - conversation about what Miami could do to be sustainable in dining halls. Setup time next week or so to present briefly to see what's realistic.
  - ii. Alia: going to email Brent/Bryan about a brief meeting.
  - iii. Alia found plastic bag info on the purchasing sheet...
    - 1. T-shirt bags...
- b. Portion control food waste stickers
  - i. Senate report?
    - 1. Submitted a steering form last sunday. Report prepared so I could go Tuesday. Process, how to use, research, share with constituents,



ASG resources page. Good step in reducing food waste and one day composting. Survey that will go on ASG resource page that is also a QR code on the poster asking about if students use it and if portions match what they ask. Collect info and reassess if stickers worked.

- ii. Roll out Monday?
  - 1. Cameron: should be set for them to be installed tomorrow.
- c. JS Bragg/RBR sustainability requirement
  - i. Nathaniel notes from Seal workshop discussion:
  - ii. Nathaniel: went to SEAL workshop that was about RBR requirements. Good feedback. Dan said he could work with us about incentives for funding. Josie said she could work with us for EcoReps/Zero Waste Oxford helping with SEAL workshop.
- d. Dog Park:
  - i. Grace: no update, still out of our hands
- e. Review Accessibility Environmental Scan plan
  - i. [List of buildings](#)
  - ii. Meeting on Monday...training in next two weeks and scan the two weeks following
- f. Harry/Teryn and Hueston Woods access
  - i. Harry: meeting Friday. Starting making a form about timing as a second survey. First survey about interest is closed. Concluded Friday that target audience for the bus charter company is 1st and 2nd year students who live on campus. Don't need community or faculty feedback, so second survey focus on on-campus students. Other student working on it came up with 2, 3 hour windows (8-11, 1-4pm) that would take us to the allotted budget for each day. My thought was 9-11 and 2-4pm would allow us money for a second weekend. Survey has time options for go, return to campus, length of visit, and activities at park.
  - ii. Also talked about COVID testing for the trip. Email Dr. Large about this. Cases are falling so maybe capacity for testing is available for limited lective testing.
  - iii. Suggested that people might want to spend more time at the park so later in evening for last slot.



- iv. Allison: student activity rules?
  - 1. Harry: JS no response
- v. Allison: is it back and forth throughout that time or just leave Miami at 9 and leave Hueston Woods at 11am?
  - 1. Harry: don't know. Will schedule meeting this week.
- g. Fraternity Sustainability/Recycling
  - i. Nicole specific date? They weren't able to give a specific date, said it wouldn't be till at least the beginning of March
    - 1. Nicole: will send them the powerpoint/video to play at Chapter
- h. Editing the I&S bylaws
  - i. Danielle/Alia: steering confirmation yet? Plan for this Tuesday?
    - 1. Danielle: submitted, haven't heard yet. Will likely hear today.
    - 2. Allison: would y'all be prepared to present this week?
    - 3. Danielle: Yes
  - ii. Present this Tuesday
- i. Grey water reuse case study/research:
  - i. Danielle: Drafted an email to go to Cody Powell - look at our 1-1 tomorrow.
  - ii. Alia: trouble getting connected with Cody over winter. Will check on who responded.
    - 1. Allison: find that because it's his admin
      - a. Julie Schlichter
      - b. Administrative Assistant
      - c. Physical Facilities Department
- j. Long term reusables (cups, cutlery) planning
  - i. Danielle: email Brent/Bryan at end of February to introduce myself and maybe do some preliminary planning for future semesters post COVID.
  - ii. Still on track with sending out the email. - look at our 1-1
- k. Textile use reducing or reuse
  - i. Nathaniel: nothing new ATM
    - 1. Action item: looking into and emailing who would be most effective (MAP, athletics, orientation)
- l. Reusable bags:



- i. Nicole: Grace emailed Bryan Gutridge and he asked what day/time works. Brainstorming convo to know what dining would be willing to do (get rid of plastic bags, or under counter and have reusables there, would they put in a plastic bag tax).

#### **4. New Business**

#### **5. Round Table**

- a. Senator Alia Agee:
- b. Senator Nicole Bacon:
- c. Senator Danielle Barnes:
- d. Senator Harry Harman:
- e. Senator Nathaniel Ike:
- f. Senator Grace Kelley:
- g. Senator Teryn Scott:
- h. Secretary Allison South:
- i. Senator Cameron Tiefenthaler:
- j. Senator Elizabeth Travis:

#### **6. Kudos!**

- a. Cameron for stickers/posters going up!
- b. Danielle for grey water research!
- c. To Alia for getting us ready for bylaw presentation Tuesday!
- d. To Nathaniel last minute going to SEAL workshop
- e. To Elizabeth for jumping in on things

#### **7. Action Items**

- a. Senator Alia Agee: Send email to Bryan Gutridge/Brent Mason about meeting with Cameron, finish up the presentation, continue to send out mail survey, meet with Allison/Danielle about presenting bylaw changes, fix format for bylaw change (made by Reena)
- b. Senator Nicole Bacon: touch base with Cameron/Alia on totes, send TKE sustainability video, Email Bryan to tell times to meet with Grace/Elizabeth.
- c. Senator Danielle Barnes: bylaw update, update on sprinkler system case study, draft email to Bryan about reusables. Meet with one on one to send emails! Plan speech
- d. Senator Harry Harman: stay updated with Jannie about Hueston Woods, stay on top of survey 2, send emails to Sizemore re: electrification of Miami's fleet and to



Large re: elective testing and partnerships with Hueston Woods project, check dining halls for food waste stickers/posters

- e. Senator Nathaniel Ike: Send Allison/Elizabeth notes from SEAL workshop, send them action items for meetings with Dan/Josie/JS. Research and reach out to salient t-shirt producers on campus.
- f. Senator Grace Kelley: set up meeting with Bryan Gutridge, check dining hall's for Cameron's portion stickers, request funding for bag prototype, track accessibility envtl scan and dog park.
- g. Senator Teryn Scott: follow-up with JS Bragg re: Student activities and Hueston Woods stuff.
- h. Secretary Allison South: keep track of Adam on Butler Co grant, ask Adam about outsourcing module update to ensure it includes individual actions, track Nathaniel/Elizabeth RBR convo, check on bylaw update team, ask Adam/Rob/Susan about composting website, send mailroom survey in EcoFacts, approve But Co recycling magnet after getting physical prototypes, track stickers, send Nicole frat sustainability video.
- i. Senator Cameron Tiefenthaler: finish presentation for SUP *conversation*, finalize report presentation for Tuesday, finalize resource page on ASG site for portion stickers
- j. Senator Elizabeth Travis: Touch base with Nathaniel about JS convo & Dan/Ben about funding, also involved in Nicole/Grace convo



## **Associated Student Government**

### **Diversity and Inclusion Committee Meeting Agenda**

*Sunday, February, 21st, 2021*

#### **I. Rollcall**

- A. Present: Senators Tran, Agee, Wu, Patel, Elghazawi, Stephens, Chima, Giang, Bracely, Parker, Ubaydullaeva, Stein
- B. Absent: Senator Rionda

#### **II. Updates from the Chair**

- A. First episode of 'We Need to Talk' — Dialogue Across Difference
  - 1. Small: episode should be out soon
- B. Freedom Summer
  - 1. Small: shout out Adrianna and Vada for being involved with that, grab a coin and pin
- C. Free Speech Panel
  - 1. Small: will be sponsored by the Menard center, will be working with CRs, CDs, among others. We're making sure to include marginalized and minority voices.
- D. Genocide and Holocaust Education Council
  - 1. Small: will be brought back for this semester, I'd like to invite Emily, Prez of Hillel, to one of our meetings.

#### **III. Committee Updates**

- A. Small: congrats to Vada and Lena for launching their SBP campaign! Also congrats to Omar for getting the Ramadan legislation passed.
- B. Wu: Legal aid initiative update, I've spoken to partnering with CSDI about it and they are up for it but most of the relationship building will have to come from ASG, but they are in for bringing legal aid for students. They want to start researching other universities and find out how they help out students legally.
- C. Patel: Met with SEAL ambassadors, the initiative to include non discrimination training could be put into the New Org/Exec training, so it doesn't need ASG legislation at the moment, something they can implement right away.



D. Stephens: I was able to meet with the Dean of Creative Arts to discuss creating a student-led committee to identify concerns within the college. She's connecting me with those different individuals. We need to increase representation for this college and this is hopefully going to be a part of that.

#### **IV. Old Business**

##### **A. Inclusion Forum logistics**

1. Small: might make more sense to invite those who are less likely to attend. Need to decide on a date. I'll start connecting with the team that led the Nikki Giovanni panel and the CSDI to come up with a solid day.
2. Tentative date - Early/mid-April
3. Administrative Guest List (potential)
  - a) Likely
    - (1) Anthony James (VP of Institutional Diversity)
    - (2) Nloh Masango-Dibo (CSDI Director)
    - (3) Seth Seward (Alumni Advancement)
    - (4) Dan Darkow (Miller Center)
    - (5) Stephanie Dawson (Miller Center)
    - (6) Andy Obregon-Mantilla (Chair, ORL D&I Committee)
    - (7) Tyra Smith (CSDI Director of Intercultural Initiatives)
    - (8) Rhonda Jackson, (CSDI Administrative Assistant)
    - (9) Tarah Trueblood (Director, Center for American and World Cultures)
  - b) Reaches:
    - (1) Molly Heidemann (International Students and Scholar Services Director)
    - (2) Kimberly Moore (Dean of Students)
    - (3) Deans of Colleges
  - c) Unlikely:
    - (1) President Crawford

#### **V. New Business**

- A. Overview of small group projects
- B. Small group initiative breakout rooms



C. Small: Want this to start being outside of committees. Put your name next to the one that you are interested in.

1. Group One: [Inclusion Plan](#)
  - a) Cameron Bracely
  - b) Danielle Stein
  - c) Max Rionda
2. Group Two: ASG-sponsored DEI Training for Student Organizations
  - a) Alia Agee
  - b) Sevara Ubaydullaeva
  - c) Adrianna Parker
3. Group Three: Legislation to Add Bias-Reporting and Student Wellness Resources on Syllabi
  - a) Nikhil Patel
  - b) Nhu-Y Tran
  - c) Vada Stephens
  - d) Lena Giang
  - e) Alia Agee
4. Group Four: Support for Students Being Affected in Myanmar and/or India
  - a) Jakin Wu
  - b) Nav Chima
  - c) Omar Elghazawi
  - d) Vada Stephens
  - e) Nikhil Patel

D. Small-Group Action Plans

1. Group One
  - a) What is the purpose or vision of this initiative? What issue on campus or affecting students will it address?
    - (1) Mental health
    - (2) Accessibility
    - (3) Rise of hate crimes against International Students and students of Asian decent
    - (4) White supremacy stickers and advertising on campus



- b) What is your group's plan for addressing this issue (i.e. legislation, programming, advocacy, etc.) Be specific!
  - (1) Revising bylaws to apply to the current situation that Miami University is in
- c) Who will you contact during your breakout session to set up a meeting and/or gain more information on the topic?
  - (1) Brandon Small
  - (2) Past secretaries of D&I
  - (3) Harper Sutton
  - (4) Jannie & Jessica
  - (5) Trey Petrella
  - (6) Students as a whole
    - (a) DAC
    - (b) BSAA
    - (c) AAA
    - etc...
- d) First steps
  - (1) Send out google form w specific due date
  - (2) Go over their concerns and see what needs to be done
  - (3) Create actionable plan on how to address issues
  - (4) Talk to necessary administrators and people
  - (5) Write legislation or resolution

## 2. Group Two

- a) What is the purpose or vision of this initiative? What issue on campus or affecting students will it address?
  - (1) To strength inclusivity, diversity, and mutual respect between members of the organization.
  - (2) To create an open environment for open discussions regarding sensitive issues/topics.
  - (3) To raise cultural awareness and knowledge.
- b) What is your group's plan for addressing this issue (i.e. legislation, programming, advocacy, etc.) Be specific!



- (1) Creating individualized training (includes powerpoints and activities) to address concerns that each organization has or sees that this type of training would be useful to their members. Also, we would like to create a DEI training interest form to help senators when creating more personalized presentations.
  - c) Who will you contact during your breakout session to set up a meeting and/or gain more information on the topic?
    - (1) Secretary Small- provided us with an example DEI training presentation which helped us visualize how the presentation was tailored to fit the specific organization. We will reach out again once we have a rough draft of the interest form.
3. Group Three
  - a) What is the purpose or vision of this initiative? What issue on campus or affecting students will it address
    - (1) To include bias reporting and wellness resources on all syllabi in order to foster easier access to them
  - b) What is your group's plan for addressing this issue (i.e. legislation, programming, advocacy, etc.) Be specific!
    - (1) Reach out to related office and people for more info and opinions
    - (2) Write legislation? -- With senate and student support, it could make it easier to enforce the policy of including these resources on syllabi
  - c) Who will you contact during your breakout session to set up a meeting and/or gain more information on the topic?
    - (1) Ruku
    - (2) Provost
    - (3) Dean of student
    - (4) Carolyn Craig (Director of DEI at CAS)
4. Group Four
  - a) What is the purpose or vision of this initiative? What issue on campus or affecting students will it address?



- b) What is your group's plan for addressing this issue (i.e. legislation, programming, advocacy, etc.) Be specific!
- c) Who will you contact during your breakout session to set up a meeting and/or gain more information on the topic?

**VI. Action Items**

- A. Establish follow-up meetings outside of committee times with small-group members.
  - 1. We will do group updates next week!