



SENATE AGENDA

09/22/2020

Zoom

- I. Call to Order
 - a. Speaker Murphy swears in Secretary Pal
- II. Two Minutes of Silence
- III. Roll Call
- IV. Announcements from the Chair
 - a. Speaker Murphy: sign up for a meeting with Steering. Join Trello. Everyone should have swipe access now. We have special elections happening next week for on-campus senators
- V. Consent Calendar
 - a. Approval of Student Senate Minutes from September 15th 2020
 - b. Approval of Executive Cabinet Minutes from September 20th 2020
 - c. Approval of Off-Campus Affairs Committee Minutes from September 14th 2020
 - d. Approval of Elections Committee Minutes from September 17th 2020
 - e. Approval of Steering Committee Minutes from September 17th 2020
 - f. Approval of Government Relations Committee Minutes from September 18th 2020
 - g. Approval of Safety Committee Minutes from September 18th 2020
 - h. Approval of Funding and Audit Committee Minutes from September 18th 2020
 - i. Approval of Alumni Committee Minutes from September 20th 2020
 - j. Approval of Oversight Committee Minutes from September 20th 2020
 - k. Approval of On-Campus Affairs Committee Minutes from September 20th 2020
 - l. Approval of Infrastructure and Sustainability Committee Minutes from September 20th 2020
 - m. Motion to approve consent calendar by unanimous consent
 - n. Motion is seconded
 - o. Motion is passed
 - p. Consent calendar is approved
- VI. Student Concerns
 - a. Senator Tran: a lot of blind or low-vision students are having issues with Proctorio use.
 - b. Senator Tran motions to commit her concern to Academic Affairs
 - c. Concern is committed
 - d. Senator Gates: some of the gender identification options on Miami's forms are not inclusive, such as on the bias reporting form and to sign up for the Howe Writing Center. They also do not have consistency among forms
 - e. Senator Gates motions to commit his concern to Diversity & Inclusion
 - f. Concern is committed
 - g. Senator Ike: a student was kicked off of the remote learning option and was not given options

- h. Secretary Bosworth: any concerns about registration status is through OneStop or the registrar. That seems to be more of an isolated error
 - i. Motion to end student concerns
 - j. Motion passes
- VII. Report A: Dan Bosworth, *Secretary of the Treasury*, Ben Waugh, *Secretary of Finance*, Victoria Villanueva, *Speaker Pro-tempore*
- i. Secretary Waugh: Secretary Bosworth and I created this training to help senators and student orgs better understand how the funding process works
 - ii. Secretary Bosworth: this is pretty self-explanatory, it's to help you better understand what we do in ASG. You need to move through this sequentially. Please fill out the feedback form so we can tweak it before we roll it out to student orgs next semester. Fill it out by October 30th
 - iii. Speaker Pro Tempore Villanueva: you will receive 3 points if you don't do it. This is an important part of what senate does, so please don't complete it just to finish it
- VIII. Old Business
- IX. New Business Item A: Approval of the Internal Operating Budget
- a. Secretary Bosworth: I am here for any questions or concerns. I let you know that Secretary Pal did not request any funds, so the budget has been adjusted for that
 - b. Senator Kravitz: I'm a little concerned about the high cost of gift cards for On-Campus
 - c. Senator Kravitz yields to Secretary Petrella
 - d. Secretary Petrella: I am very big on constituent outreach. To cater towards first year students, we will be touring high first year populated and holding events to engage them with winners. We'll be awarding gift cards to local businesses. Secretary Bosworth has my outline
 - e. Secretary Petrella yields to Secretary Bosworth
 - f. Secretary Bosworth: I support Secretary Petrella, and I think this amount is fair. We need to engage students
 - g. Secretary Bosworth yields back to Secretary Petrella
 - h. Secretary Petrella: this is also a much less amount than usual
 - i. Secretary Petrella yields back to Senator Kravitz:
 - j. Senator Kravitz: these are coming from our agency funds, which is self-generated. There's a limited amount of agency funds. This is 22% of what we have in agency funds. I think this amount should be halved.
 - k. Senator Doepke: this is less than we would be spending normally. I do have an issue with the money coming out of our agency fund, but we can do more fundraising. I think this is a great way to engage first years
Senator Capriolo: how often are these funds used?
 - l. Senator Capriolo yields to Secretary Bosworth
 - m. Secretary Bosworth: we rarely use agency funds. That being said, I'm thinking about ways to fundraise, and cabinet members have already been working on it. Ethically, we will not use student fee dollars for gifts.
 - n. Senator Chenkus: how much agency funds do we have?
 - o. Secretary Bosworth: \$1,566

- p. Senator Chenkus: for the water bottle pass out money that still hasn't been paid out, would we use agency funds?
- q. Secretary Bosworth: personally, I am not aware about water bottle pass outs. Secretary Finfrock, could you speak on this?
- r. Secretary Finfrock: I have been made aware of that concern
- s. Secretary Bosworth: I am still not concerned about the proportion of agency funds
- t. Senator Sassan: this is a lower cost than usual and i think it's a great way to bring people together
- u. Senator Waugh: I do not see an issue with the use of agency funds. We haven't used them since 2016
- v. Chief of Staff Moreton: the amount of money you invest into these engagement efforts directly correlates with the success
- w. Senator Wu: the agency funds are to be used for unusual situations, and we are in an unusual situation.
- x. Senator Doepke: we need to support local businesses. It's extremely important to do outreach
- y. Senator Kravitz motions to end debate and call to question
- z. Motion is seconded
- aa. Motion passes
- bb. Budget is approved

X. New Business Item B: Student Life Council Elections

- a. Senator Elghazawi nominates Senator Payne
- b. Senator Payne accepts
- c. Senator Stein nominates Senator Capriolo
- d. Senator Capriolo accepts
- e. Senator Doepke nominates herself
- f. Speaker Murphy: we will allow 2 minutes for presentation and 2 minutes for questioning
- g. Senator Payne: I currently serve on on-campus, which is an extension of student life council. I have been involved with many organizations that created programming, as well as served on my high school's student life and worked with administrators. Student life has never been more important, so I feel that programming for first-years. I have had a lot of experience with creating programming and have been involved in many student organizations
- h. Secretary Petrella: how has your experience with on campus affairs shaped you?
- i. Senator Payne: I am very excited about the initiatives for on campus and feel this position will help me contribute
- j. Senator Capriolo: I have served on the summer on campus committee and have been in ASG for a year. I am sitting on the Safe Return to Campus Committee as well as sit on the Student/Community Relations Commission
- k. Senator Kravitz: is there anything else you'd like to add?
- l. Senator Capriolo: I want to work on how our decisions as a school affect Oxford and move forward with accessibility and sustainability.
- m. Senator Singleton: what makes you stand out?
- n. Senator Capriolo: this summer, I was able to advocate for students and work with administration, and I learned how to effectively and respectfully disagree and communicate with administrators

- o. Senator Maldonado: why is this position the best avenue to achieve your goals?
- p. Senator Capriolo: being an on-campus senator, this is very important to my constituency
- q. Senator Doepke: my past year in ASG, I have focused on safety and sustainability. I've helped with SIV issues and reforming the It's On Us campaign. I want to make sure that everyone on Miami's campus is engaged.
- r. Senator Kravitz: can you give an example of how you would act if you disagreed with an administrator?
- s. Senator Doepke: I believe in still giving my opinion but knowing where that line is and looking for different avenues
- t. Senator Barnes: what are your strengths?
- u. Senator Doepke: I am a good listener
- v. Enter executive session
- w. Exit executive session
- x. Speaker Murphy: congratulations to our newly elected members of Student Life Council, Senator Capriolo & Senator Doepke!

XI. Special Business of the Day

XII. General Announcements

- a. Senator Waugh: the application for the next funding hearing is live
- b. Speaker Pro Tempore Villanueva: make sure you're logging onto senate on your own devices or accounts. If you do not have access to a device, let me know
- c. Senator Elghazawi: make sure you're registered to vote!
- d. Senator Petrella: I have weekly office hours! Please come!

XIII. Adjournment

- a. Motion to adjourn
- b. Motion passes



Cabinet Meeting Minutes

September 27th, 2020
Virtual Meeting via Zoom

- I. Call to Order
- II. Roll Call
 - President - Jannie Kamara*
 - Vice President - Jessica von Zastrow*
 - Chief of Staff - Connor Moreton*
 - Secretary of Finance - Ben Waugh*
 - Secretary of the Treasury - Dan Bosworth*
 - Secretary for Government Relations - Ben Finfrock*
 - Secretary for Advancement and Alumni Affairs - Adam Weiss*
 - Speaker of the Senate - Reena Murphy*
 - Secretary for Communications and Media Relations - Megan Chunias*
 - Secretary for Safety - Harper Sutton*
 - Secretary for Academic Affairs - Ruku Pal*
 - Secretary for Off-Campus Affairs - Megan Hess*
 - Secretary for On-Campus Affairs - Trey Petrella*
 - Secretary for Diversity and Inclusion - Brandon Small*
 - Secretary for Infrastructure and Sustainability - Allison South*
 - Faculty Advisor - Scott Walter*
- III. (1:05PM) President Announcements
 - A. Apply for External Committees
 - B. Welcome Ruku!
 - C. Introductions
- IV. (1:20PM) Speaker Announcements
- V. (1:23PM) Workshop: Trello Team Management *led by Megan Hess*
- VI. (1:45) Problem Solving Session *led by Ruku*
 - A. [Statement of Good Teaching Practices](#)
 - B. [MH Attendance Proposal](#)
- VII. (1:55) Open Floor for Group Updates
 - A. Waugh & Bosworth: IOB updates and approval

- VIII. Set Action Items
 - A. Sign up for 1-on-1s
 - B. Apply for External Committees
- IX. Celebrations
 - A. Ruku's Committee Proposals

Off-Campus Affairs Committee

Agenda

Monday, September 21, 2020
Virtual Meeting via Google Meets

- I. Call to Order
 - II. Roll Call: Chloe Sassan
 - A. Present: Katherine Ervin, Jack Farag, Mathias Adjei, Becca Pallant, Gus Lake, Jonathan Hudak, Connor Manley, Emily McClary
 - B. Excused:
 - C. Unexcused:
 - III. Secretary Updates
 - A. Student Climate on Off-Campus Behavior (Health and Wellness)
 1. Sanctions for violating guidelines? Too tough or not enough?
 - a) More education, less punishment
 - b) Hoping for more data so we can ask informed questions
 - B. Igoodea
 1. Student org - community partnerships
 - a) SPOON involvement - Emily
 - IV. Senator Updates
 - A. Pallant and Sassan: pamphlet containing relevant information
 1. New Main Focus: flowchart of why people are quarantining (contact traced to precaution)
 - a) Include that negative test when contact-traced isn't all-clear
 - B. McClary: work with SLC on mask wearing, CDC guidelines for quarantining, roommate agreement format → what to do in the event of a quarantine/living arrangements
 1. Met with Dean Moore, will share widely w/ Senate and friends for more input, final draft coming this week for Dean Moore to do accuracy check
- Lake and Manley: Renter's Education
2. Initial outlines done, need more guidance on specific info and formatting
- C. McClary and Ervin: approach bars to discuss program, SCRC has endorsed
 1. Megan - provide contact info for Senator Doepke to start process
 - D. Legislation?
- V. Update Project Timelines
 - A. Trello shared with entire group

1. Updates made to Renters Rights board - once finished send to Communications team

VI. [Create a vision statement](#) - NO MORE COVID!

A. Individual Hopes for what we want to see between Miami and Ox

1. Jonathon - recycling is really poor for students off-campus, make it available and common practice
2. Gus - Education around COVID so everyone is armed with the info they need to make the best decision for the community
3. Connor - Externalize our decision-making so for COVID, it's not just our health, but the lives and livelihoods of everyone in Oxford
4. Emily - Safety off-campus with WHW and lighting. Ideal is that off-campus students aren't "off-campus Miami students", they're just members of the Oxford community.
5. Jack - Logistics of supporting who have COVID, or that have been contact-traced (drawing from personal experience). Ideal is all the services someone could need are available and accessible
6. Megan - bold, but we want to eliminate COVID in Oxford completely - so take the steps to get there in the intermediate
7. Katherine - Make COVID resources as available OFFC as they are ONC
8. Mathias - Renters' rights education and empowerment for fair treatment

VII. Action Items

- A. Send Megan office hours
- B. ALL - Keep Trello board updated, use shared drive, and Slack!
- C. Enjoy the weather!

VIII. Adjournment



Reena Murphy
Speaker of Senate
Associated Student Government
Miami University
Armstrong Student Center
Room 2012
Oxford OH, 45056

Associated Student Government
Steering Committee
Sept. 24th 2020

Present: Villanueva, Barr, Elghazawi, Stein, Pallant, McClary

Excused:

Agenda

- Finalize Small Groups
- 1:1 sample questions
 - Are there any initiatives you're interested in that don't fit into current committee assignments?
 - Long term goals?
 - New: How has the transition to the senate has been?
 - Returners: adjusting to virtual senate?
- Legislation Practice:
 - SR192004
 - SR192009
- Open floor



September 25 Governmental Relations Committee Meeting

- I. Roll Call
- II. Updates from the Chair
 - A. Successful NVRD
 - B. Dean Moore's 1st voter email was sent
- III. Break out sessions to allow Senators to work on projects
 - A. How are we going to get the information out to the students?
 1. Miami Student is releasing a voter's guide
 2. Dean Moore is releasing [this document](#)
 - a) Speaks about *how* to vote
 3. Senator Singleton: Residence Hall Voting Meetings
 - a) Informs voters how to get voters REGISTERED
 - b) Promotes conversation about voting and elections
 4. Senator Tiefenthaler: Send messages out to group chats for voter information
 - a) Tendency towards a central location that has the concise information about each of the candidates and elections that we might see in Oxford
 - b) *This way we're not spamming them with needless amounts of information*
 - c) Senator Brown: QR code to use to send this information out on snapchat
 - d) Senator Stack: put flyers on the inside of bathroom stalls that people would look at
 - B. What are we going to tell?
 1. Dean Moore's and Secretary Finfrock's voter registration information
 2. Senator Tiefenthaler: information about particular issues and candidates
 3. Senator Singleton: information about *why* we should vote (rather than for whom)



4. Senator Tiefenthaler: Continue sharing Why I Voted information on the ASG story
 - a) Senator Singleton: these are posted on the ASG account's story, which we might want a flyer for
 5. Sec Finfrock: we could also send out info on how to become a poll worker. Information can be found on Power to the Poll and the Secretary of State of Ohio's websites
 - a) Senator Tiefenthaler will be doing this, with a main focus on Ohio voting.
 - b) You get some \$\$\$\$ for doing poll working
- C. Questions for Secretary Finfrock
1. Senator Stack: is there another subcommittee within GR that is sending voter information on *how* to vote?
 - a) Secretary Finfrock: After October 5th, we don't need to worry about voter registration. We can also send out the information on the appendix
 2. Senator Maldonado: What will the Miami Student be publishing?
 - a) Sec. Finfrock: We need (as a committee) to help them come up with information about the candidates that will be seen on the Oxford ballot to release to students. They will likely be platforms, party alignment, etc.

IV. Action items

- A. Get the Poll Worker information out
 1. Senator Tiefenthaler
- B. Contact team with the Miami Student
 1. Senator Maldonado, Senator Ubaydullaeva, Senator Stack
 2. Sec Finfrock will connect us
- C. Contact Residence Halls to set up voter events
 1. Senator Singleton, Sec Finfrock
- D. Contact Secretary of Communications (Secretary Chunies) to help make graphics
 1. Senator Ubaydullaeva, Senator Brown



- E. Find information about what elections are going this, who is running in each election, and what their platform is
1. TBD; we need to split this properly so we're not all covering the same races
 2. Can be found on the Butler County Board of Elections, Voteropedia, and other places



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Associated Student Government
Funding & Audit Committee (F&A)
September 25, 2020

Present: Sec. Waugh, Sec. Bosworth, Senators Gates, Patel, McClary, and Sparks, and at-large members Adkins, Jensen, Deer, Hillyer, Taddonio, Beyer, Morris, Morgan, Nicol, Lutz, and Sell

Excused: Senator Maldonado

Unexcused: At-large member Nair

I. Attendance

A. Best golf outfit: Harrison & Max!

II. Updates from the Co-Chairs

A. Recap of Office Hour email

1. Sec. Bosworth: Virtual - follow Zoom link, be on camera, dress appropriately and with an appropriate background. Fill out Google form - submit a screenshot of yourself on Zoom. In-Person - kick out ASG people and submit a selfie of you in the office on the Google Form. Make sure you submit the form at the end as well so I know you left.
2. Sen. Nikhil: where do we submit pics?
 - a) Sec. Bosworth: the Google form, it won't prompt you until you click the "Clock-in" button and hit next.

III. Updates from the Committee

IV. Old Business

V. New Business



Ben Waugh, Secretary of Finance
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A. Funding Hearing Layout (rooms/virtual vs. in-person)

1. Sec. Waugh: we are going to be hybrid and giving orgs the option of how they want to do their hearings. We won't know the popularity of each until next Friday when forms are due. In-person first, then virtual. Ben will be in 1066, Dan in 1086. Chair + 7 members + 2 org reps.
2. Planning: Nikhil and Vasudha are remote for the semester. Max and Jasmine elected to be remote for the hearing.

B. Preapproval time for Sunday, October 4th

1. Sec. Waugh: meeting canceled next Friday and we will move the meeting to Sunday 10/4. 5-6pm looks like the time with the least amount of conflicts.
2. Sen. Gates: I can move that around
3. Sec. Waugh: don't feel obligated to - you won't get a point since it is a special meeting and we will have well above quorum

C. Terms for at-large members

1. Sec. Waugh: at-large members were either given an academic or calendar year term. Seniors have the option to change their term from calendar to academic if they want to stay on. Please let us know if that is something you would be interested in within the next week. We will ask if any sophomore/junior at-large member can move to the calendar year term, and will receive preference for a calendar year term.

D. Future meeting structures

1. Sec. Waugh: I'd love to have a hybrid meeting format now that we are back in person. Other Cabinet members are either going fully



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in-person or hybrid. We can't do it fully in-person because of our size, but what are people's thoughts?

2. Sec. Bosworth: My idea is that we have five or six people in the office for the meeting, along with Ben and I, and the rest of the committee can be on Zoom and we can broadcast it on the TV in the office. We can then rotate who is in-person every week, so you would have one in-person meeting, two virtual, and the cycle continues. Ideally, this will just be for the fall, but we may continue this into the spring depending on what happens.
3. At-large member Morris: I think virtual would be easier for me as a new member, especially since it would be hard to have breakout groups between in-person and virtual
4. At-large member Jensen: I think the exact opposite; I learned way more being in-person than I would ever learn being online. We can easily do breakout groups by just splitting up the virtual people into two and having the in-person group as one.
5. At-large member Hillyer: I thought the same thing as Harrison for still being able to break out groups in person and virtual; I'd be chill with staying virtual all semester, though
6. At-large member Deer: I disagree with Harrison - it's gonna be hard being 6 feet away from people, because that's how I learned best last year
7. At-large member Lutz: I don't see a difference in efficiency between in-person and virtual



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8. At-large member Hillyer: I do most of my learning during in-person hearings, it was definitely harder to learn for virtual hearings
 9. At-large member Beyer: I'm not sure the difference, but I would be fine either way
 10. Sec. Waugh: let's trial run the hybrid, but not for pre-approvals. Our first hybrid meeting will be on October 9th. If you want to come, you can.
 11. Sen. Patel: I think trying is a good idea - doesn't matter for me though
 12. At-large member Jensen: it's easy to participate in-person
 13. At-large member Sell: I also want to build camaraderie with the committee
 14. Sen. McClary: I think hybrid would be good
 15. Sen. Gates: I learn better in-person
 16. Sec. Waugh: Okay, we will try hybrid. Thank you all for a great conversation!
- E. Penalties for organizations who didn't submit Capital Audits or failed
1. The following votes were taken by the committee:
 - a) Vote to set the penalty for failed audits to be different from the penalty for not responding to an audit: 10 ayes, 6 nays - motion passes.
 - b) Vote to set the penalty for non-response at 50% reduction of approved funds for two hearings and denial of all capital items for two hearings: 12 ayes, 1 nay, 3 abstentions - motion passes



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- c) Vote to set the penalty for failure of audit at 25% reduction of approved funds for two hearings and denial of all capital items for two hearings: unanimously passed
 2. TrebleMakers: **No response. 50% penalty, plus denial of all capital items, for their next two hearings**
 3. Alpha Kappa Psi (late): no penalty - there was never a time deadline on the email, submitted at 4:22 PM on the day it was due.
 - a) Sec. Bosworth: going forward, let's create a time deadline so we can be fair and consistent
 4. Miami Electronic Gaming Association: **No response. 50% penalty, plus denial of all capital items, for their next two funding hearings**
 5. Start Strong: **No response. 50% penalty, plus denial of all capital items, for their next two funding hearings**
 6. Barlife Calisthenics: **Failed audit due to not submitting pictures and items being located at a personal residence. 25% penalty, plus denial of all capital items, for their next two hearings**
- F. Spending Audits (time permitting)
1. [Crossroads Oxford](#) (Ben Waugh, Vasudha, Evan)
 2. [Engineers Without Borders](#) (Dan, Cortlin, Megan, Max)
 3. [PAVES](#) (Frannie, Caroline, Davis)
 4. [Soul2Soul](#) (Charlie, Mel, Ben Morgan, Nikhil)
 5. [Multicultural Business Association](#) (Jasmine, Harrison, Krista, Emily)
 6. Tabled until next regular meeting

VI. Action Items



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A. Theme for pre-approvals: America

VII. Adjourn



Alumni Committee

[9/27/20]

[Zoom]

- I. Roll Call
 - A. Present: Senator(s): Chenkus, Hudak, Adjei
 - B. Excused: Senator(s): Stein
 - C. Unexcused: Senator(s): Kravitz
- II. Secretary Announcements
 - A. Adam: Preserve Wifi Bad, Reached out to Alumni Association about WHW fundraiser, no as of yet response yet
- III. Agenda
 - A. Newsletter
 1. Adam:
 - a) Intro to new cabinet & Kamara administration
 - b) The agenda for the year
 - c) Initiatives
 - d) Covid Update
 - e) Alumni spotlight (Jordan Connor hike)
 - f) ASG Spotlight
 - g) Link to SSF
 2. Ian: Get involved form, get involved and get connected using the form, add at the bottom to the newsletter to potentially allow alums an easier avenue to communicate with students.
 - B. Zoom Events for Colleges
 1. Adam: Panels would be good as far as blanket zoom events are concerned because they are somewhat easy to make breakout rooms depending on the number of speakers.
 2. Jonathon: Farmer is good at getting a lot of alumni to visit
 3. Ian: [pertaining to farmer]: depends on what type of alumni you want, corporate relations staff, all three are busy right now because the school wants to get internships going, CEOs are hard to get



4. Mathias: I am willing to help reach out to department chairs
 - C. Diverse Alumni Events
 1. International Students
 2. Western College
 - D. Internal ASG Events
 1. Jonathan: focus on senate itself, small enough group focusing on breakout rooms,
 2. Mathias, focus on number of previous attendees in order to best gauge what type of event would be good to plan
 - E. Ian: Would be interested in focusing on former alums
 - F. Jonathan: Can help adam reach out to colleges about events
 - G. Mathias: Doesn't mind reaching out to other colleges
- IV. Open Floor for Group Updates
- A. N/A
- V. Set Action Items
- A. Adam: Committee members are to look at the alumni staff directory and familiarize themselves with some of the staff to better understand University advancement as well as contacts they might need to know.
<https://www.miamioh.edu/advancement/staff/index.html>



Associated Student Government

Diversity and Inclusion Committee Meeting Agenda

Sunday, September 27th, 2020

I. Rollcall

A. Present:

1. Adrianna Parker
2. Alia Agee
3. Cameron Bracely
4. Danielle Stein
5. Evan Gates
6. Jakin Wu
7. Karim Sammouri
8. Katie Ervin
9. Lena Giang
10. Nav Chima
11. Nhu-Y Tran
12. Nikhil Patel
13. Omar Elghazawi
14. Sevara Ubaydullaeva
15. Vada Stephens

B. Absent-Excused:

C. Absent-Unexcused:

II. Student Concerns

- A. Stein: the student concern about issues with proctorio that was committed to Academic - we could collaborate with them on that.

III. Intro to The Inclusion Forum

A. Why Have an Inclusion Forum?

1. Small: the first one was in 2018 in response to incidents of bias happening on campus, put on by previous secretary Courtney Rose. Last year was a response to how Miami was treating its diverse students. With BLM and the election happening I think this year would also be a major one.



2. Wu: the targeting of Asian students and international students due to COVID should be addressed. There's been various incidents of hate speech and such on campus.
3. Small: I agree, I think since a lot of us aren't Asian students it's not something we notice.
4. Wu: I've seen professors refer to it as the Chinese Virus, so definitely an issue.
5. Small: we could also reach out to Dear Miami and see if they might be willing to speak.
6. Stephens: in the midst of RA training they were using Dear Miami stories to help train students but it created a lot of tension.
 - a) Small: how did it create tension?
 - b) Stephens: sharing the stories with those who aren't part of those communities and sharing such sensitive stories.
 - c) Giang: We just had a team meeting the other day about stories from the Dear Miami page, and talking about how we as RAs should approach that situation. I get the aspect but the people who post the stories want to be anonymous and I'm not sure they had the consent to use those stories.
 - d) Small: if we do something with DM then we shouldn't use stories already posted on there. I think potentially we can ask them to help create a space to share those stories. I think if they don't respond we can have a conversation about that, could also be something we focus on in the panels.

B. Previous Iterations

1. [The 2018 Inclusion Forum: Miami's State of Diversity](#)
2. [The Voices of Love and Honor: The 2019 Inclusion Forum](#)
3. Small: these are really long but are here to see how they're like.

C. [Structure](#)

1. Small: this is how the structure is traditionally laid out.
2. Introduction (performance)
 - a) Small: myself and DAC President typically
3. D&I Committee Presentations
 - a) Demographic Trends



(1) Small: last year we gave presentations on demographics at Miami and why we aren't recruiting as many diverse students as we could be

b) Strategic Planning Committee Overview

(1) Small: this was a presentation about something that many students don't have much access or foresight to look at.

4. Student Organization Presentations

a) Small: orgs will be able to present and talk about how its like to be part of that identity at Miami, and how people can be involved and be an ally. Really story driven event. Even if you can't relate to the stories you can empathize with them.

5. Administrative Panel

a) Small: people from the Students will moderate and ask questions to the panelists, and then students are able to ask their own questions. There's a major disconnect between administration and students so this is an important part of the Forum.

6. Conclusion

IV. Event Framing and Goal Setting

A. Collectively come up with three of the following:

1. "The Inclusion Forum is an event that ____"

a) Stein: helps diverse groups connect and empower each other by building connections

b) Small: The Inclusion Forum is an event that publicly holds administration accountable.

c) Elghazawi: The inclusion forum is an event for students of diverse communities to speak on their experiences at Miami and how to make it a more equitable place for all.

d) Ervin: The inclusion forum is an event that allows students to hold administration accountable and to express student concerns

e) Wu: gives students an avenue to express their voice and interact with members of the administration

f) Gates: fosters communication and conversation on difficult but necessary topics to give students equitable experiences



- g) Tran: Provides a safe space for students share their experiences and forces administration to acknowledge their concerns
- h) Chima: The inclusion forum is an event that is absolutely necessary in providing students real answers for issues plaguing our Community and world which must be addressed in order to create a more just and understanding society
- i) Ubaydullaeva: The Inclusion Forum is an event that is meant to educate and inform the study body of ongoing issues and create and instill solutions that would decrease the ongoing bias and hatred towards many minority students.
- j) From Cameron to Everyone: (4:22 PM)
- k) Challenges departments to enhance their curriculum to include diverse ideas backgrounds
- l) From Alia Agee to Everyone: (4:22 PM)
- m) allows students to share their concerns and know that their voices will be heard and respected
- n) From Vada Stephens to Everyone: (4:23 PM)
- o) The inclusion forum is an opportunity for students and administration to become more culturally aware and engaged . This gives us a chance to step back from ourselves and become more aware of others cultural values, beliefs, and perspectives.
- p) The inclusion forum is an event that allows students to voice their concerns regarding their experiences at Miami. It allows for transparency.
- q) Giang: The Inclusion Forum is an event that fosters collaborative effort from the student body and administration to realize the realities of diversity and inclusion on campus and strive to make it better
- r) Small: I want these to be accountable and for us to hold up to these! They're here in the minutes if you need them.

B. Sponsors

1. Partners (planning)



- a) Small: If the committee isn't enough we can also lean on DAC. I think we can do it without them this year but they would also be able to help us if we need it.
 2. Primary Sponsors (Student Org Presenters)
 - a) Small: These are the orgs we want to present and speak. I was thinking of inviting: UNIDOS, Spectrum, SDAC, Asian American Association, BSAA, Hillel, ISAC
 3. Secondary Sponsors (Supporting Orgs, send representatives)
- C. Date and Timeline
1. Small: How do we feel about before or after the election?
 - a) Wu: I think after the election is good, we can respond to it through the event. One way or another we can formulate a solid response even if the campus environment is turbulent at the time.
 - b) Small: Ben Finfrock has also been interested in doing some voter suppression stuff so that can be our pre-election stuff.
 - c) Elghazawi: could be late November
 - d) Bracely: it would have to be before moving out.
 - e) Small: let's shoot for Nov. 9 and see what's going on and plan around that.
- D. Location: Virtual/In-Person/Hybrid
1. Small: In the past it's been in person, we could still use Wilks but I think it would be a good idea to livestream it as well. I want a high quality live stream as well if we go that route.
 2. Wu: I would lean towards a hybrid model. I think if we go in person we'll miss out on a bunch of attendance so we want to make it accessible to everyone. In case we don't have speakers in person they could call in as well. We could also go full online but I think hybrid is the best option for now.
 3. Small: Student org presenters and a few from the committee could be there, everyone else virtual.
 4. Tran: Maybe use pavillions?
- E. Guest Panel
1. Small: Last year we had 8 admin on the panel being asked questions by the Student and the student body. We're not looking for flashiest name but



those who can provide answers to the most important questions and issues on campus. What are some of the things we need answers to? There are also 3 people that are pretty essential to have there. Dean Moore is essential, as well as the new CSDI director Nloh Masango-Dibo. Anthony should be there as well. Hannah Thompson would also be great to bring in.

2. Giang: We should reach out to the Intl. Students and Scholars Services as well.
3. Small: We could bring in Molly Hiedemann.
4. Giang: We reached out to Molly but she told us to reach out to others. We could reach out to her and ask who would be best suited.
5. Small: We should invite the Provost, Jason Osborne, as well as Jonika Moore. It also doesn't have to be all admin, we could bring in an alumni. The name we were thinking about is Will Haygood. If it's virtual its even better for him to attend. Should we invite Crawford?
6. Wu: He is a big name but I'm not sure what he can actually bring to the table.
7. Small: I think we can highlight that and see what he has to say. If he does come it'll bring people, we'll see.
8. Stephens: One of the things that is being asked is what is Crawford's involvement with all the hubris on campus at the moment. I think this could be an opportunity for him to speak on the issues, but I also don't know if he would be up to actually accept.
9. Small: I don't know if he can afford to keep staying quiet.

V. Team Roles

- A. Small: hardest thing would actually be reaching out to people and getting sponsors.
- B. Team Captain - Brandon
- C. Program Administrators: would be in charge of making sure everyone else is being held accountable. Day of the event they would make sure is where it needs to be as well.
 1. Vada Stephens, Nhu-Y Tran
- D. Student Org Ambassadors: in charge of communication with the student orgs themselves. Give them recommendations for what they could speak on, etc.



1. Danielle Stein, Lena Giang, Nav Chima, Nhu-Y Tran
- E. Creative Directors: coming up with ways to make the event engaging, especially depending on what format we end up going with. How do we make students want to come to this?
 1. Cameron Bracely, Evan Gates
- F. Marketing and Promotion Directors: self-explanatory, coming up with the program and working with the communications committee to push it.
 1. Omar Elghazawi, Karim Sammouri, Alia Agee, Nikhil Patel
- G. Communication and Sponsorship Team: these would reach out to admin themselves, send out invitations, ask them to be involved and contribute, etc.
 1. Jakin Wu, Adrianna Parker, Katie Ervin

VI. Action Items

- A. Schedule a time to meet with your group this week!
- B. Read over [structure document](#) from last year to contextualize

VII. Upcoming Events

- A. Giang: ambassadors meeting will be Wednesday, from 6-7, October 7th is also the next one. Something that members have to go to as well. I'll put in the slack when it's near the meeting as well.
- B. Small: could you drop that in general slack as well?
- C. Wu: can you also drop the actual event link?
- D. Giang: I'll do that once it's near.



Trey Petrella
Secretary for On-Campus Affairs
Associated Student Government
Miami University
Armstrong 2012
Oxford, Ohio 45056

Associated Student Government
On-Campus Affairs Committee
27 September 2020

Attendance:

Present: Senator Sammouri, Senator Giang, Senator Linkey, Senator Sparks, Senator Singleton, Senator Payne, Senator Capriolo, Senator Kodman

Excused: Senator Pallant

Unexcused:

I. Updates from the Chair

A. Campus App for Hours

1. Sec. Petrella: dining hall hours are already on app. We need to compile academic building hours--primarily for first year students. Excel spreadsheet: select your dorm and dining hall so it shows your specific times

B. Constituent Outreach

1. Sec. Petrella: budget approved. Miami Trivia for the first years--contact RDs of each district and start creating a trivia deck. Hopefully the week of October 12th will be the first outreach event. Go to 2/4 constituent events. Next meeting: District 8 with Senators Gates and Chima.

C. Future of Meetings

1. Sec. Petrella: in-person meetings, virtual option. Hoping to transition into more senator-provided initiatives as we progress.

D. Sign Up for 1-on-1s

1. Sec. Petrella: sign up! Helpful to get to know you and what you want to work on.

II. Committee Updates

- A. Senator Capriolo: I have had my 1 on 1 with Trey and we discussed the importance of accessibility. We have not heard back from Brent and Robert Bell for next steps.



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1. Sec. Petrella: Funding has been pulled from departments, which will slow down some processes dealing with changes in physical facilities. Since it is accessibility, however, it is important to continue advocating for change.
- B. Senator Giang: Intl. health care checklist out soon! Concern: people uptown and around campus not wearing their masks, especially in large groups.
 1. Sec. Petrella: For Intl. health care--translating these documents into Mandarin and Vietnamese, so the end of October will probably be out translated. Talk to Sec. Hess about an off-campus social media campaign.
- C. Senator Kodman: Sen. Sparks and I are getting together tomorrow to discuss Lime initiatives.
- D. Senator Linkey: Sen. Pallant and I will be meeting to discuss Google Form about student views about dining halls hopefully by the end of the week to create a draft to present at the next meeting. One-on-one with Sec. Petrella--looking to create a mentor program for students who are interested in it.
- E. Senator Payne: One-on-one with Trey, worked on newsletter. Talked to Sec. Pal about Proctorio concern and joining Academic Affairs.
- F. Senator Pallant: N/A
- G. Senator Sammouri: N/A
- H. Senator Singleton: Western Dining Hall accessibility work with Sen. Capriolo
- I. Senator Sparks: Sen. Kodman and I are working on Lime scooter initiatives and will be walking around campus to see where the hot spots are.

III. Student Concerns

- A. Accessibility in A la Carte Locations
 1. Sec. Petrella: more specifically--kiosks used to order food. Last year, FSB Senators addressed this last year in FSB. Especially inaccessible for students with wheelchairs. Met with SDAC last year just as the university decided to go remote--remind the administration about this.
 2. Senators Giang, Capriolo, Sammouri



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B. Accessibility around campus bathrooms

1. Sec. Petrella: Upham bathrooms specifically don't have handrail in the bathroom stalls. Contact CAS Dean Chris Markaroff (makaroca@miamioh.edu) and do a bathroom audit.
2. Senators Payne and Sammouri can reach out about concern, Capriolo and Linkey can aid in the audit.

IV. Committee Work

A. Planning for Constituent Outreach

1. Sec. Petrella: lots of feedback from the one constituent outreach event. Hoping to do half this semester and half next: 1, 4, 6, 8 first (likely in descending order). 2, 3, 5, 7 second semester (in person hopefully). How do we conduct constituent outreach?
 - a) Contact RD.
 - b) Create some form of graphic--contacting Sec. Chunias. Physical and virtual.
2. Here's a [link](#) to some great trivia about the university. Team drive > outreach > first year engagement > powerpoint for trivia.
3. Here is a [link](#) to the trivia questions

V. Action Items

- A. Senator Giang, Capriolo, and Sammouri contact SDAC or DAC
- B. Senator Payne and Senator Sammouri contact Dean of CAS for Upham bathrooms
- C. Senator Capriolo, Senator Payne, Senator Linkey, and Senator Sammouri start bathroom audit
- D. Secretary Petrella contact District 8 RDs
- E. Secretary Petrella contact Secretary Chunias for flyer
- F. Everyone add two more facts to our list

VI. Upcoming Events/Acknowledgements

- A. Congratulations to Senator Capriolo and Senator Payne for winning their Student Life Council Elections!
- B. Celebrate Senator Giang for completing the international student healthcare checklist!



ASG Infrastructure and Sustainability Committee Meeting
27 September, 2020

1. Attendance

- a. Senator Alia Agee*
- b. Senator Nicole Bacon*
- c. Senator Danielle Barnes*
- d. Senator Lauren Doepke*
- e. Senator Nathaniel Ike*
- f. Secretary Allison South*
- g. Senator Cameron Tiefenthaler*

2. Secretary Announcements

- a. The other thing I forgot was student organization sustainability week planning
 - i. Allison: October 17-24, variety of events. Each green organization hosts their own. Schedule to be finalized next week (or two).
- b. The dorms did not receive Rumpke recycling magnets - Senator reach out to Anne Gray (anne.gray@rumpke.com - Miami's Rumpke rep) to ask if they have any they'd like us to distribute to students (at least in common areas)?
 - i. Nicole will email....
 - ii. Introduction as ASG I&S Senator. Student concern, want to properly recycle so that we do not contaminate what is being brought in as recycling (don't want that batch to get thrown out). Have heard that in the past Rumpke has provided fridge magnets with recyclable/not information. Was wondering if you had any or were planning to make any that the ASG I&S committee could distribute to residence hall rooms for you? If that many rooms is a lot, we could also get enough to have them in every common area of the residence halls.
- c. Reminder to apply for external committees

3. Old Business

- a. N/A

4. New Business

- a. Updates on initial goals for the year
 - i. Finding a way to donate or repurpose leftover food in the dining hall to a local homeless shelter



1. FRN is still working out requirements with past exec and their national liaison (need two weeks)
2. Lauren: Spoon University (Treasurer of Green Team member), food blog and wanting to get involved with reducing food waste in dining halls. She told them about FRN to reach out to.
- ii. Analysis of single use items on campus (will tackle one item at a time) to find more wholistically sustainable alternatives (Green Team can help out with this, there's interest there)
 1. Lauren follow up in two days max
- iii. Ensuring that the single use plastics used in the dining halls for this semester are as eco friendly as possible and finding their way into the proper receptacle.
 1. Lauren: New lids at Pulley: clear plastic instead of compostable!!
 2. Danielle: even when choosing dine in, give plastic top and plastic bag
 3. Bryan Gutridge is on a leave of absence and Geno (who is supposed to be filling in) has not confirmed any info yet

3 steps to compost at Miami

1. Receive these **BPI Certified** to-go containers at any on-campus dining hall, market, or Armstrong vendor 
 2. Once you finish eating **do not throw away** the bowl in a trash bin because it will not be composted 
 3. Bring the bowl to the green compost bin located at **945 S. Main Street** (between SDS and Chestnut Parking Lot) at any time of day or night 
- Do **NOT** put the bag or container used to carry the bowl into the bins just **discard the bowl and scraps**

4. Do your part to create a more sustainable campus!



- a. Attach the graphic for what all can be taken (expand on the bowls) - City has a graphic explaining it
 - b. Allison: both can go out on Green Org instas
5. Cameron: students are not going to want to walk off campus, how can we get this on campus?
6. Danielle: Drop off behind Shriver or the space behind Armstrong? Visitors would be impressed
7. Lauren: MEn practicum using Revolving Green Fund, modeled off of Harvard, that got a large donation in 2009 of \$50,000 that has only been used once. Need ROI. Adam Sizemore goal of getting it running again and once it is, these harder initiatives (like industrial composting on campus) will become more feasible
- iv. Myaamia Demonstration Garden
 1. Lauren, update on this?
 2. Lauren: just emailed her contact on Tuesday, response coming soon
- v. Promoting ways people can be sanitary and also sustainable, like workshops on making your own sanitizer or cleaner to reduce plastic bottles from the store
 1. [Notes](#) from Allison's meeting with ZWO
 2. Allison: What type of event?
 3. Cameron: Zoom call with breakout rooms means more engaged and will have a set time to make their cleaner. Insta Live could be clicked through.
 4. Nathaniel: Not sure on best format, but take set of what we did into graphics for summary post
 5. Danielle: send out what they need beforehand, not sure how far in advance (probably a week at least). - or will we provide?
 6. Allison: maybe ZWO provide t-shirts for rags. Or t-shirts for a breakout room of masks.
 7. Allison: length of event?
 8. Cameron: stations where every 20 min the rooms should switch. Also, the t-shirt might not be good enough, could double up layer - look into more before advising.



9. Nathaniel: include a filter, is there a sustainable option?
10. Lauren: Green Team had extra t-shirts they were making into reusable bags, now dog toys and sleeping mats. Adam has contacts setup with the University that if they get extra shirts, they will give them to the Sustainability Department for ongoing initiatives. Ethan Tinsley picking up a box of t-shirts from the Recycling Center/Adam on Wednesday. **Cassie could pick some up.**
11. Alia: through Zoom...an hour or multiple sessions? The one meeting might conflict, multiple times throughout a week or day - spread out.
12. Lauren: ZWO could do a workshop series throughout the semester for dispersed events to engage students. One on masks, then household cleaners, then Send out a poll to figure out what/when people want (who are you and what are you interested in learning about sustainability in your life)
13. Danielle: RA's had to do a certain amount of workshops through the dorms (incentives like Insomnia). If two people can go into a hall, we could do a workshop right there.
14. Allison: like farmers market interns...EcoReps
 - vi. Increasing recycling rates off campus
 1. No response from fraternities yet - will update next week!
 - b. Advertising for reusable masks



#StopTheSpread

Mask 101

Sources: World Health Organization, the Center for Disease Control, and Earth.org

What type of Mask Should I Wear?

If you aren't a medical worker or don't have underlying health conditions, you should use a **reusable fabric mask**.

Why Try Reusable?

1. Fabric masks are **more sustainable!** Disposable plastic masks are filling natural habitats, landfills, oceans and injuring animals
2. **Save the medical-grade** masks for health care workers
3. **Show your personality** with a fabric chosen by you for you!
4. **Shop local** by buying your reusable masks near home

While Wearing a Mask:

1. **Cover your mouth and nose.** Make sure there are no gaps between your face and the mask.
2. **Avoid touching the mask.** If you do, clean your hands with alcohol-based hand rub or soap and water.
3. Replace the mask with a new one as soon as it is damp. **Do not re-use single-use masks.**

To remove/dispose of mask:

1. Remove the mask from behind using the strings - **don't touch the front.**
2. If disposable, **cut the elastic loops** and discard mask immediately.
3. If reusable, **wash** with detergent on gentle/warm with a machine or by hand.
4. **Clean hands** with alcohol-based rub or soap/water.



i.

#StopTheSpread

More Sustainable Masks

What type of Mask Should I Wear?

If you aren't a medical worker and don't have underlying health conditions, you should use a **reusable fabric mask**. Switching from single-use masks will help you save money and resources!

Why Try Reusable?

1. Fabric masks are **more sustainable!** Disposable plastic masks are filling natural habitats, landfills, oceans and injuring animals
2. **Save the medical-grade** masks for health care workers who may need them
3. **Show your personality** with a fabric chosen by you, for you!
4. **Support a local business** by choosing to buy your reusable masks close to home

If you choose disposable, cut your strings before throwing them away!



ii.

iii. Cameron: printed vs instagram (first one is too much for just an Insta story)



- iv. Alia: question: I&S have an Insta? I get most info from GroupMes and Insta. Esp with a lot of people not being on campus.
- v. Lauren: Megan Chunias super willing to add to ASG insta
- c. SSC and I&S Minutes as GHM article
 - i. Nathaniel: have not checked with Sofia, will send an email soon
- d. Will hopefully have Action Items for Steps for Depth next week

5. Round Table

- a. Senator Agee: nothing specific, question on mask: don't use reusable but see graphics - how buy local?
 - i. Give examples of businesses who are trying to make masks
 - ii. Allison: Farmers Market had a booth
 - iii. Nathaniel: ASG is passing them out
 - iv. Lauren: MOON Co-Op had some, will swing by to check next week
- b. Senator Bacon: Rumpke just dropped their recycling bins where she lives.
- c. Senator Barnes: Amazon boxes are rampant outside. Trying to get off campus recycling. **What to do with Amazon boxes: drop offs.**
- d. Senator Doepke: Public recycling dumpster (by TJ Maxx) are always full. Litter and a mess. Rumpke need to pick up more.
 - i. Environmental Specialist, City of Oxford: David Treleaven (DTreleaven@cityofoxford.org)
 - ii. Assistant City Manager, City of Oxford: Jessica Greene (jgreene@cityofoxford.org)
- e. Senator Ike:
- f. Secretary South:
- g. Senator Tiefenthaler: are there plastic bag receptacles? Can we use the Revolving Green fund to buy some?
 - i. South: EcoReps collects plastic bags in Specialty Recycling in the residence halls, otherwise loop these drop offs into Terracycling drop offs
 - ii. Lauren: OU has a group of students that applies to grants and there might be one for projects that have to do with the environment (even look at Butler Co Solid Waste)

6. Action Items

- a. ZWO event and graphics...
- b. Senator Agee: local or sustainable mask options?



- c. Senator Bacon: Reach out to Anne Gray
- d. Senator Barnes: add the graphic from the City of Oxford Food Scraps
- e. Senator Doepke: Follow up with Brent, ask Adam about Revolving Green Fund for plastic bags, masks at MOON?
- f. Senator Ike: touch base with Sofia
- g. Secretary South: email Bryan with all BPI, Adam Sizemore and others about graphics, I&S Insta?, get Lauren emails for Ox Sus,
- h. Senator Tiefenthaler: look into plastic bag drop off options and list grants available